

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Jeremy Simon
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

February 14, 2025

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of February 17, 2025

Dear Council Members:

We are not aware of anyone wishing to address Council at the outset of the meeting.

The Safety & Code Committee will present a report and recommend that the Codified Ordinances be amended to include a new Section 721 regulating the operation of food trucks in the city, and to amend the slow moving vehicle ordinance (Section 377) to reduce the inspection fee if the inspection occurs prior to March 1st of each year.

The Finance Committee will present a report and recommend that the City move forward with the purchase of the new Zoll medical equipment pursuant to the proposed plan and security agreement.

Finally, the Tree Commission will present a report.

There is no legislation for first reading.

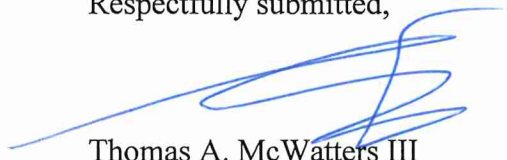
There will be a second reading on Ordinance 2025-2, which amends Section 311.02 of the Codified Ordinances (parade permits).

There is no legislation for third reading.

In new business, a motion will be necessary to approve the Mayor's appointments to various boards and commissions.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

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WAUSEON CITY COUNCIL AGENDA
February 17, 2025
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Approval of prior meeting minutes:
 - a) Council Meeting: February 3, 2025
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.
 - All in favor:
6. Committee Reports
 - a) Safety and Code: February 3, 2025
Recommendation that the Codified Ordinances be amended to include a new Section 721 regulating the operation of food trucks in the city moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
 - Recommendation to amend the slow moving vehicle ordinance (Section 377) to reduce the inspection fee if the inspection occurs prior to March 1st of each year moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
 - b) Tree Commission: February 4, 2025
 - c) Finance Committee Meeting: February 10, 2025
Recommendation that the City move forward with the purchase of the new Zoll medical equipment pursuant to the proposed plan and security agreement moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
7. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
8. First Reading of Legislation or Emergency
9. Second Reading of Legislation or Emergency

- a) Ordinance 2025-2: An Ordinance Amending Section 311.02 Of The Codified Ordinances Of The City Of Wauseon

Motion to place Ordinance 2025-2 on second reading moved by _____ and seconded by _____

Vote: ____ Yeas ____ Nays

10. Third Reading of Legislation or Emergency

11. New Business

- a) Motion to approve the Mayor's appointments to various boards and commissions moved by _____ and seconded by _____.

Planning Commission

Bob Norris

12. Old Business

13. Approval of the Bills

- Motion to approve and pay the bills as presented moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

14. Adjournment

- a) Motion to adjourn moved by _____ and seconded by _____.

All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, February 3, 2025**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in the Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stickley, and Councilors Schneider, Simon, Tijerina, and Heising, to constitute a quorum for the transaction of city business. Councilor Chamberlin had an excused absence.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Council President Stickley moved and was seconded by Councilor Heising to approve the minutes as printed.

All in favor: Motion Passed Unanimously

COMMITTEE REPORTS

Councilor Schneider gave a report from the previous Finance Committee meeting on January 20, 2025. The committee is presenting two recommendations.

Recommendation that Council take the necessary steps to extend the deadline for paying the Glenwood assessments eight additional years from January 25, 2025, Councilor Tijerina and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

Recommendation to approve the investment statements presented by the Finance Director moved by Councilor Heising and seconded by Council President Stickley.

Vote: 5 Yeas 0 Nays Motion Carries

DEPARTMENT REPORTS

Chief Kessler gave a report for his department. He wanted to remind Council that the Fireman's Association Dinner is February 18th, 2025. There will be multiple members receiving a "years of service award". His department has been working with the community on certain drills. A drill that they do monthly is with FCHC regarding their hyper baric chambers. On February 16 there will be the 2nd annual Hero's vs Hero's event.

Chief Chittenden gave a report for his department. The Hero's vs Hero's basketball game is coming up, his department will be participating. He stated that it is a very neat event that they all look forward to participating in. Under New Business the Mayor will recognize Matt McDonough on his retirement.

Keith Torbet gave a report for his department. The feasibility study will continue in house on February 4th. Arcadis provided information regarding the filter study that was done, he will be meeting with them on a final draft to give to the EPA. He is working with several engineers to get the rest of the EPA requirements completed. His department is still working on continual water breaks throughout the city. Matt Gilroy, the Economic Development Director will be resigning at the end of the month.

Jamie Giguere gave a report from her department. She has provided the January month-end reports. The income tax is down 20% from last year, this is not a concern for her, and she predicts things will get back on track in February.

Tom McWatters gave a report for his department. He gave an update regarding the previous Finance Committee recommendation regarding the Glenwood assessment payments. Signatures for all of the property owners are required to move forward with the eight-year extension that council is recommending.

FIRST READING OF LEGISLATION OR EMERGENCY

Ordinance 2025-2: An Ordinance Amending Section 311.02 Of The Codified Ordinances Of The City Of Wauseon

Motion to place Resolution 2025-2 on first reading moved by Councilor Tijerina and seconded by Councilor Heising.
Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2025-1 on final reading moved by Councilor Tijerina and seconded by Schneider.
Vote: 6 Yeas 0 Nays Motion Carries

Ordinance 2025-3: An Ordinance Amending 1301.10(A) Of The Codified Ordinances Of The City Of Wauseon; And Declaring An Emergency

Motion to place Ordinance 2025-3 on emergency reading moved by Councilor Heising and seconded by Councilor Simon.
Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Ordinance 2025-3 on final reading moved by Council President Stickley and seconded by Councilor Tijerina.
Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2025-2: A Resolution Revising Section 623.3(A) Of The Local Government Manual; And Declaring An Emergency

Motion to place Resolution 2025-2 on emergency reading moved by Councilor Tijerina and seconded by Councilor Tijerina.
Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2025-2 on final reading moved by Council President Stickley and seconded by Councilor Tijerina.
Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2025-3: A Resolution Approving Residential Building Fees; And Declaring An Emergency

Motion to place Resolution 2025-3 on emergency reading moved by Councilor Schneider and seconded by Councilor Simon.
Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2025-3 on final reading moved by Councilor Simon and seconded by Council President Stickley.
Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2025-4: A Resolution Authorizing The Mayor To Advertise For Bids For The Enterprise Sanitary Sewer Project; Authorizing The Mayor To Accept The Lowest And Best Bid; And Authorizing The Mayor To Enter Into A Contract With The Lowest And Best Bidder; And Declaring An Emergency

Motion to place Resolution 2025-4 on emergency reading moved by Council President Stickley and seconded by Councilor Heising.
Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2025-4 on final reading moved by Councilor Tijerina and seconded by Councilor Simon.
Vote: 5 Yeas 0 Nays Motion Carries

THERE WAS NO LEGISLATION FOR SECOND OR THIRD READING

NEW BUSINESS

Motion to approve the Mayor's appointments to various boards and commissions moved by Council President Stickley and seconded by Councilor Heising.

Civil Service: Paul Colon

Pride and Preservation: Steve Brown and Kevin Nelson

Tax Incentive Review Board: Phil Kessler

Zoning Board of Appeals: Michael Christman

There were no objections to Chief Supermarket, Applying for Liquor Agency Contract.

Mayor Hunor recognized Matt McDonough's retirement from the Wauseon Police Department after twenty-five years of service.

APPROVAL OF THE BILLS

Motion to approve and pay the bills as presented moved by Councilor Schneider and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

ADJOURNMENT

There being no further business, moved by Councilor Tijerina and seconded by Council President Stickley to adjourn the meeting at 5:26 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Harold Stickley, President of Council

**SAFETY & CODE COMMITTEE
COUNCIL CHAMBERS
Monday, February 3, 2025
5:40 PM**

COMMITTEE MEMBERS: Brandon Tijerina (Chair), Steve Schneider and Jeremy Simon

STAFF: Korin Miller, Chief Chittenden, Chief Kessler, Tom McWatters, and Keith Torbet

OTHER: Mayor Huner

Councilor Tijerina called the meeting to order at 5:40 p.m. on February 3, 2025.

FOOD TRUCKS

Tom McWatters provided the committee with a final code draft regarding food truck regulations. The committee took some time to review the draft and confirm department heads are in favor of the code change.

Attached to these minutes is the proposed code draft.

Recommendation that the Codified Ordinances be amended to include a new Section 721 regulating the operation of food trucks in the city moved by Councilor Schneider and seconded by Councilor Simon.

3 yays 0 nays
Motion Carries

Utility Vehicle's

The committee reviewed the draft amending Chapter 377 of the city's code. The agreed upon change goes as follows...

"A fee of \$10 shall be charged for each renewal inspection conducted prior to March 1st, and a fee of \$50 shall be charged for each renewal inspection conducted March 1st or after."

All committee members and department heads agreed with the change.

Attached to these minutes is the proposed legislation.

Recommendation to amend the slow moving vehicle ordinance (Section 377) to reduce the inspection fee if the inspection occurs prior to March 1st of each year moved by Councilor Tijerina and seconded by Councilor Schneider.

3 yays 0 nays
Motion Carries

Noise Ordinance

The committee discussed the topic of updating the city's Noise Ordinance. There have been recent complaints regarding semi-trucks idling near residential areas during all hours of the night. There was no action on this topic, but the committee will revisit it at a later date.

There being no further business, this Safety & Code Committee meeting adjourned at 6:05 p.m.

Respectfully submitted,

Korin Miller
Clerk of Council

CHAPTER 721

Mobile Food Vehicles

721.01 Definitions.

721.02 Permit Required.

721.03 Types of Permits.

721.04 Application for Permit.

721.05 Permit.

721.06 Public Property Operation.

721.07 Littering and Trash Removal.

721.99 Violations; Penalties.

721.01 DEFINITIONS.

As used in this chapter, the following definitions shall apply:

- (a) “Food establishment” means a business operation or any part thereof that stores, prepares, packages, serves, vends or otherwise provides food and/or beverages for human consumption.
- (b) “Mobile food vehicle” means a food establishment that is located upon a vehicle of any kind, including motorcycles and bicycles, or which is pulled by a vehicle. This definition includes mobile food kitchens, pushcart vendors, bicycle cart vendors, mobile food trucks, canteen trucks and coffee trucks and trailers of any kind.
- (c) “Mobile food vehicle operator” means any and all persons associated with the operation of a mobile food vehicle within Wauseon.

721.02 PERMIT REQUIRED.

- (a) No person or entity of any kind shall operate a mobile food vehicle on public or private property in Wauseon without first obtaining a permit from the City of Wauseon’s Building/Zoning Department.
- (b) A separate permit is required for each mobile food vehicle to be operated in Wauseon.
- (c) A permit is not required for one-time special events on private property that do not serve food or beverages to the general public. It shall be the sole responsibility of the private party to verify the safety and licensing of the mobile food vehicle operator.

721.03 TYPES OF PERMITS.

A permit may be issued for up to seven consecutive days or for up to seven calendar days. A permit issued for up to seven consecutive days shall expire at the end of the seventh day.

Permits issued for up to seven calendar days shall:

- (a) State each date the mobile food vehicle may be operated.
- (b) Describe the location that the mobile food vehicle will operate for each date specified in the permit.
- (c) Require that the mobile food vehicle operator notify the Wauseon Fire Department of the intent to operate the mobile food vehicle no later than twenty-four (24) hours before the date the mobile food vehicle is to be operated.

721.03 APPLICATION FOR PERMIT.

Applications for permits shall be made on such forms as may be prescribed by the Building/Zoning Department.

- (a) Such applications shall contain the following documents and information.
 - 1. A current, written certification that the mobile food vehicle has passed all necessary inspections required by the Wauseon Fire Department;
 - 2. A current written certification that the mobile food vehicle operator and the mobile food vehicle have passed all necessary inspections and are in full compliance with the requirements of the Fulton County Health Department;
 - 3. Proof of registration with the Wauseon Income Tax Division;
 - 4. A current certificate of insurance evidencing general liability coverage in the minimum amount of \$1,000,000;
 - 5. Copy of current/valid state mobile food vendor license (front and back);
 - 6. Copy of current/valid Fulton County Health Department License, issued in accordance with R.C. Chapter 3717;
 - 7. A plan for electric, water and sewer needs, if situated on public property; and,
 - 8. A mobile food vehicle operator seeking to deploy on public property shall also provide information in accordance with § 721.04 as requested by the Building/Zoning Department to ensure the general welfare and safety of the public.
 - 9. For applications for a permit for up to seven calendar days, a statement of each date and each location the mobile food vehicle is to be operated.

(b) Each application shall be accompanied by a nonrefundable permit fee in an amount established by City Council. City recognized events, including but not limited to Homecoming and cruise nights, school-sponsored events, and non-profit organizations shall be exempt from the permit fee requirement.

(c) The Building/Zoning Department shall review a permit application and determine whether it is appropriate to issue a permit within fourteen days of receiving: (i) a fully executed application; (ii) all other required documents and information; and (iii) the annual permit fee.

(d) Mobile food vehicle permits are specific to the mobile food vehicle operator and the mobile food vehicle, and are not transferable. Should a change in ownership of a mobile food vehicle occur at any time, the succeeding owner must submit a new application and obtain a new permit before operating a mobile food vehicle.

721.04 PUBLIC PROPERTY OPERATION

In addition to the permit application provided for in Section 721.03, each mobile food vehicle operator approved to deploy on public property shall also meet the following minimum requirements and provide the following information:

(a) The applicant shall also deposit, before the permit is issued, the sum of \$200 to guarantee the cost of cleaning the premises and removing any property therefrom after the termination of the event. If the public premises on which the business is conducted are not cleaned and all merchandise, property, refuse, and temporary structures are not removed therefrom and properly disposed of within 48 hours after the termination of the business, the Public Service Department shall immediately cause such work to be done and report the cost thereof to the Building/Zoning Department, who shall deduct the cost and return any balance of the deposit. The mobile food vehicle operator shall be liable for any deficiency.

(b) A general plan for electrical and water and sewer service, signage, and parking.

(c) No on-street parking locations in the Downtown Business District can be utilized without express written permission from the Building/Zoning Department.

(d) All parking, lighting, noise, and traffic laws must be followed, and no additional seating or tables may be utilized.;

(e) External signs must conform to the Wauseon zoning and sign laws.

(f) Sidewalk operation: The mobile food vehicle operator must maintain a path that adheres to the American with Disabilities Act (ADA) and is free and clear for pedestrian traffic, and shall not place additional seating or signage on the sidewalk.

(g) Mobile food vehicle operators operating in a public park must obtain permission from festival or special event organizers and coordinate with the Building/Zoning Department, and coordinate with the Director of Public Service.

721.05 LITTERING AND TRASH REMOVAL

Mobile food vehicle operators must keep the sidewalks, roadways and all other spaces adjacent to their business site or location clean and free of paper, peelings and other refuse of any kind generated from the operation of their business. All trash or debris accumulating within 25 feet of any mobile food vehicle shall be collected by the operator and deposited in a trash container maintained by the operator in good condition and constructed of a non-corrodible and watertight material, sufficient to hold the refuse generated by the business. Such container shall be removed by the operator whenever the mobile food vehicle moves to another location or at the close of business daily.

721.99 VIOLATIONS; PENALTIES.

(a) Whoever violates this section shall be subject to a fine of up to \$250. A separate offense shall be deemed to have been committed for each calendar day for which a mobile food vehicle operator fails to comply with any of the provision of this chapter.

(b) No mobile food vehicle operator who has been fined pursuant to Section 721.99(a) of this Chapter shall be permitted to operate a mobile food vehicle until the violation giving rise to the fine has been remedied.

(c) No mobile food vehicle operator shall be permitted to operate a mobile food vehicle within Wauseon for any calendar year in which it has been assessed a fine under this chapter on more than two occasions.

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

ORDINANCE NO. 2025-4

AN ORDINANCE AMENDING SECTION 377 OF THE CODIFIED ORDINANCES OF THE CITY OF WAUSEON

WHEREAS, pursuant to Ordinance 2016-18, City Council adopted Chapter 377 of the Codified Ordinances which, in accordance with Section 4511.215 of the Ohio Revised Code, authorized the operation of low-speed vehicles, under-speed vehicles, utility vehicles, or mini-trucks on a public street or highway under certain conditions specified in that Ordinance; and

WHEREAS, pursuant to Ordinance 2023-4, Council revised Chapter 377 to permit the operation of golf carts within the City's corporate limits, subject to certain restrictions and procedures; and

WHEREAS, Council desires to amend Chapter 377 to reduce the inspection fee for renewal inspections conducted prior to March 1st of each year;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That Section 377.04(e) of the Codified Ordinances shall be amended to read in its entirety as follows:

(e) If a low-speed vehicle, an under-speed vehicle, a utility vehicle or a mini-truck has been inspected, registered and titled, prior to the effective date of this chapter or is brought into the City of Wauseon after the effective date of this chapter, but previously having had such vehicle inspected by an authorized inspection program, in order to legally operate the vehicle in the City of Wauseon, the owner/operator must still provide evidence of an inspection in compliance with Ohio statutory requirements.

Section 2.

That Section 377.04(f) be amended to read as follows:

(f) Vehicles that have been inspected pursuant to this section shall display a sticker that will be provided by the Wauseon Police Department on the rear of the vehicle in a conspicuous location. Stickers shall be valid through February 28th of each year, and shall be renewed annually. A fee of \$10 shall be charged for each renewal inspection conducted prior to March 1st, and a fee of \$50 shall be charged for each renewal inspection conducted March 1st or after. Officers may stop any low-speed vehicle, an under-speed vehicle, a utility vehicle, or a mini-truck operated on a street or highway of the City for the purpose of inspecting the vehicle.

Passed: _____

Kathy Huner, Mayor

Harold Stickley, President
of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director



**TREE COMMISSION
COUNCIL CHAMBERS
Tuesday, February 4, 2025
8:00 AM**

Present: Dan Nelson, Rick Frey, Laura Kamp, Jeremy Simon, John Alexander

Staff: Korin Miller, Keith Torbet

Absent: Kurt Stuckey

Motion to approve the prior meeting minutes moved by John Alexander and seconded by Rick Frey.

John Alexander gave an update on the Tree's he's been removing. He is also working on pruning trees. He stated that the work he wanted to get done in the city parks has mostly been done.

Councilor Simon exited council chambers at 8:27 a.m.

Laura Kamp provided the Tree Commission with a copy of the Wauseon Urban Forestry Management Plan. Most of the meeting was used discussing the details of this plan and the commission working through it.

The committee will meet again on March 4, 2025, at 8:00 a.m.

The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

Korin Miller
Clerk of Council

Finance Committee
Monday, February 10, 2025
Council Chambers
5:00 p.m.

Present: Steve Schneider, Shane Chamberlin, and Sarah Heising

Staff: Phil Kessler, Mayor Huner, Tom McWatters, Jed Bowers, Brady Schaffner, and Korin Miller

Matter: Zoll Medical Equipment

Chief Kessler requested a Finance Committee meeting regarding the purchase of updated Auto Pulse medical equipment. Representatives from Zoll Medical Corporation presented a thorough presentation highlighting the equipment's significance and advantages. While the Fire Department currently utilizes Auto Pulse devices, they are in need of upgrades. Fire Department employees Jed Bowers and Brady Schaffner emphasized the critical role these devices play in assisting residents. Zoll Medical Corporation also proposed a zero-interest payment plan for the equipment. The Finance Committee expressed strong support for the purchase of the updated Auto Pulse units.

Recommend that the City move forward with the purchase of the new Zoll medical equipment pursuant to the proposed plan and security agreement moved by Councilor Chamberlin and seconded by Councilor Schneider.

Vote: 3 Yays 0 Nays
Motion Carries

There being no further business, this meeting adjourned at 6:20 p.m.

Respectfully submitted,
Korin Miller

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

ORDINANCE NO. 2025-2

AN ORDINANCE AMENDING SECTION 311.02 OF THE CODIFIED ORDINANCES OF THE CITY OF WAUSEON

WHEREAS, Codified Ordinance 311.02 provides certain rules and procedures for obtaining parade permits; and

WHEREAS, Council desires to revise Chapter 311.02 of the Codified Ordinances to improve the parade permitting process and make the process more convenient for the citizens of Wauseon; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That Section 311.02(a) of the Codified Ordinances shall be amended to read in its entirety as follows:

(a) No person, group of persons or organization shall conduct or participate in any parade, assemblage or procession other than a funeral procession upon any street or highway, or block off any street or highway area, without first obtaining a permit from the City of Wauseon.

Applications for such permits shall be made on such forms as may be prescribed and shall contain such information as is reasonably necessary to a fair determination of whether a permit should be issued. Except in situations involving extenuating circumstances, applications shall be filed not less than fifteen days before the time intended for such parade, procession or assemblage. Applications may be obtained from the City of Wauseon Administration Office, Police Department, or the City Website. Permits must be approved by the Police Department, Fire Department, Public Works, and Mayor's Office to be valid.

Section 2.

That Section 311.02(a)(2) of the Codified Ordinances shall be amended to read in its entirety as follows:

(2) The parade would require the diversion of so great a number of police officers or other first responders to properly police the line of movement, assembly area and areas contiguous thereto so as to deny normal police or public safety protection to the Municipality.

Section 3.

That Section 311.02(b) be repaginated as Section 311.02(c), and that a new Section 311.02(b) state in its entirety as follows:

(b) No person, group of persons, or organization shall conduct an event open to the public in a City park or public owned space without first obtaining a permit from the City of Wauseon of Police.

Applications for such permits shall be made on such forms as may be prescribed and shall contain such information as is reasonably necessary to a fair determination of whether a permit should be issued. Except in situations involving extenuating circumstances, applications shall be filed not less than fifteen days before the time intended for the public event. Applications may be obtained from the City of Wauseon Administration Office, Police Department, or the City Website. Permits must be approved by the Police Department, Fire Department, Public Works, and Mayor's Office to be valid.

Passed: _____

Kathy Huner, Mayor

Harold Stickley, President
of Council

Attest: _____

Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director