

**Mayor**  
Kathy Huner

**City Council**  
Shane Chamberlin  
Sarah Heising  
Steve Schneider  
Harold Stickley  
Jeremy Simon  
Brandon Tijerina



**Director of Law**  
Thomas A. McWatters III

**Director of Finance**  
Jamie L. Giguere

**Director of Public Service**  
Keith C. Torbet

**Police Chief**  
Kevin Chittenden

**Fire Chief**  
Chief Kessler

**WAUSEON CITY COUNCIL AGENDA**  
**March 3, 2025**  
**5:00 pm**

**Order of Business**

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Approval of prior meeting minutes:
  - a) Council Meeting: February 17, 2025
  - b) Committee of the Whole: February 27, 2025
    - Motion to approve the prior meeting minutes moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

All in favor:
6. Proclamation: Kevin Nelson, Forty years of service
7. Committee Reports
8. Department Head Reports
  - a) Phil Kessler, Fire Chief
  - b) Kevin Chittenden, Police Chief
  - c) Keith Torbet, Director of Public Service
  - d) Jamie Giguere, Director of Finance
  - e) Thomas McWatters III, Law Director
9. First Reading of Legislation or Emergency
  - a) Ordinance 2025-4: An Ordinance Amending The Codified Ordinances Of The City Of Wauseon To Add A New Section 721 Pertaining To Mobile Food Vehicles
    - Motion to place Ordinance 2025-4 on first reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
  - b) Ordinance 2025-5: An Ordinance Amending Section 377 Of The Codified Ordinances Of The City Of Wauseon
    - Motion to place Ordinance 2025-5 on first reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
  - c) Resolution 2025-5: A Resolution Authorizing The Mayor To Enter Into An Agreement For A Countywide Emergency Management Agency Pursuant To Ohio Revised Code Section 5502; And Declaring An Emergency

- Motion to place Resolution 2025-5 on emergency reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
- Motion to place Resolution 2025-5 on final reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
- c) Resolution 2025-6: A Resolution Authorizing The Mayor Or Her Designee To Enter Into An Agreement With Zoll Medical Corporation For The Purchase Of New Advanced Heart Monitors/defibrillators; And Declaring An Emergency
  - Motion to place Resolution 2025-6 on emergency reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
  - Motion to place Resolution 2025-6 on final reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
- d) Resolution 2025-7: A Resolution Authorizing The Mayor Or Her Designee To Enter Into An Agreement With Cummins, Inc. For An Extended Warranty For The City's Generator; And Declaring An Emergency
  - Motion to place Resolution 2025-7 on emergency reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays
  - Motion to place Resolution 2025-7 on final reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays

10. Second Reading of Legislation or Emergency

11. Third Reading of Legislation or Emergency

- a) Ordinance 2025-2: An Ordinance Amending Section 311.02 Of The Codified Ordinances Of The City Of Wauseon
  - Motion to place Ordinance 2025-2 on first reading moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays

12. New Business

- a) Mayor's Annual Report

13. Old Business

14. Approval of the Bills

- Motion to approve and pay the bills as presented moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
Vote: \_\_\_\_ Yeas \_\_\_\_ Nays

15. Adjournment

- a) Motion to adjourn moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
All in favor:

Korin Miller  
Clerk of Council

*Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda.*

*The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting*