

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Jeremy Simon
Brandon Tijerina
Heather Galbraith



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

January 29, 2026

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of February 2, 2026

Dear Council Members:

Prior to the start of the meeting, at 4:40 p.m., Lukas Campbell will be sworn in as a new member of the Wauseon Fire Department.

At the start of the meeting, Council will hold a public hearing pursuant to Article XI of the Charter on the removal of a member of Council.

Following the hearing, we are not aware of anyone wishing to address Council.

The Tree Commission will present a report, which will be followed by a report from a joint meeting by the Finance and Utility Committees. The two committees will recommend that the administration be authorized to pursue discussions with the EPA regarding the installation of a GAC system at the Water Treatment Plant. The Utility Committee may also present a report regarding a possible increase in water rates to help finance the GAC installation.

There will be a first reading on Ordinance 2026-1 (emergency), which would authorize submission to the Board of Elections (BOE) of a proposed amendment to the Charter for the next election in May which would create a new Department of Building and Zoning.

There will also be a first reading on the following resolutions: (1) 2026-2 (emergency), which would authorize the Mayor to enter into an agreement for engineering services; (2) 2026-3 (emergency), which would authorize submission of a levy for the pool to the BOE for the next election in May; and (3) Resolution 2026-4, which authorizes the Mayor to advertise for bids and enter into a contract with the lowest and best bidder for replacement of the HI valve service system at the Water Treatment Plant.

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There is no legislation for second or third reading.

In new business, a motion will be necessary to approve the Council Committee assignments for 2026 and 2027.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Jamie Giguere, Finance Director
Jan Tروف, Acting Clerk of Council
The Blade

Mayor
Kathy Huner

City Council
Shane Chamberlin
Steve Schneider
Jeremy Simon
Brandon Tijerina
Heather Galbraith
Harold Sticklely



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Director of Law
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Police Chief
Kevin Chittenden

Fire Chief
Chief Kessler

WAUSEON CITY COUNCIL AGENDA
February 2, 2026
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Public Hearing
6. Approval of prior meeting minutes:
 - a) Council Meeting: January 5, 2026, Committee of the Whole January 29, 026
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____

All in favor:
7. Person wishing to address Council
 - Kevin Hite
8. Committee Reports
 - a) Tree Commission (1.06.26) no recommendations
 - b) Joint Finance Utility Commission (01.19.26) – recommend \$10 mill GAC project for Water Treatment Plan
 - c) Utility Commission (01.29.26) – recommend water rate increase
9. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Jamie Giguere, Director of Finance
 - d) Thomas McWatters III, Law Director
10. First Reading of Legislation or Emergency
 - a) **Ordinance 2026-1:** An Ordinance Directing the City Clerk to File a Copy of Proposed Charter Amendment Adding a New Section 6.10 to Create a Department of Building and Zoning for

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Placement by the Board of Elections on the Ballot at the Next Regularly Scheduled Election; and Declaring an Emergency.

Motion to place Ordinance 2026-1 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

Motion to place Ordinance 2026-1 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- b) **Resolution 2026-02:** A Resolution Authorizing the Mayor to Enter into an Agreement with Fredericksen Engineering Services, LLC for engineering Services; and Declaring an Emergency.

Motion to place Resolution 2026-2 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

Motion to place Resolution 2026-2 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- c) **Resolution 2026-3:** A Resolution Submitting to the Electors of the City of Wauseon the Question of an Additional Tax Levy for Parks and Recreational Purposes, and Declaring an Emergency.

Motion to place Resolution 2026-3 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

Motion to place Resolution 2026-3 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- d) **Resolution 2026-4:** A Resolution Authorizing the Mayor to Advertise for Bids for the HI Service Valve System Replacement at the Water Treatment Plant; Authorizing the Mayor to Accept the Lowest and Best Bid; and Authorizing the Mayor to Enter a Contract with the Lowest and Best Bidder; and Declaring an Emergency.

Motion to place Resolution 2026-4 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

Motion to place Resolution 2026-4 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

11. Second Reading of Legislation or Emergency

12. Third Reading of Legislation or Emergency

13. New Business

- a) Council Committee appointments: List attached

14. Old Business

15. Adjournment

- a) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Jan E. Tropf
Acting Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting

Wauseon City Council
Council Meeting
Monday, January 5, 2026

Mayor Kathy Huner called this meeting of the Wauseon City Council to order at 5:00pm in the Council Chambers. She led the Pledge of Allegiance and followed with a moment of silence.

Mayor Huner administered the Oath of Office to Councilors-Elect:

Heather Galbraith

Steve Schneider

Harold Sticklely

Roll Call

The Clerk of Council took roll. Present were Councilors Chamberlin, Schneider, Simon, Galbraith, Tijerina, and Sticklely, to constitute a quorum for the transaction of city business.

Mayor Huner stated the Council had to elect a new President for a term of 2026-2027. Motion made by Councilor Schneider to nominate Shane Chamberlin as Council President, seconded by Councilor Galbraith.

Vote: 6 Yeas 0 Nays

Minutes

Mayor Kathy Huner asked for a motion to approve all the prior meeting minutes. Motion to approve the prior meeting minutes moved by Council President Chamberlin and seconded by Councilor Simon.

Vote: unanimous - Motion carries

Committee Reports

None

Department Reports

Phil Kessler, Fire Chief: Old year ended busy. Hendrix Ford is still working on the for vehicle, possibly completed by the end of this week. Working with Zoll Medical on heart monitors and having direct communications to the cath lab, etc. Monitors will be in the trucks and used in the field for heart patients.

Kevin Chittenden, Chief of Police, reported the holiday was steady but nothing crazy. Did have on OVI attest. He is getting officers' year-end reports together.

Tom McWatters, Law Director, stated he has Resolution 2026-1 drafted for the pool levy.

Councilor Stickley asked about the Pool Levy and if it was a renewal. The renewal levy was asking for \$2 mil, whereas the new levy is asking \$1.6 mil.

The Utility Commission will need to meet regarding the EPA issue at the Water Treatment Plant.

Jamie Giguere, Director of Finance, states the Purchase Orders are rolling in. She has 2025 closed out. There has been an increase in income tax, we have received over \$6.3-mil an increase of over \$34,000.

First Reading of Legislation or Emergency

Resolution 2026-1: A Resolution Declaring It Necessary to Levy an Additional 1.6-mill Tax Levy for Parks and Recreational Purposes and Requesting the Fulton County Auditor to Make Certain Certifications, Pursuant to Section 5705.03 of the Revised Code, and Declaring an Emergency.

Motion to place Resolution 2026-1 on Emergency reading moved by Councilor Tijerina and seconded by Councilor Simon. There was no further discussion.

Vote: 6 Yeas 0 Nays

Motion to place Resolution 2026-1 on final reading moved by Councilor Schneider and seconded by Councilor Chamberlin. No further discussion.

Vote: 6 Yeas 0 Nays

Second Reading of Legislation

None

Third Reading of Legislation

None

New Business

Councilor Stickley asked if there was Public Service Director yet? It was answered no, due a change in the job description. It will be posted this week.

Old Business

There is no news on the feasibility study for the old Senior Center.

Approval of Bills

None

Adjournment

There being no further business, Councilor Galbraith moved and seconded by Councilor Simon to adjourn the meeting at 5:30pm.

All in favor: Motion Passed Unanimously.

Jan E. Tropf, Acting Clerk of Council

Shane Chamberlin, Council President

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
Thursday, January 29, 2026**

Council President Chamberlin called this meeting to order at 7:15 a.m. Present were Councilors Galbraith, Schneider, Tijerina, Stickley, and Simon; Mayor Huner, Jamie Giguere, Tom McWatters, Jan Tropf and Brandi Galbraith.

Council President Chamberlin asked Councilor Simon about a Tre Commission, and offered the recommendation of the joint Finance and Utility Commission for the \$10 million GAC project at the Water Treatment Plant.

First Reading of Legislation or Emergency

- **Ordinance 2026-1:** An Ordinance Directing the City Clerk to File a Copy of Proposed Charter Amendment Adding a New Section 6.10 to Create a Department of Building and Zoning for Placement by the Board of Elections on the Ballot at the Next Regularly Scheduled Election; and Declaring an Emergency.
- **Resolution 2026-02:** A Resolution Authorizing the Mayor to Enter into an Agreement with Fredericksen Engineering Services, LLC for engineering Services; and Declaring an Emergency.
- **Resolution 2026-3:** A Resolution Submitting to the Electors of the City of Wauseon the Question of an Additional Tax Levy for Parks and Recreational Purposes, and Declaring an Emergency.
- **Resolution 2026-4:** A Resolution Authorizing the Mayor to Advertise for Bids for the HI Service Valve System Replacement at the Water Treatment Plant; Authorizing the Mayor to Accept the Lowest and Best Bid; and Authorizing the Mayor to Enter a Contract with the Lowest and Best Bidder; and Declaring an Emergency.

Second Reading of Legislation

Third Reading Legislation:

Chief Kevin Chittenden

- There will be a mock-crash at the Fairgrounds on April 15, rain date April 17. This has been requested by the Wauseon Schools. Other schools involved will include: Evergreen, Pettisville, and Delta
- The PD will start a D.A.R.E program for the second graders. It's an 8-10 week program. Kathy Zumfelde will implement the program since she is already a certified D.A.R.E officer.

Chief Phil Kessler

- Jeremy Shirkey and Skeet are on their way to Van Wert to pick up the ambulance and will go through it with a fine-toothed comb to ensure everything is in working order. They will then go to Celina to have the radio reprogrammed before heading back to Wauseon.
- The public works department has been painting the women's restroom upstairs, along with the men's restroom, and will also be working on the bunk rooms.
- There will need to be plumbing repairs on some pipes near where the apparatuses are kept.
- There is an EMS Levy meeting tomorrow at noon, going to listen to what is being discussed.
- Flooring for Council Chambers has been ordered.
- Still waiting for the Zoll contract from Tom McWatters, Tom requested it be sent again.

- Jeremy Shirkey does the cost recovery and we're still waiting on the \$11,642. Person claims they don't have it and the insurance won't cover it. Should the City sue for the recovery?

Jamie

- Staying busy, cleaning up bugs within the computer system, appears some reports are not accurate.
- Asset Management software for equipment and software usage. Need a list of users from each department.

Michelle

- Brandi is on board. She has been given a scheduled plan on items to learn and work through to be successful.
- Firefighter/paramedic job posting on the Ohio Means Jobs site looking for lateral transfer applicants.
- 4-County job Fair – City should have a booth
 - o Public Works hiring (mechanics, etc)
 - o Police
 - o Fire
- Working toward another Personnel Committee meeting because of new policy in Lexipol, also need to revisit the personnel investigation issue for Lexipol
- Job descriptions are going to Clemons-Nelson, and there will be others
- In March, there will be an anti-harassment coming out

Tom

- Will be working on a Charter Amendment to add a Department of Building and Housing (Ordinance 2026-1)
- Working on EPA stuff with Ryan and Terry
- Also the Eric Reeker (sp?) damage costs. Must have a coordinated meeting with all parties involves.
- Asked Kevin Chittenden on the hospital assistance plan and if that was going better? Part of the issue is when the hospital requests police assistance with an unruly patient, where does the liability lie?

Danny via Mayor

- Brett Kolb has requested the percentage of house completion for the TIF program. Ben Glecker is taking pictures and sending to Danny for that determination. Wood County Building Department has authorized pictures for Danny to review for certifications since Danny is in hospital. Contractors have been very accommodating to get pictures and videos or even facetime for Danny to certify their work.
- He's also been updating the website with the fee changes for the new year.

Mayor

- Had a meeting with Lori Sicclair, City Manager for Napoleon. They discussed the waterline. Also, funding to clean out the line. There are 4 different entities so hoping for a type of joint funding for the project.
- Asked about applications for Public Service Director:
 - o Michelle stated
- The mayor asked either John Arps or Josh Reckner to attend the staff meeting; however, neither showed nor responded to her. Inquiring about alley behind The Table restaurant, where the PO Boxes are located, and potentially acquiring that alley to maintain it. With this last snowfall, it was not maintained, and too many people use it. An issue that needs more investigation.

Shane

- Make sure Council Chambers is ready for Monday night. May needs to add more chairs. There will be a swearing-in of a firefighter at 16:40 hours, then directly starting the Council Meeting.
- Shane will have recommendations for Council Committees assignments ready for Monday's meeting

Ryan

- Fishbeck Engineering and Arcadis will work on General Plan for the GAC system. This will determine which GAC system is best for Wauseon. They will do a full-scale trial in the Plant/Lab and have continued results for the March 2027 submission. These results will be part of the entire submission for funding.
 - o Tom McWatters added that Terry Finn (attorney from Akon-area specializing on Environmental) contacted EPA and EPA is on-board with idea to skip the \$1.3 mill band-aid and go directly to \$10 mill fix. EPA wants confirmation that March 2026 is too soon to get information in and that the March 2027 is the target date for submission of data and General Plan for funding in July 2027. A conference call is currently scheduled for February 2, 2026.

Jan

- The submission of paperwork for the Charter Changes approved by voters in the November 2025 elections has been sent to the Secretary of State on January 21, 2026.
- Two businesses have contacted the City looking for directions and guidance for opening.
 - o The first is a retail shop, opening in the plaza where Shaw's Clothing is located. They will be selling board games, etc.
 - o The second is "Always Something", wishing to open an event venue in the Wauseon Plaza between Super Dollar Tree and Azteca Restaurant. There is approximately 4000 square feet. Directed them to Wood County first.

General

- Discussion continued on the pay-out of sick time. Retire then re-hire, and how much can be allowed? Michelle will review and offer a recommendation.

ADJOURNMENT

There being no further business, this meeting adjourned at 8:05a.m.

Jan Tropf, Acting Clerk of Council

Council President, Chamberlin

| | Yes | No |
|----------------|-------|-------|
| Emergency | _____ | _____ |
| First Reading | _____ | _____ |
| Second Reading | _____ | _____ |
| Third Reading | _____ | _____ |
| Suspension | _____ | _____ |

ORDINANCE 2026-1

AN ORDINANCE DIRECTING THE CITY CLERK TO FILE A COPY OF PROPOSED CHARTER AMENDMENT ADDING A NEW SECTION 6.10 TO CREATE A DEPARTMENT OF BUILDING AND ZONING FOR PLACEMENT BY THE BOARD OF ELECTIONS ON THE BALLOT AT THE NEXT REGULARLY SCHEDULED ELECTION; AND DECLARING AN EMERGENCY

WHEREAS, the Charter does not provide for a Building and Zoning Department; and

WHEREAS, Council desires to revise the Charter to provide for a Building and Zoning Department to be supervised by the Director of Building and Zoning; and

WHEREAS, this Ordinance should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City in order to ensure that the proposed amendment can be placed on the ballot in the election in May, 2026;

BE IT THEREFORE ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1.

That the Charter shall be amended to provide a new Section 6.10, which shall read in its entirety as follows:

SECTION 6.10 DEPARTMENT OF BUILDING AND ZONING

(A) There is hereby created the Department of Building and Zoning. The Director of Building and Zoning shall be appointed by the Mayor subject to the approval of the Council by a vote of at least three-fourths of its members. The Director of Building and Zoning shall serve at the pleasure of the Mayor and Council, and shall, with or without cause, be removed, suspended, or otherwise disciplined by the Mayor subject to the approval of the Council by a vote of at least three-fourths of its members

(B) The Department of Building and Zoning shall be responsible for administering the Building Code and the Zoning Code, and such other functions not otherwise assigned by this Charter

as provided by ordinance or resolution. The Director of Building and Zoning shall serve as the Administrator and Building Official under the Building Code, and as the Administrator under the Zoning Code, unless otherwise provided by ordinance or resolution.

(C) The Director of Building and Zoning, and any employees of the Department of Building and Zoning, shall have those powers, duties, and functions as provided by this Charter, the ordinances and resolutions of the Municipality, administrative rules and directives of the Mayor and Director of Building and Zoning, and the laws of Ohio, provided that such laws are consistent with this Charter, the Municipality's ordinances and resolutions and the Mayor's and the Director's administrative rules and directives.

Section 2.

That the City Clerk forthwith file a copy of the above proposed Charter amendment with Board of Elections of Fulton County, Ohio.

Section 3.

That the Board of Elections of Fulton County, Ohio thereafter include the above amendment on the ballot at the next regularly scheduled election subsequent to the date hereof to determine the acceptance or rejection by a majority of the electors of the City of Wauseon, Ohio voting thereon.

Section 4

That this Ordinance be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon in order to be able to fill vacancies on various boards and commissions, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Shane Chamberlin, President of Council

Attest:

Jan Tropf
Acting Clerk of Council

Approved as to form:

Thomas A. McWatters III
City Law Director

| | Yes | No |
|----------------|-------|-------|
| Emergency | _____ | _____ |
| First Reading | _____ | _____ |
| Second Reading | _____ | _____ |
| Third Reading | _____ | _____ |

RESOLUTION 2026-2

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH FREDERICKSEN ENGINEERING SERVICES LLC, FOR ENGINEERING SERVICES; AND DECLARING AN EMERGENCY

WHEREAS, the City is currently without a City engineer and is in need of engineering consulting services; and

WHEREAS, the City desires to retain a consultant to assist the City with certain engineering projects, and

WHEREAS, the City desires to retain Frederickson Engineering Services, LLC ("FES") to provide engineering services needed by the City; and

WHEREAS, the City desires to enter into a Short Form Agreement Between City of Wauseon and Engineer For Professional Services ("Agreement") with FES, a copy of which is on file in the office of the Clerk of Council; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City in order that the City may obtain the services of FES as soon as possible.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That the Mayor be, and hereby is, authorized to execute the Agreement, a copy of which is on file in the Office of the Clerk of Council.

Section 2.

That the Mayor is further authorized to execute any and all documents necessary therefore.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Shane Chamberlin, President of Council

Attest: _____
Jan Tropf
Acting Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

RESOLUTION NO. 2026-3 ____

A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF AN ADDITIONAL TAX LEVY FOR PARKS AND RECREATIONAL PURPOSES, AND DECLARING AN EMERGENCY.

WHEREAS, on January 5, 2026, this Council adopted Resolution No. 2026-01 pursuant to Sections 5705.03, 5705.19(H) and 5705.191 of the Revised Code declaring it necessary to submit to the voters of the City the question of the levy of an additional 1.6-mill ad valorem property tax levy outside of the ten-mill limitation for parks and recreational purposes, for five years, and a copy of that resolution was certified to the Fulton County Auditor (the "County Auditor"); and

WHEREAS, in accordance with that Resolution and Sections 5705.03(B), 5705.19(H) and 5705.191 of the Revised Code, on January 8, 2026, the County Auditor certified that (i) the property tax revenue that will be produced by the stated millage (1.6 mills), assuming the taxable value of the City remains constant throughout the life of the levy, is calculated to be \$292,394, (ii) the total taxable value of the City used in calculating the estimated property tax revenue is \$182,745,944 and (iii) the millage for the requested levy is 1.6 mills per \$1 of taxable value, which amounts to \$56 for each \$100,000 of the County Auditor's market value;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WAUSEON, COUNTY OF FULTON, OHIO, not less than two-thirds of all members of said Council elected thereto concurring, that:

Section 1: Declaration of Necessity of Tax Levy. This Council finds, determines and declares that the amount of taxes that may be raised by the City within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the City, and that it is necessary to levy an additional tax in excess of that limitation at a rate of 1.6 mills, for five years, for parks and recreational purposes.

Section 2: Submission of Question of Tax Levy to the Electors. The question of the additional 1.6-mill ad valorem property tax outside of the ten-mill limitation for parks and recreational purposes, for five years, beginning with the tax list and duplicate for the year 2026, the proceeds of which levy first would be available to the City in calendar year 2027, shall be submitted under the provisions of Sections 5705.19(H) and 5705.191 of the Revised Code to the electors of the City at an election to be held therein on May 5, 2026, as authorized by law. That election shall be held at the regular places of voting in the City as established by the Fulton County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3: Notice of Election. The Clerk of Council (or any Acting Clerk of Council) is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

Section 4: Delivery of Materials to Board of Elections. The Clerk of Council (or any Acting Clerk of Council) is hereby directed to deliver or cause to be delivered a certified copy of this Resolution, Resolution No. 2026-01 referred to in the first preamble to this Resolution and the related County Auditor's Certificate referred to in the second preamble to this Resolution, to the Fulton County Board of Elections before the close of business on Wednesday, February 4, 2026.

Section 5: Compliance with Open Meeting Requirements. This Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council or committees, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 6: Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7: Declaration of Emergency; Effective Date. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that this Resolution is required to be immediately effective so that it, together with other necessary materials, can be timely filed with the Fulton County Board of Elections in order to submit the question of the levy to the electors at an election to be held on May 5, 2026; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the Mayor.

Adopted: February __, 2026

President of Council

Attest: _____
Acting Clerk of Council

Mayor

Approved as to Form:

Director of Law

I, Jan Tropf, Acting Clerk of Council for the City of Wauseon, do hereby certify that this is a true and accurate copy of Resolution No. 2026-_____, adopted on February __, 2026.

Acting Clerk of Council

| | Yes | No |
|----------------|-------|-------|
| Emergency | _____ | _____ |
| First Reading | _____ | _____ |
| Second Reading | _____ | _____ |
| Third Reading | _____ | _____ |

RESOLUTION 2026-4

A RESOLUTION AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS FOR THE HI SERVICE VALVE SYSTEM REPLACEMENT AT THE WATER TREATMENT PLANT; AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST AND BEST BID; AND AUTHORIZING THE MAYOR TO ENTER A CONTRACT WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY

WHEREAS, the City of Wauseon desires to have the HI service valve system replaced at the Water Treatment Plant; and

WHEREAS, funds have been duly budgeted and appropriated for the purpose of such replacement; and

WHEREAS, the Mayor should be authorized to accept the lowest and best bid for the project, within the appropriated budget for said purpose; and

WHEREAS, plans and specifications for the proposed installation are on file in the Office of the Clerk of Council; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City in order that the valves may be replaced as soon as possible to ensure the continued high quality of water in the City of Wauseon;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

The Mayor is hereby authorized to advertise for bids for the HI service valve system replacement at the Water Treatment Plant in accordance with the plans and specifications on file and in compliance with applicable provisions of the Ohio Revised Code and the Codified Ordinances of the City of Wauseon.

Section 2.

The Mayor is further authorized to accept the lowest and best bid that complies with all bidding requirements and falls within the budget appropriated for this purpose.

Section 3.

The Mayor is hereby authorized to execute a contract and any related documents necessary to carry out the resurfacing project as authorized herein.

Section 4.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner
Mayor

Shane L. Chamberlin
President of Council

Attest:

Jan Tropf
Acting Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director