

Mayor
Kathy Huner

City Council
Shane Chamberlin
Steve Schneider
Jeremy Simon
Brandon Tijerina
Heather Galbraith
Harold Stickley



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Police Chief
Kevin Chittenden

Fire Chief
Chief Kessler

WAUSEON CITY COUNCIL AGENDA
February 2, 2026
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Public Hearing
6. Approval of prior meeting minutes:
 - a) Council Meeting: January 5, 2026, Committee of the Whole January 29, 2026
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____All in favor:
7. Person wishing to address Council
 - Kevin Hite
8. Committee Reports
 - a) Tree Commission (1.06.26) no recommendations
 - b) Joint Finance Utility Commission (01.19.26) – recommend \$10 mill GAC project for Water Treatment Plan
 - c) Utility Commission (01.29.26) – recommend water rate increase
9. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Jamie Giguere, Director of Finance
 - d) Thomas McWatters III, Law Director
10. First Reading of Legislation or Emergency
 - a) **Ordinance 2026-1:** An Ordinance Directing the City Clerk to File a Copy of Proposed Charter Amendment Adding a New Section 6.10 to Create a Department of Building and Zoning for

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Placement by the Board of Elections on the Ballot at the Next Regularly Scheduled Election; and Declaring an Emergency.

Motion to place Ordinance 2026-1 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

Motion to place Ordinance 2026-1 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- b) **Resolution 2026-02:** A Resolution Authorizing the Mayor to Enter into an Agreement with Fredericksen Engineering Services, LLC for engineering Services; and Declaring an Emergency.

Motion to place Resolution 2026-2 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

Motion to place Resolution 2026-2 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- c) **Resolution 2026-3:** A Resolution Submitting to the Electors of the City of Wauseon the Question of an Additional Tax Levy for Parks and Recreational Purposes, and Declaring an Emergency.

Motion to place Resolution 2026-3 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

Motion to place Resolution 2026-3 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- d) **Resolution 2026-4:** A Resolution Authorizing the Mayor to Advertise for Bids for the HI Service Valve System Replacement at the Water Treatment Plant; Authorizing the Mayor to Accept the Lowest and Best Bid; and Authorizing the Mayor to Enter a Contract with the Lowest and Best Bidder; and Declaring an Emergency.

Motion to place Resolution 2026-4 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

Motion to place Resolution 2026-4 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

11. Second Reading of Legislation or Emergency

12. Third Reading of Legislation or Emergency

13. New Business

- a) Council Committee appointments: List attached

14. Old Business

15. Adjournment

- a) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Jan E. Tropf
Acting Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting