

Wauseon Tree Commission Meeting Agenda
April 7, 2026 8:00 A.m.
Wauseon City Council Chambers

Agenda:

- I. Attendance:**
- II. Previous Meeting Minutes: Reading and Approval**
- III. Reports**
 - a. John:
 - b. Kurt:
 - c.
- IV. Misc. Business:**
 - a) Register for Tree City USA & Tree Campus Awards Program
May 13, 2026
Elks Lodge, Maumee
139 W. Wayne St
9:30-2:45
RSVP by April 24, 2026
 - b) May 5 is next meeting. Election Day. Laura out.
- V. Old Business:**
 - a. Friday, April 24 School Arbor Day Program
 - b. Saturday, April 25 Public Program
 - See list and work out details
- VI. Upcoming & New Business:**
 - a. Continue Urban Forestry Management Plan
 - b. Tree theft- Dan Nelson
 - c. Hosting Tree Commission Academy 2027
 - d. New Logo
- VII. Conclusion**
 - a. May 5, 2026 8:00 A.M. (First Tuesday of each month)

Strategic Plan: Mission, Goals, Objectives & Actions of Tree Commission

Urban Forestry Management Plan: focuses on managing and developing a city's tree canopy, including planting strategies, and maintenance practices; this is what the CITY does

1. Inventory of Trees and Planting Sites
2. Master Planting Design: A method using the Ohio Urban Site Index (USI) to create a community wide planting plan for utilization and species diversity for a 50-100 year period.
3. Systematic Annual Hazard Assessment
4. Annual Work Plan Priorities, resource flow chart and Budget
 - Tree removal, branch removal, stump grinding, 1st year watering, young tree training, large maintenance pruning, site selection, site prep, transplanting
5. Long Range (5 year) Work Plan and Budget



TREE COMMISSION
COUNCIL CHAMBERS
Tuesday March 3, 2026
8:00 AM

Present: Rick Frey, Dan Nelson, John Alexander, Kurt Stuckey, Laura Kamp, Jeremy Simon, Julie Wolf

Special Guest: Haley Sattler, Regional Urban Forester

The Tree Commission called the meeting to order at 8:10 a.m.

Went around the room and did introductions. Haley spoke about herself and about her background.

Laura Kamp presented a PowerPoint on the history of the Tree Commission and the Tree Commission Academy.

April 24th School Arbor Day Program

April 25th Public Program

Reports:

John Alexander:

- 38 tree removals in February, one more was added located at 256 West Oak Street.
- Young Tree Training is done for the first year; young tree training is done every other year for the first 10 years.
- 3rd of pruning list done, started recording the number of tree trimmings and have surpassed 50 trees since the beginning of the year.
- Set up programs with the primary 12:45 and elementary school 1:45pm on the 24th. As the day and time gets near there will be an email sent out of where to park and where each tree is located
- Ordered trees for the school programs, Shingle Oak and Norway Spruce.
- Ordered a Shingle Oak for the Plant in the Park program.
- Ordered a small potted plant for a door prize.

Kurt Stuckey:

- Bigby will donate coffee and Chiefs will donate cookies to the Community Program April 25th.
- John will supply tables.

Julie:

- Discussed where to post flyers and design for flyers.

230 Clinton Street, Wauseon, Ohio 43567



Haley:

- The Tree Commission Academy will open registration in 2027. They are not operating for the rest of 2026.

Message

1. Importance of trees in the community
2. Importance of tree selection
3. Introduction into the Tree Commission and what it is

Hopes the public will walk away with:

1. 5 reasons trees are important to a community
2. 4 basics of tree planting and care for first five years
3. Whom to contact for appropriate tree selection
4. Understanding why Tree Commission exists

The committee will meet again on April 7, 2026, at 8:00 a.m.

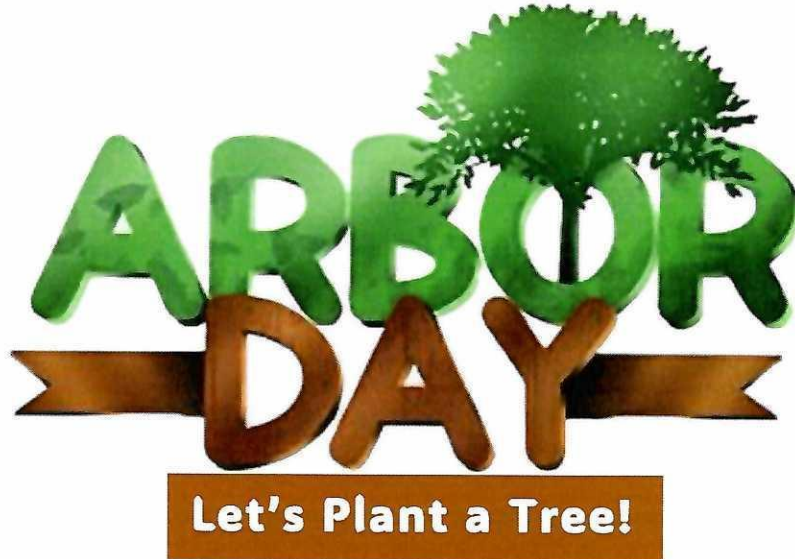
The meeting was adjourned at 9:06 a.m.

Respectfully submitted,

Brandi Galbraith
Clerk of Council

Saturday, April 25, 2026

Reighard Park at 9:30 – 10:30am



Demonstration and instruction for planting trees and care needed for first 5 years.

Door Prize! TREE RAFFLE - FOR THOSE IN ATTENDANCE

GUEST SPEAKERS:

- Tree Commission/Wauseon Public Works, John Alexander
 - Tree planting and tree care
- Soil and Water Conservation District Representative, Cole Plassman
 - Keeping water and soil healthy
- Ohio Department of Natural Resources Regional Urban Forester, Haley Sattler
 - Why trees are critical to a community's health and prosperity

Free Coffee, Cookies and Tree Care Booklet

Benefits of Trees

Did you know that trees raise property value, and increase physical and emotional health?

Did you know that trees reduce health care costs and home energy expenses?

Presented by the

