

Mayor
Kathy Huner

City Council
Shane Chamberlin
Patrick Griggs
Steve Schneider
Harold Stickley
Jeff Stiriz
Scott Stiriz



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Rick Sluder

July 2, 2020

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of July 6, 2020

Dear Council Members:

At the outset of the meeting, Richard Roe will be sworn in as a new Patrol Officer for the Police Department.

We are not currently aware of anyone wishing to address Council.

There are no committee reports.

There is not, currently, any legislation for first, second, or third reading. It may be necessary to pass a new resolution amending Resolution 2020-8, which pertained to the pool levy renewal, in order to properly reflect that the levy would be a "renewal with reduction". I am currently working with Finance Director Jamie Giguere and legal counsel from Columbus on this matter. Should an amending resolution be necessary, I will forward that to Council prior to the meeting as soon as it becomes available.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Tom McWatters", is written over a horizontal line.

Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Andrea Gerken, Clerk of Council
Jamie Giguere, Finance Director
The Blade

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WAUSEON CITY COUNCIL AGENDA
July 6, 2020
5:00 pm
Council Chambers

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Council President Chamberlin
 - b) Councilor Schneider
 - c) Councilor Stickley
 - d) Councilor Jeff Stiriz
 - e) Councilor Griggs
 - f) Councilor Scott Stiriz
5. Approval of prior meetings' minutes:
 - a) Council Meeting: June 15, 2020
 - b) Special Committee of the Whole: June 15, 2020
 - c) Committee of the Whole: July 2, 2020
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.
All in favor:
6. Administer Oath of Office (Chief Chittenden)
 - a) Richard Roe: Patrol Officer, Wauseon Police Department
7. Names of Individuals Wishing to Address Council and Topic
8. Committee Reports
9. Department Head Reports
 - a) Rick Sluder, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
10. First Reading of Legislation or Emergency
11. Second Reading of Legislation or Emergency
12. Third Reading of Legislation or Emergency
13. New Business
14. Approval of the Bills

- a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

15. Adjournment

- a) Motion to adjourn at _____ p.m. moved by _____ and seconded by _____.

All in favor:

Andrea R Gerken
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
MONDAY, JUNE 15, 2020**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence. Roll was taken by the Clerk of Council. Present were Council President Chamberlin, Councilors Jeff Stiriz, Scott Stiriz, Stickley, Griggs and Schneider to constitute a quorum for the transaction of city business.

Also present were Russ Pauley, Matt Mennetti, David Carroll, Larry Zimmerman, Hugo Barajas and Karyn Rupp.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Jeff Stiriz to approve the minutes as printed.

All in favor: *Motion Passed Unanimously*

COMMITTEE REPORTS

Park Board

Councilor Stickley provided a brief summary of items discussed at the June 9, 2020 Park Board Meeting. He said Tim Dennis attended the meeting and asked the Park Board to approve a sign to be installed in Rotary Park for the Goodwin Preserve & Trails. He said this sign was approved by the Park Board. He said they also discussed the Biddle Park rental fees that were determined by the Finance Committee and approved by Council. Finally, they discussed where memorial trees can be placed in the parks.

Motion to accept the Park Board recommendation to approve the Goodwin Preserve & Trail sign to be placed in Rotary Park moved by Councilor Stickley and seconded by Councilor Schneider.

Vote: 6 Yeas 0 Nays *Motion Carries*

Tree Commission

Councilor Griggs gave a brief summary of the June 10, 2020 Tree Commission meeting. He said discussed were the trees and pavers that were installed for Kim Bowles and Walt Lange. He said the Tree City USA program will be held in Wauseon in 2021 as scheduled. Also discussed was increasing the cost of the Memorial Tree Program as we are having to replace trees at our cost. He said the Tree Commission recommended increasing the cost to \$360.

Motion to accept the Tree Commission recommendation to increase the cost for the memorial tree program to \$360 moved by Councilor Jeff Stiriz and seconded by Council President Chamberlin.

Vote: 6 Yeas 0 Nays *Motion Carries*

DEPARTMENT HEAD REPORTS

Chief Sluder: EMS contracts will be discussed with commissioners this week. The number of calls is up as people are out and about again.

Assistant Chief Roof: The PD is moving money from the equitable sharing fund to outfit the new police vehicles. They are taking applications for part time officers and dispatchers. Safety City is July 6th-10th and 13th-17th. Applications are available at the PD, water office, library and Facebook. Deadline is July 3rd and they are still accepting donations.

Council President Chamberlin asked if they have nailed down a venue and was told they are still looking. Keith Torbet said they are looking at Shawnee Shelter in Reighard Park.

Keith Torbet: The ODOT grant has been submitted with the help of DGL Consultants. Public Works is spraying for mosquitoes twice per week. The waterline on S. Shoop is done and they will come back in the fall to reseed the grass.

Jamie Giguere: Nothing to report.

Tom McWatters: He explained the need for a motion for the approval of a letter for Warrior Wings is because they are applying for a temporary permit due to COVID-19 as permanent permits are currently not being granted by the state.

FIRST READING OF LEGISLATION OR EMERGENCY

Resolution 2020-7: A Resolution Requesting The City Of Wauseon's Share Of Funds From The County Coronavirus Relief Distribution Fund And Affirming That Upon Receipt Thereof Such Funds Shall Be Used Only To Cover Costs Incurred By The City Of Wauseon Consistent With The Requirements Of Applicable Law And Regulations; And Declaring An Emergency

Motion to place Resolution 2020-7 on emergency moved by Councilor Jeff Stiriz and seconded by Councilor Griggs.
Vote: 6 Yeas 0 Nays *Motion Carries*

Motion to place Resolution 2020-7 on final reading and that the final reading be passed moved by Councilor Schneider and seconded by Council President Chamberlin.
Vote: 6 Yeas 0 Nays *Motion Carries*

Resolution 2020-8: A Resolution Declaring It Necessary To Levy A Reduced Renal 2.0-Mill Tax Levy For The Purpose Of Parks And Recreational Purposes And Requesting The Fulton County Auditor To Certify The Total Current Tax Valuation Of The City And The Dollar Amount Of Revenue That Would Be Generated By That Additional Levy, And Declaring An Emergency

Motion to place Resolution 2020-8 on emergency moved by Councilor Stickley and seconded by Council President Chamberlin.
Vote: 6 Yeas 0 Nays *Motion Carries*

Motion to place Resolution 2020-8 on final reading and that the final reading be passed moved by Councilor Jeff Stiriz and seconded by Councilor Schneider.
Vote: 6 Yeas 0 Nays *Motion Carries*

Ordinance 2020-6: An Ordinance Providing for the Issuance and Sale of \$245,000 of Notes, in Anticipation of the Issuance of Bonds, for the Purpose of Improving the (I) Municipal Waterworks System by Acquiring, Constructing and Installing a Water Line and (II) Municipal Water Treatment Plant by Constructing an Additional Treatment Building and Lagoon, Acquiring Additional Treatment Tanks, a High Service Pump and Additional Piping and Making Other Necessary Improvements, and Declaring an Emergency

Motion to place Ordinance 2020-6 on emergency moved by Councilor Stickley and seconded by Councilor Scott Stiriz.
Vote: 6 Yeas 0 Nays *Motion Carries*

Motion to place Ordinance 2020-6 on final reading and that the final reading be passed moved by Councilor Jeff Stiriz and seconded by Councilor Schneider.
Vote: 6 Yeas 0 Nays *Motion Carries*

SECOND READING OF LEGISLATION OR EMERGENCY

There was no legislation for second reading.

THIRD READING OF LEGISLATION OR EMERGENCY

Ordinance 2020-5: An Ordinance Amending Codified Ordinance Chapter 1117 – Establishment of Districts and Maps, and Amending the Official Zoning Map

Motion to place Ordinance 2020-5 on final reading and that the final reading be passed moved by Council President Chamberlin and seconded by Councilor Jeff Stiriz.

Vote: 6 Yeas 0 Nays Motion Carries

NEW BUSINESS

Motion to reappoint James Barber to the Charter Revision Commission for the term of July 1, 2020 to June 30, 2023 moved by Councilor Stickley and seconded by Councilor Griggs.

Vote: 6 Yeas 0 Nays *Motion Carries*

Motion to authorize the Mayor to send a letter to the Ohio Department of Commerce Division of Liquor Control indicating that the City does not object to the sale of liquor on an outdoor expanded patio area at the Warrior Wings location at the corner of North Shoop and Linfoot Street moved by Councilor Stickley and seconded by Councilor Schneider.

Vote: 6 Yeas 0 Nays *Motion Carries*

Motion to authorize the Director of Finance to appropriate \$18,000 within the Drug Law Enforcement Fund account entitled Drug Enforcement (210.101.52390) to equip two new patrol vehicles moved by Councilor Griggs and seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays *Motion Carries*

Mayor Huner said she is going to provide a report to Council of the number of permits issued. Council President Chamberlin asked if Wood County was still keeping office hours at the city building and was told yes.

Mayor Huner reminded everyone of the Special Committee of the Whole meeting immediately following this meeting.

APPROVAL OF THE BILLS

Councilor Schneider moved and seconded by Councilor Jeff Stiriz to approve and pay the bills as presented.

Vote: 6 Yeas 0 Nays *Motion Carries*

ADJOURNMENT

There being no further business, Mayor Huner asked for a motion to adjourn. Councilor Stickley moved and seconded by Councilor Griggs to adjourn this meeting at 5:31 p.m.

All in favor: *Motion Passed Unanimously*

Andrea Gerken, Clerk of Council

Shane Chamberlin, President of Council

**WAUSEON CITY COUNCIL
SPECIAL COMMITTEE OF THE WHOLE
MONDAY, JUNE 15, 2020**

Councilor President Chamberlin called this meeting to order at 5:34 p.m. in Council Chambers. Roll was called by the Clerk of Council. Present were Councilors Scott Stiriz, Jeff Stiriz, Griggs, Schneider and Stickley. Also present were Keith Torbet, Mayor Huner, Jamie Giguere, Assistant Chief Roof, Russ Pauley, Matt Mennetti, David Carroll, Larry Zimmerman, Hugo Barajas and Karyn Rupp.

Council President Chamberlin said this meeting is to have good general dialogue about moving recreational programming from the Wauseon Recreation Association (WRA) to under the City of Wauseon umbrella; possibly under the Park Board. He provided a memo and draft legislation created by Tom McWatters in June 2019. President Chamberlin said his ultimate goal is to have more checks and balances where the WRA and recreational programming are concerned. He said he would also like to prevent anyone from going through what he went through with the WRA.

Councilor Griggs asked why the WRA was created from day one. Council President Chamberlin said decades ago the City wanted to start a recycling center and needed to receive a grant so the WRA was formed. President Chamberlin said that right now as it stands the WRA is its' own entity and there is no place to go if there is an issue with a WRA decision. He said the WRA selects its' own members and that has resulted in a group of like-minded people and he feels with oversight the board would be more diversified.

Councilor Jeff Stiriz said over the years the WRA has branched off into several different boards. He said he remembers when previous Mayor Doug Shaw asked to see the WRA books he was told no at that time. He also mentioned the money the city lost because of the collection company selected by the previous WRA board.

Councilor Stickley said he believes since the new system was put in place in 2019 they are doing a great job. He pointed out that there are 5 WRA members and they are all volunteers. Councilor Stickley said if we get rid of the WRA and the city has to pay people for what they do it would cost about \$350,000. He believes the system put in place in 2019 where two Council members and a Park Board member sit in on WRA meetings as non-voting members is working out great.

Councilor Stickley said it is his understanding that Council President Chamberlin has a vendetta against the WRA from when he was disciplined by them many years ago but that we now have different WRA board members. President Chamberlin said he went through it more than once with various boards and members and he would like to prevent something like that from happening to someone else.

Councilor Schneider said when he first got on Council he thought the city was responsible for recreational programming and that is not the case. He said most Wauseon citizens do not know the city doesn't have a say in recreational programming or what happens. Councilor Jeff Stiriz agreed that the public doesn't know that the city doesn't have control over recreational programming.

Park Board member, Larry Zimmerman asked if it was the city employee or the WRA who actually lost the money a few years ago. He said as a Park Board member he does not want to take on the responsibility of recreational programming. He said he thinks that the system that is now in place is good. He said perhaps putting Park Board members on the WRA as voting members would help. Councilor Scott Stiriz said he is a council representative at the WRA meetings and when this agreement was put in place the last paragraph gave the WRA the right to change things and the first two meetings he attended, they did make changes. He pointed out that was with the previous board members.

Larry Zimmerman said that since those who have control over the WRA money are city employees that the city does have some oversight of the WRA. Council President Chamberlin said that if the WRA made a decision that council didn't agree with there is nothing they could do about it. He said this will also make it so the Recreation Superintendent has

clarity of supervision. Matt Menetti said that he does not feel like he is in a tug of war between his city superiors and the WRA board.

Councilor Griggs asked if moving everything to under the city umbrella would create additional work for our Finance Department. Finance Director Giguere said it would create a lot of issues other than the more work. She said all concession workers, scoreboard operators and umpires are currently paid through the WRA and these would all be under the city. Each person would be included in OPERS retirement benefits at the city's expense. She said that it would make her job much more difficult.

Keith Torbet said he has been in his job for about a year and we've been dealing with this WRA question for a long time. He said there have been many changes that are positive since he has been in his position. He said perhaps Larry Zimmerman's idea to make Park Board members voting members of the WRA may be another possible positive change. He reminded everyone that what the WRA does is for our kids. He said as far as he is concerned we have a good set of checks and balances with Matt Menetti and Hugo Barajas at the helm. Mr. Torbet said they have made positive changes and he doesn't think those should be torpedoed but possible tweaked. He recommended sitting down with the WRA and talking out the rest of the issues. He closed by reminding everyone that this is for the kids of Wauseon.

Councilor Jeff Stiriz said the WRA purchased softball uniforms for the high school girls and purchased batting cages. Matt Menetti said that was the softball board and they are no longer a part of the WRA.

Councilor Scott Stiriz said he believes Keith Torbet is more involved than the previous director. He further stated to Council President Chamberlin that he feels like he has gotten beat up and he would allow him to coach his girls anytime.

Park Board member, Dave Carroll said it seems like this is personal for President Chamberlin and that the way he acted it seems like he doesn't feel he was wrong. He said this personal thing will cost the city a lot of money. Council President Chamberlin said he just wanted to take his argument up to the next level and there was nowhere to go. Councilor Griggs said there is always an end up the chain. He said his big concern is from what Jamie Giguere said and he is concerned that the city has a potential to spend more money than the expected value of taking over; especially right now when money is an issue.

Hugo Barajas said he wishes this wouldn't have gotten to this point. He said that someone could have come and spoken to him and Matt before it came to this. There was a lot of discussion pertaining to moving recreational programming and the pros and cons of this possible action.

There being no further business, Council President Chamberlin asked for a motion to adjourn. Councilor Stickley moved and seconded by Councilor Griggs to adjourn this meeting at 6:57 p.m.

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, JULY 2, 2020**

Councilor President Chamberlin called this meeting to order at 7:28 a.m. in Council Chambers. Present were Councilors Scott Stiriz, Jeff Stiriz, Stickley, Griggs and Schneider. Also present were Keith Torbet, Matt Mennetti, Zach Riley, Jason Robinson and Kyle Storrer.

Council President Chamberlin turned the meeting over to Zach Riley of the Wauseon Recreation Association. Mr. Riley said he was present to address items in the minutes from the Special Committee of the Whole meeting held June 15, 2020. He mentioned the below items:

- “President Chamberlin said the WRA selects its’ own members and that has resulted in a group of like-minded people and he feels with oversight the board would be more diversified.” Mr. Riley said that is not accurate, that in October of 2018 he was approached by former Recreation Superintendent, Mark Shadbolt about possibly joining the WRA board. He said there were three members who were selected by the City of Wauseon recreation employees at that time.
- “Councilor Jeff Stiriz mentioned the money the city lost because of the collection company selected by the previous WRA board.” Mr. Riley said the city didn’t lose that money that the WRA did. Councilor Jeff Stiriz said the city did lose money. Mr. Riley said Mr. McWatters went after those funds on behalf of the WRA. Councilor Jeff Stiriz asked if the city paid Mr. McWatters for that service or if the WRA paid him. Mr. Riley said he did not know for sure as he was not on the board at the time but he believes that the agreement that is in place provides for Tom McWatters to work on behalf of the WRA at times. Councilor Griggs asked why the city council allowed the city to pay Mr. McWatters for this service. There was a lot of discussion on what the city should be responsible for paying.
- “Councilor Schneider said most Wauseon citizens do not know the city doesn’t have a say in recreational programming or what happens.” Mr. Riley said that is inaccurate as the recreation department is run by two city employees. He said he thinks it is misleading to say the city has no say as the decision to shut down summer programming came from Keith Torbet. He said the WRA makes policies to help guide recreational programming.
- “Council President Chamberlin said that if the WRA made a decision that council didn’t agree with there is nothing they could do about it. He also said it would also make it clear to Matt Mennetti who his supervisor is.” Mr. Riley said he has never been under this impression and that Mr. Mennetti knows who he reports to and the WRA board has not questioned this.
- “Councilor Jeff Stiriz said the WRA purchased softball uniforms for the high school girls and purchased batting cages.” Mr. Riley said that was all done by the Wauseon Softball Advisory Board through their checking account and the WRA was never involved in those purchases. He has never been able to confirm when the batting cages were purchased. Mr. Jason Robinson said the WRA has put policies in place to ensure that things like this do not happen again.

Mr. Riley said the next WRA meeting is Monday, July 13, 2020 @ 7 PM in the recreation barn at Biddle Park. He said all are welcome to attend.

Councilor Jeff Stiriz said that the WRA currently is made up of a good group of people but that has not always been the case. He gave the example of the Park Board as being an advisory board. He said they vote on matters and then the recommendation comes back to Council for consideration but the WRA doesn’t work that way. He pointed out that because members change this structure may not always work. Councilor Scott Stiriz said that is the same with any board including City Council.

Councilor Griggs asked if the measures the WRA has in place now would help prevent a situation like the one where the city lost money. Jason Robinson said the WRA board is willing to listen to recommendations and advice to help prevent and make controversial decisions. He said the WRA does not like the situation that is going on now.

Council President Chamberlin said the WRA does have the authority to make controversial decisions, such as shutting down recreational programming. Mr. Robinson said the WRA can make a recommendation but the decision is ultimately made by the city. President Chamberlin said the city has authority over the park property and the WRA has authority over the programming. He said the WRA shut down recreational programming this year. Mr. Riley and Mr. Robinson said they did not make that decision. Matt Mennetti said the decision was made between himself, Mr. Torbet and Mayor Huner. He said they did get advice and have discussion with the WRA but they did not make the decision.

President Chamberlin said there is nothing in the Codified Ordinances assigning recreational programming to the city. Keith Torbet said the ordinances don't mention running a city pool either but we are doing it. Councilor Stickley said if this isn't addressed in the code we need to address it.

President Chamberlin said he thinks the WRA is currently made up of a good group of people and he complimented Mr. Riley for the meeting he ran on Zoom. He said he thinks they are doing a great job. He said his concern is the long term opportunity for abuse because there is no oversight of the WRA. He said whether or not that happens remains to be seen.

Councilor Schneider said he thinks the WRA board is doing a great job. He said the comments he has heard have mostly been about the softball board. Councilor Scott Stiriz asked if there is a 14U softball team and Mr. Mennetti said yes, the softball board has created a team of Wauseon girls. Mr. Mennetti said they are going to play their home games at Biddle Park and since they are from Wauseon they will not be charged to use the fields.

Council President Chamberlin asked if the WRA has decided to give the money back to the Wauseon Softball Advisory Board. Mr. Riley said that matter has been put on moth balls but will be discussed at their upcoming meeting. He said he reached out to the softball board to ask if they would be interested in using the money for new bases at Biddle Park. He said the response he got back indicated those are the responsibility of the city and the matter should be taken up with them. Mr. Riley said if the WRA goes away the fund raising part of the boards would be lost along with the improvements made from those funds.

Matt Mennetti said they appreciate all of the nice compliments on the job they are doing. He pointed out that they have gotten to this point without any input from city council. Mr. Riley asked City Council wanted to know any of the specific things they have voted on and put in place. Council President Chamberlin said he did not because he feels that it should be the Park Board. There was a lot of general discussion pertaining to the WRA. Matt Mennetti, Zach Riley, Jason Robinson and Kyle Storrer exited the meeting at 8:02 a.m.

Council President Chamberlin gave a brief summary of topics discussed at the staff meeting. Keith Torbet gave a brief report as he was absent from the Staff meeting. There was general discussion on the pool occupancy.

President Chamberlin then moved onto the agenda items. He said at the onset of the meeting the PD will swear in Richard Roe as the new Patrol Officer. Council President Chamberlin said there is no legislation scheduled for this meeting. He said there is currently nothing under new business.

Councilor Stickley explained why he had the ethics packet sent to his fellow council members. There was general discussion about what can and cannot be done ethically.

Councilor Jeff Stiriz passed out a copy of an email from Chief Sluder and a copy of page 43 section 5.09 Education Assistance of the policies and procedures handbook. He said he was told that the city is paying for someone on the Fire Department to go to nursing school. He asked President Chamberlin to inquire and he received the response provided. Councilor Stickley pointed out that taking a position on a matter based on personal opinion is considered unethical. There was general discussion about this policy.

Councilor Schneider asked about a house on Chestnut Street where there is a lot of junk on the porch. Mr. Torbet said this is a residence that we are very familiar with and they have ongoing issues. He said the code needs changed to include jail time after the first offense because the \$150 fine that can be enforced doesn't seem to do much for certain individuals. There was general discussion about nuisance property policy.

Councilor Stickley gave a brief summary of the issue with people taking fish out of Rotary Pond. He said this matter will be discussed in detail at the Building & Grounds meeting scheduled for Monday, July 6, 2020 @ 4:30 p.m.

Councilor Griggs asked about the WRA proposal for tournament fees. President Chamberlin thanked him for bringing that back to the forefront. Mr. Torbet said he feels Council did the right thing in the price schedule created for other entities. There was general discussion about the recreation department.

There being no further business, this meeting adjourned at 8:44 a.m.

Andrea Gerken, Clerk of Council

Shane Chamberlin, President of Council