

**Mayor**  
Kathy Huner

**City Council**  
Shane Chamberlin  
Sarah Heising  
Steve Schneider  
Harold Stickley  
Jeremy Simon  
Brandon Tijerina



**Director of Law**  
Thomas A. McWatters III

**Director of Finance**  
Jamie L. Giguere

**Director of Public Service**  
Keith C. Torbet

**Police Chief**  
Kevin Chittenden

**Fire Chief**  
Chief Kessler

**WAUSEON CITY COUNCIL AGENDA**  
**February 3, 2025**  
**5:00 pm**

**Order of Business**

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Approval of prior meeting minutes:
  - a) Council Meeting: January 20, 2025
  - b) Committee of the Whole: January 30, 2025
    - Motion to approve the prior meeting minutes moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

All in favor:
6. Committee Reports
  - a) Finance Committee: January 20, 2025

Recommendation that Council take the necessary steps to extend the deadline for paying the Glenwood assessments eight additional years from January 25, 2025, moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

    - Vote: \_\_\_\_ Yeas \_\_\_\_ Nays

Recommendation to approve the investment statements presented by the Finance Director moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

    - Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
7. Department Head Reports
  - a) Phil Kessler, Fire Chief
  - b) Kevin Chittenden, Police Chief
  - c) Keith Torbet, Director of Public Service
  - d) Jamie Giguere, Director of Finance
  - e) Thomas McWatters III, Law Director
8. First Reading of Legislation or Emergency
  - a) Ordinance 2025-2: An Ordinance Amending Section 311.02 Of The Codified Ordinances Of The City Of Wauseon
    - Motion to place Ordinance 2025-2 on first reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
  - b) Ordinance 2025-3: An Ordinance Amending 1301.10(A) Of The Codified Ordinances Of The City Of Wauseon; And Declaring An Emergency

- Motion to place Ordinance 2025-3 on emergency reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
- Motion to place Ordinance 2025-3 on final reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
- c) Resolution 2025-2: A Resolution Revising Section 623.3(A) Of The Local Government Manual; And Declaring An Emergency
- Motion to place Resolution 2025-2 on emergency reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
- Motion to place Resolution 2025-2 on final reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
- d) Resolution 2025-3: A Resolution Approving Residential Building Fees; And Declaring An Emergency
- Motion to place Resolution 2025-3 on emergency reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
- Motion to place Resolution 2025-3 on final reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
- e) Resolution 2025-4: A Resolution Authorizing The Mayor To Advertise For Bids For The Enterprise Sanitary Sewer Project; Authorizing The Mayor To Accept The Lowest And Best Bid; And Authorizing The Mayor To Enter Into A Contract With The Lowest And Best Bidder; And Declaring An Emergency
- Motion to place Resolution 2025-4 on emergency reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
- Motion to place Resolution 2025-4 on final reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays

9. Second Reading of Legislation or Emergency

10. Third Reading of Legislation or Emergency

11. New Business

- a) Motion to approve the Mayor's appointments to various boards and commissions moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Civil Service

Paul Colon

Pride & Preservation

Steve Brown

Kevin Nelson

Tax Incentive Review Board

Phil Kessler

Zoning Board of Appeals

Michael Christman

- b) Chief Supermarket, Applying for Liquor Agency Contract

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c) Recognition for Matt McDonough's Retirement

12. Old Business

13. Approval of the Bills

- Motion to approve and pay the bills as presented moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays

14. Adjournment

- a) Motion to adjourn moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
All in favor:

Korin Miller  
Clerk of Council

*Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting*