

Mayor
Kathy Huner

City Council
Shane Chamberlin
Steve Schneider
Jeremy Simon
Brandon Tijerina
Heather Galbraith
Sarah Heising



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Police Chief
Kevin Chittenden

Fire Chief
Chief Kessler

WAUSEON CITY COUNCIL AGENDA
March 2, 2026
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Wishing to Address Council
6. Approval of prior meeting minutes:
 - a) Council Meeting: February 16, 2026, Committee of the Whole: February 12, 2026
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

_____.
All in favor:

7. Committee Reports
8. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Jamie Giguere, Director of Finance
 - d) Thomas McWatters III, Law Director
9. First Reading of Legislation or Emergency

- a) **Resolution 2026-5:** A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR THE LEASING OF A NEW POSTAGE METER; AND DECLARING AN EMERGENCY

Motion to place Resolution 2026-5 on emergency reading moved by _____ and seconded by _____.

Motion to place Resolution 2026-5 on final reading moved by _____ and seconded by _____.

Discussion:

Vote: ____ Yeas ____ Nays

b) **Resolution 2026-6:** A RESOLUTION AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS FOR THE STREET IMPROVEMENT PROJECT; AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST AND BEST BID; AND AUTHORIZING THE MAYOR TO ENTER A CONTRACT WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY

Motion to place Resolution 2026-6 on emergency reading moved by _____ and seconded by _____.

Motion to place Resolution 2026-6 on final reading moved by _____ and seconded by _____.

Discussion:

Vote: ____ Yeas ____ Nays

10. Second Reading of Legislation or Emergency

11. Third Reading of Legislation or Emergency

12. New Business

13. Old Business

14. Approval of Bills

15. Adjournment

a) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Brandi Galbraith
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting