

Mayor
Kathy Huner

City Council
Shane Chamberlin
Patrick Griggs
Steve Schneider
Harold Stickley
Jeff Stiriz
Scott Stiriz



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Rick Sluder

December 18, 2020

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

Re: Council Meeting of December 21, 2020

Dear Council Members:

Please recall that the Council meeting this Monday will be conducted via Zoom.

We are not aware of anyone wishing to address Council at the outset of the meeting.

The Personnel Committee will present a report and recommend that the Clerk's performance evaluation be approved. The Finance Committee will present a report and recommend that the 2012 City budget be approved. The Buildings & Grounds Committee will present a report and recommend that a 20 foot access be approved to allow for a driveway to be installed on County road 15 south of the reservoir

There will be a first reading on Ordinance 2020-10 (Emergency), which is to approve, adopt and enact the 2020 replacement pages to the Codified Ordinances. Repeal ordinances in conflict therewith, and to publish the enactment of new matter. There will also be a first reading on Ordinance 2020-11, which is the Annual Appropriation Ordinance for Fiscal Year 2021.

There will be a first reading on Resolution 2020-27 (emergency), which amends the wage scale in the Compensation Plan based on the Consumer Price Index. There will also be a first reading on Resolution 2020-28 (emergency) which approves a wage increase for fulltime, non-union employees.

There will be a second reading on the following three resolutions:

Resolution 2020-23, which authorizes the Mayor to execute a utility easement with Ohio Gas Company for a twenty-foot strip along the southeast corner of a parcel of ground located near the corner of County Road F (Linfoot Street) and County Road F.

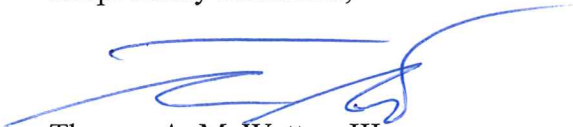
Resolution 2020-24 (emergency), which authorizes the Mayor to enter into an Agreement with Pareto Captive Services, LLC, Sun Life Financial, and Lucent Health Services for the provision of health insurance for 2021.

Resolution 2020-25 (emergency), which authorizes the Mayor to enter into an agreement with Met Life for the provision of life insurance and voluntary dental and vision insurance for full-time employees.

There will be a third reading on Resolution 2020-20 (emergency), which authorizes the Mayor to enter into the annual Agreement with Fulton County for Indigent Services. There will also be a third reading on Resolution 2020-21 (Emergency), which authorizes the Mayor to enter into the annual EMA contract with Fulton County.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Andrea Gerken, Clerk of Council
Jamie Giguere, Finance Director
The Blade

Mayor
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Police Chief
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Fire Chief
Rick Sluder

WAUSEON CITY COUNCIL AGENDA
December 21, 2020 @ 5:00 pm
Zoom Meeting – Live Streamed on Facebook

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Council President Chamberlin
 - b) Councilor Schneider
 - c) Councilor Stickley
 - d) Councilor Jeff Stiriz
 - e) Councilor Griggs
 - f) Councilor Scott Stiriz
5. Approval of prior meetings' minutes:
 - a) Council Meeting: December 7, 2020
 - b) Committee of the Whole: December 17, 2020
 - Motion to approve the meeting minutes moved by _____ and seconded by _____.
All in favor:
6. Names of Individuals Wishing to Address Council and Topic
7. Committee Reports
 - a) Personnel Committee: Monday, December 7, 2020, Shane Chamberlin, Chair
 - Motion to accept the Personnel Committee recommendation to approve the Clerk performance evaluation moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
 - b) Finance Committee: Thursday, December 10, 2020, Steve Schneider, Chair
 - Motion to accept the Finance Committee recommendation to approve the 2021 city budget moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
 - c) Building & Grounds Committee: Thursday, December 17, 2020, Harold Stickley, Chair
 - Motion to accept the Building & Grounds Committee recommendation to allow for the 20 foot access drive to be installed off of County Road 15 requested by Eric Richer moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
8. Department Head Reports
 - a) Rick Sluder, Fire Chief
 - b) Kevin Chittenden, Police Chief

- c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
9. First Reading of Legislation or Emergency
- a) Ordinance 2020-10: An Ordinance to Approve, Adopt and Enact the 2020 Replacement Pages to the Codified Ordinances; to Repeal Ordinances in Conflict Therewith; to Publish the Enactment of New Matter; and Declaring an Emergency
 - Motion to place Ordinance 2020-10 on emergency reading moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
 - Motion to place Ordinance 2020-10 on final reading moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
 - b) Ordinance 2020-11: An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of Wauseon, State of Ohio, During the Fiscal Year Ending December 31, 2021
 - Motion to place Ordinance 2020-11 on final reading moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
 - c) Resolution 2020-27: A Resolution to Amend the Compensation Plan by Adjusting the Employee Wage Scale; and Declaring an Emergency
 - Motion to place Resolution 2020-27 on emergency reading moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2020-27 final reading moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
 - d) Resolution 2020-28: A Resolution Approving a Wage Increase For Full-Time Non-Union Employees to be Effective the First Full Pay Period in 2021; and Declaring an Emergency
 - Motion to place Resolution 2020-28 on emergency reading moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2020-28 on final reading moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
10. Second Reading of Legislation or Emergency
- a) Resolution 2020-23: Authorizing the Mayor to Grant a Permanent Easement to Ohio Gas Co. for a Twenty Foot Strip Along the Southeast Corner of Fulton County Parcel No. 06-015518-05.000 Located Near the Corner of County Road F (Linfoot Street) and County Road 13
 - Motion to place Resolution 2020-23 on second reading moved by _____ and seconded by _____.
Vote: ____ Yeas ____ Nays
 - b) Resolution 2020-24: Authorizing the Mayor to Enter into an Agreement with Pareto Captive Services, LLC, Sun Life Financial, and Lucent Health Services for the Provision of Health Insurance for 2021; and Declaring an Emergency
 - Motion to place Resolution 2020-24 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- Motion to place Resolution 2020-24 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- c) Resolution 2020-25: Authorizing the Mayor to Enter into an Agreement with Met Life to Provide Life Insurance and Voluntary Dental and Vision Insurance for Full Time Employees; and Declaring an Emergency

- Motion to place Resolution 2020-25 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- Motion to place Resolution 2020-25 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

11. Third Reading of Legislation or Emergency

- a) Resolution 2020-20: A Resolution Authorizing the Mayor to Enter into an Agreement for Indigent Defense Services in County Court with the Fulton County Commissioners; and Declaring an Emergency

- Motion to place Resolution 2020-20 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- Motion to place Resolution 2020-20 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- b) Resolution 2020-21: A Resolution Authorizing the Mayor to Enter into an Agreement for a Countywide Emergency Management Agency Pursuant to Ohio Revised Code Section 5502; and Declaring an Emergency

- Motion to place Resolution 2020-21 on emergency reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- Motion to place Resolution 2020-21 on final reading moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

12. New Business

- a) Motion to authorize the Director of Finance to pay all bills through December 31, 2020 moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

13. Approval of the Bills

- a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

14. Adjournment

- a) Motion to adjourn at _____ p.m. moved by _____ and seconded by _____.

All in favor:

Andrea R Gerken
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**PERSONNEL COMMITTEE MEETING
COUNCIL CHAMBERS
MONDAY, DECEMBER 7, 2020
IMMEDIATELY FOLLOWING COUNCIL MEETING**

Present: Shane Chamberlin, Steve Schneider and Scott Stiriz

Also Present: Andrea Gerken

Employee Evaluation

Council President Chamberlin called this meeting to order at 5:42 pm in Council Chambers. He said the purpose of the meeting was to discuss the performance evaluation of the Clerk of Council. Council President Chamberlin asked if he needed to complete another evaluation and Councilor Schneider said he is fine with the current evaluation. Councilor Stiriz said he doesn't even know why they are voting on this evaluation as it has not been done so in the past. Council President Chamberlin explained that the rule is to get this approved it must go through the Personnel Committee. Councilor Schneider said he is worried if they don't do another evaluation that the administration will still find issue with this evaluation. Councilor Stiriz questioned that if an employee comes in early or on time every day that they deserve more than a 3 for that category. There was general discussion on the process of evaluating employees.

Council President Chamberlin explained that the issue brought forth by Law Director McWatters was that the clerk evaluation was discussed in executive session and now they are discussing it in a public forum so it should be fine to vote on the matter. Councilors Schneider and Stiriz both said they agree.

Councilor Schneider made a motion to accept the performance evaluation for the Clerk of Council as presented with Council Stiriz seconding.

VOTE: Two Yeas – No Nays – One Abstain (Chamberlin) **MOTION CARRIES**

With no further business to come before this committee, the meeting adjourned at 5:51 pm.

Respectfully submitted,
Andrea R. Gerken
Clerk of Council

Finance Committee Meeting – 2021 Budget

December 10, 2020

Finance Committee Meeting convened at 12:00 pm with the following in attendance:

Finance Committee (Steve Schneider and Shane Chamberlin, absent – Jeff Stiriz), Jamie Giguere, Rick Sluder, Kevin Chittenden, Keith Torbet, Clem Kutzli, and John Arps

The committee began the meeting with questions for Chief Sluder. They inquired about the changes to the Fire Department general budget and briefly discussed the capital budget. Chief Sluder mentioned the possibility of obtaining grant money when the turn-out gear needs replaced. The turn-out gear needs replaced every ten years. He also said that the ambulance can be purchased through an equipment lease instead of cash purchase. Shane Chamberlin asked about Medic 85. Chief Sluder said that it was placed in service in 2016 and was fully paid for by transport revenue. The committee agreed to purchase the ambulance, but will expect the transport revenue to reimburse the capital fund for the cost. The Committee approved the general fund as well as the capital expenses for the Fire Department.

The committee moved on to the Police budget. Chief Chittenden explained that he would like to add a fourth full-time dispatcher to the schedule, due to lack of part-time help. The committee then had questions regarding the drug fund and his capital requests. Chief Chittenden mentioned that he would like to replace two vehicles, one paid with drug seizure money, and the other paid from the capital with help from a grant. There was further discussion regarding the radios requested in the capital fund. The committee approved all police budget items.

Next, the committee went back to the beginning of the budget and began working through each page applicable to the Finance Department. Jamie Giguere answered the committee's questions and made comments regarding certain line items. She mentioned that the Assistant Finance Director, Robin Schantz will be retiring at the end of March and will be replaced with a part-time employee. Also, the income tax refunds were more than \$50,000 during 2020, but she prefers to keep the budget at \$50,000 and request more if necessary. She also mentioned the auditing fees totaling approximately \$30,000 may increase in 2021 due the Federal audit that may take place due to the Coronavirus relief funds received in 2020. Jamie Giguere also noted the increase in legal fees due to the EMS contract being negotiated with the county commissioners. The committee continued through the budget and were comfortable approving the pages that did not have significant increases. One item they noted was the pool expenses. Jamie Giguere mentioned that the majority of expenses are now being appropriated within the recreation special revenue fund with the expectation of the concession supplies. The Public Service Director, Keith Torbet, also mentioned that he is working on getting quotes to expand the snack shack in order to sell more hot food, which will increase the revenue significantly. The Finance Director also mentioned that the change in the debt reduction fund is due to the pay-off of the parks and recreation bond. That bond was used to pay for the construction of the pool and has been fully paid-off. The remaining appropriation for the debt reduction fund is for the Glenwood bond, which will be paid-off in 9 more years.

At this time during the meeting, Clem Kutzli arrived to discuss the Water Reclamation Plant. The committee did not have many questions for Clem. He is requesting to replace the clarifiers at the plant before they must be replaced due to failure. He also mentioned that in the future they will need to add another clarifier and Keith agreed that the committee should consider adding a "3rd leg" at the plant in order to expand capacity. He also mentioned having a pant survey completed to measure the amount of nitrates and phosphorus the plant is putting back into the environment. Jamie Giguere also noted there is a decrease in the utilities expense due to the efficiency of the bio-solids improvement placed in service during 2018-2019.

Following Clem's departure, John Arps from Public Works arrived. The committee asked John about the traffic signal at Airport Hwy and Shoop Ave. John mentioned that to make changes to that light it would cost \$22,000, no change was recommended. There was also discussion regarding the trail accounts.

During 2020 the public works department went over budget in this area due to social distancing requirements. They were able to clean and “grub” the trail all the way to County Road 21 to the west. The plan is to complete this process on the east side to County Road 11 in 2021. Keith then mentioned the change on the “Special Events” page. He requested to have separate line amount for the spring/fall clean-up, \$20,000 was allocated in “Special Events” for this purpose. Additionally, the fireworks were paid for in 2020 and do not need to be re-appropriated in 2021. Keith also let the committee know that there was an increase in the “Trees” accounts for the Tree City USA banquet to be held in Wauseon during 2021. The City will be reimbursed for all ticket sales. Next, the committee reviewed the storm water accounts and asked about water standing in front of Fulton Lumber. Keith replied that the issue should be remedied with the improvements to Brunell Street. The committee then reviewed the Streets and State Highway Funds. Jamie Giguere mentioned that the revenue has increased in these funds due to an increase in the state gasoline tax. Keith mentioned that the increase in the State Highway supplies expense will be used for sidewalks on South Shoop Avenue. He then mentioned that the increase in the Permissive Tax Fund will be used for the Brunell Street project. Keith also discussed the improvements needed at North Park and would like to ask the Imagination Kingdom committee special permission to use the funds donated to improve North Park.

Moving on to the Capital projects budget the committee asked about the mowers in the Parks Department. John Arps explained that they are moving the mowers around so that there are only gas mowers at Biddle Park and diesel mowers will be used in other areas. Keith Torbet then informed the committee about the vector truck that is needed to replace the old truck. The public works department is only using the truck sparingly. They would like to purchase a demo truck through capital lease and pay approximately \$100,000 per year for four years. They will be able to sell the old truck on GovDeals. John also mentioned that the plow truck will replace a 1998 truck and the service truck will replace a 2004 truck. John and Keith also talked about the purchase of the ditch mower and the mulching attachment. They would like to purchase the two pieces together and are working on quotes from John Deere. The purchase of the ditch mower will replace a 1976 mower. The committee recommended purchasing the mower and the attachment together and would like to see the quote. The committee had no further questions regarding the capital budget. They finished reviewing John’s accounts in the Water and Water Reclamation Funds, but had no further questions for him.

Next, the committee asked Keith about the Water Treatment Plant budget. They inquired of the increase in the capital account expense. Keith informed them of the hole in the reservoir that will need to be repaired, but at his time he doesn’t know what the total cost will be. He also noted that the superintendent, Lou Thourot, would like to remove the small building at the reservoir and build a new one at the top where they currently apply the chemicals. The committee had no further inquiries or discussion of the Water Plant budget.

The committee reviewed the remaining budget and approved all line items with the exception obtaining the price to purchase the ditch mower combined with the mulching attachment. With no further discussion the Committee approved the budget as presented and recommend that the Ordinance be presented at the next council meeting to be scheduled on December 21, 2020 with a motion by Shane Chamberlin and a second by Steve Schneider. All were in favor.

Meeting adjourned at 2:05 pm.

BUILDINGS & GROUNDS
Thursday, December 17, 2020
Hosted on Zoom and Streamed via Facebook Live
7:15 AM

Present: Harold Stickley, Steve Schneider and Patrick Griggs

Staff: Andrea Gerken and Keith Torbet

Matter: 20 Foot Access drive request on County Road 15

Councilor Stickley called the meeting to order at 7:15 AM. Eric Richer requested to use 20 feet of city property to put in an access driveway on County Road 15 south of the reservoir. Councilor Stickley said the city owns 40 acres south of the reservoir and allowing this will not cause issues for the city and will actually be a positive. He said the pipeline company, Clinton Township, Keith Torbet, Lou Thourot and John Arps have no issue with having this drive installed. Councilor Griggs asked where he needs to get to that this drive would allow access. Councilor Stickley explained where Mr. Richer's property is located. Councilor Griggs asked if this would impede the FFA's access to the field and Councilor Stickley said it would actually help them as well. There was general discussion about the history of this property.

Motion to allow for the 20 foot access drive to be installed off of County Road 15 requested by Eric Richer moved by Councilor Schneider and seconded by Councilor Griggs.

Vote: 3 Yeas 0 Nays Motion Carries

With no further business to discuss this meeting adjourned at 7:22 AM.

Respectfully submitted,

Andrea R. Gerken

Clerk of Council

Emergency
First Reading
Second Reading
Third Reading

Yeas Nays

ORDINANCE 2020-10

AN ORDINANCE TO APPROVE, ADOPT AND ENACT THE 2020 REPLACEMENT PAGES TO THE CODIFIED ORDINANCES; TO REPEAL ORDINANCES IN CONFLICT THEREWITH; TO PUBLISH THE ENACTMENT OF NEW MATTER; AND DECLARING AN EMERGENCY

WHEREAS, certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution; and

WHEREAS, various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and

WHEREAS, Council has heretofore entered into a contract with the Walter H. Drane Company to prepare and publish such revision; and

WHEREAS, the codification of such ordinances, together with new matter to be adopted, the matters to be amended and those to be repealed are before the Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That the ordinances of the City of Wauseon, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2020 Replacement Pages to the Codified Ordinances are hereby approved and adopted.

Section 2.

That the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law:

Traffic Code

331.43 Wearing Earplugs or Earphones Prohibited. (Amended)

335.09 Display of License Plates or Validation Stickers; Temporary License Placard.
(Amended)

335.091 Operating Without Dealer or Manufacturer License Plates. (Added)

373.02 Riding Upon Seats. (Amended)

General Offenses Code

505.04 Abandoning Animals. (Amended)

537.17 Reserved. (Previously "Criminal Child Enticement")

Section 3.

That the Clerk of Council having caused notice of this ordinance to be published in a newspaper of circulation in the City of Wauseon at least seven days prior to the approval of this ordinance and pursuant to Section 4.13 of the City of Wauseon Charter, this ordinance shall become effective immediately upon approval by a majority vote of the members of Council.

Section 4.

That this Ordinance be, and hereby is, declared to be an emergency measure necessary for the preservation of the health, safety and public welfare of the citizens of the City of Wauseon and is urgently necessary for the acceptance of said annexations and shall be in full force and effect from and immediately after its passage.

Passed:

Mayor, Kathy Huner

President of Council, Shane Chamberlin

Attest: _____
Clerk of Council,
Andrea Gerken

Approved as to Form:

City Law Director,
Thomas McWatters III

ORDINANCE NO. 2020-11**ANNUAL APPROPRIATION ORDINANCE**

(Revised Code Sec. 5705.38)

AN ORDINANCE to make appropriations for current expenses and other expenditures of the City of Wauseon, State of Ohio, during the fiscal year ending December 31, 2021.

Sec. 1. Be it ordained by the Council of the City of Wauseon, State of Ohio, that, to provide for expenditures of the City of Wauseon, during the year ending December 31, 2021, the following amounts be and they are hereby set aside and appropriated as follows.

Sec. 2. That there be appropriated from the GENERAL FUND

SECURITY OF PERSONS & PROPERTY (PROGRAM CODE: 10)**GENERAL LAW ENFORCEMENT (Sub-Program Code: 11) (Police Dept)****101.101****POLICE**

210	Personal Services	\$1,666,000.00
220 - 240	Supplies & Materials	<u>\$236,500.00</u>

Total For Police Dept
(Sub-Program Code: 11)

\$1,902,500.00

FIRE PREVENTION & CONTROL (Sub-Program Code: 12)**101.102****FIRE**

210	Personal Services	\$1,670,000.00
220 - 240	Supplies & Materials	\$119,650.00
270	Clinton Twp Reimburse	<u>\$10,000.00</u>

Total For Fire Dept
(Sub-Program Code: 12)

\$1,799,650.00

EMERGENCY MANAGEMENT (Sub-Program Code: 13)**101.104****COUNTY EMA**

220 - 240	Supplies & Materials	<u>\$4,050.00</u>
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Total For Emergency Mgt
(Sub-Program Code: 13)

\$4,050.00

ADMINISTRATIVE SUPPORT FOR SECURITY OF PERSONS & PROPERTY
(Sub-Program Code: 14) (Director of Safety, etc)

101.103	STREET LIGHTING		
220 - 240	Supplies & Materials	<u>\$100,000.00</u>	
	Total For Street Lighting (Sub-Program Code: 14)		\$100,000.00
101.105	TRAFFIC		
210	Personal Services	\$2,700.00	
220 - 240	Supplies & Materials	<u>\$14,000.00</u>	
	Total For Traffic (Sub-Program Code: 15)		<u>\$16,700.00</u>
	Total For Security of Persons & Property (Program Code: 10)		\$3,822,900.00

LEISURE TIME ACTIVITIES (PROGRAM CODE: 30)
RECREATION PROGRAMS (Sub-Program Code: 31)

101.301	RECREATION		
210	Personal Services	\$228,000.00	
220 - 240	Supplies & Materials	<u>\$120,000.00</u>	
	Total For Recreation (Sub-Program Code: 31)		\$348,000.00

PARKS (Sub-Program Code: 32)

101.302	PARKS		
210	Personal Services	\$145,000.00	
220 - 240	Supplies & Materials	<u>\$55,000.00</u>	
	Total For Parks (Sub-Program Code: 32)		\$200,000.00

CULTURAL ACTIVITIES (Sub-Program Code: 33)

101.303	CHRISTMAS		
210	Personal Services	\$10,000.00	
220 - 240	Supplies & Materials	<u>\$10,500.00</u>	
	Total For Christmas		\$20,500.00

101.304 **POOL**

210	Personal Services	\$0.00
220 - 240	Supplies & Materials	<u>\$25,000.00</u>

Total For Pool	\$25,000.00
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101.306 **TRAIL**

210	Personal Services	\$12,000.00
220 - 240	Supplies & Materials	<u>\$3,000.00</u>

Total For Rails to Trails	\$15,000.00
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101.399 **4th of July**

220 - 240	Supplies & Materials	<u>\$0.00</u>
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Total For Fireworks	\$0.00
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101.399 **HOMECOMING**

210	Personal Services	\$6,000.00
220 - 240	Supplies & Materials	<u>\$2,000.00</u>

Total For Homecoming	<u>\$8,000.00</u>
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Total For Cultural Activities (Sub-Program Code: 33)	<u>\$68,500.00</u>
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Total For Leisure Time Activities (Program Code: 30)	\$616,500.00
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COMMUNITY ENVIRONMENT (PROGRAM CODE: 40)
BUILDING, ZONING & HOUSING (Sub-Program Code: 41)

101.401 **BZH**

210	Personal Services	\$33,000.00
220 - 240	Supplies & Materials	<u>\$10,000.00</u>

Total For Building, Zoning & Housing (Sub-Program Code: 41)	\$43,000.00
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LAND USE PLANNING (Sub-Program Code: 42)

101.402 **COUNTY**

220 - 240	Supplies & Materials	<u>\$3,750.00</u>
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Total For County Assessment	\$3,750.00
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GENERAL GOVERNMENTAL SERVICES (PROGRAM CODE: 70)
EXECUTIVE AND ADMINISTRATIVE (Sub-Program Code: 71)

101.701	MAYOR	
210	Personal Services	\$60,000.00
220 - 240	Supplies & Materials	\$19,500.00
250	Capital Outlay	<u>\$3,000.00</u>
	Total For Mayor	\$82,500.00
101.703	PRISONER FEES	
220 - 240	Supplies & Materials	<u>\$1,000.00</u>
	Total For Prisoner Fees	\$1,000.00
101.704	FINANCE	
210	Personal Services	\$74,500.00
220 - 240	Supplies & Materials	\$17,000.00
250	Capital Outlay	<u>\$1,500.00</u>
	Total For Finance	\$93,000.00
101.705	LAND & BUILDINGS	
210	Personal Services	\$11,000.00
220 - 240	Supplies & Materials	<u>\$143,000.00</u>
	Total For Land & Bldgs	\$154,000.00
101.706	CIVIL SERVICE	
220 - 240	Supplies & Materials	<u>\$5,000.00</u>
	Total For Civil Service	\$5,000.00
101.707	AUDITOR & TREASURER	
220 - 240	Supplies & Materials	<u>\$6,500.00</u>
	Total For Auditor & Treas	\$6,500.00
101.708	AUDITING	
220 - 240	Supplies & Materials	<u>\$10,000.00</u>
	Total For Auditing	\$10,000.00

101.709	LAW		
210	Personal Services	\$28,500.00	
220 - 240	Supplies & Materials	<u>\$96,000.00</u>	
	Total For Law		\$124,500.00
101.710 & 711	INCOME TAX		
210	Personal Services	\$39,600.00	
220 - 240	Supplies & Materials	\$13,100.00	
270	Tax Refunds	<u>\$50,000.00</u>	
	Total For Income Tax		\$102,700.00
101.998	REIMBURSEMENTS		
270	Reimbursements	<u>\$16,500.00</u>	
	Total For Reimbursements	<u>\$16,500.00</u>	
	Total For Executive & Administrative (Sub-Program Code: 71)		\$595,700.00
LEGISLATIVE (Sub-Program Code: 72)			
101.702	COUNCIL		
210	Personal Services	\$48,720.00	
220 - 240	Supplies & Materials	\$68,800.00	
250	Capital Outlay	<u>\$1,000.00</u>	
	Total For Council		\$118,520.00
101.799	CLERK OF COUNCIL		
210	Personal Services	\$73,500.00	
220 - 240	Supplies & Materials	\$4,000.00	
250	Capital Outlay	<u>\$1,000.00</u>	
	Total For Clerk of Council	<u>\$78,500.00</u>	
	Total For Legislative (Sub-Program Code: 72)		<u>\$197,020.00</u>
	Total For General Governmental Services (Program Code: 70)		\$792,720.00
Sec. 3.	That there be appropriated from the GENERAL FUND for CONTINGENCIES for purposes not otherwise provided for, to be expended in accordance with the provisions of Sec. 5705.40, R.C., the sum of:		<u>\$0.00</u>
	Grand Total GENERAL FUND Appropriation		<u>\$5,777,970.00</u>

Sec. 4. That there be appropriated from the SPECIAL REVENUE FUNDS

TRANSPORTATION FACILITIES (PROGRAM CODE: 60)

STREET RESURFACING (Sub-Program Code: 61)

	208.601	RESURFACING	
250	Capital Outlay	<u>\$150,000.00</u>	
	Total For Street Resurfacing (Sub-Program Code: 61)		\$150,000.00

STREET MAINTENANCE AND REPAIR FUND (Sub-Program Code: 62)

	201.602	STREET MAINT	
210	Personal Services	\$270,000.00	
220 - 240	Supplies & Materials	<u>\$300,000.00</u>	
	Total For Street Maint and Repair Fund (Sub-Program Code: 62)		\$570,000.00

STATE HIGHWAY IMPROVEMENT FUND (Sub-Program Code: 62)

	202.602	STATE HIGHWAY MAINT	
210	Personal Services	\$6,000.00	
220 - 240	Supplies & Materials	<u>\$66,000.00</u>	
	Total For State Highway Improvement Fund (Sub-Program Code: 62)		\$72,000.00

LEISURE TIME ACTIVITIES (PROGRAM CODE: 30)

SWIMMING POOL (Sub-Program Code: 34)

	204.304	SWIMMING POOL	
210	Personal Services	\$84,000.00	
220 - 240	Supplies & Materials	\$89,000.00	
	Transfer Out	<u>\$0.00</u>	
	Total For Swimming Pool (Sub-Program Code: 34)		\$173,000.00

IMAGINATION KINGDOM SPECIAL REVENUE FUND (Sub-Program Code: 32)

	290.302	IMAGINATION KINGDOM SPECIAL REVENUE	
220 - 240	Supplies & Materials	<u>\$0.00</u>	
	Total For Imagination Kingdom Special Revenue Fund (Sub-Program Code: 32)		<u>\$0.00</u>

Total For LEISURE TIME ACTIVITIES (Program Code: 30)	\$173,000.00
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SECURITY OF PERSONS & PROPERTY (PROGRAM CODE: 10)

DRUG ENFORCEMENT FUND

210.101	DRUG ENFORCEMENT	
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220 - 240 Supplies & Materials	<u>\$48,500.00</u>	
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Total For Drug Enforcement		\$48,500.00
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EDUCATION & ENFORCEMENT FUND

213.101	ED & ENFORCEMENT	
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220 - 240 Supplies & Materials	<u>\$0.00</u>	
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Total For Ed & Enforcement		<u>\$0.00</u>
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Total For SECURITY OF PERSONS & PROPERTY (Program Code: 10)	\$48,500.00
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COMMUNITY ENVIRONMENT (PROGRAM CODE: 40)

SPECIAL ENERGY IMPROVEMENT DISTRICT FUND

240.490	SPECIAL ENERGY IMPROVEMENT DISTRICT	
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220 - 240 Supplies & Materials	<u>\$17,295.52</u>	
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Total For Special Energy Improvement District		<u>\$17,295.52</u>
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Total For COMMUNITY ENVIRONMENT (Program Code: 40)	<u>\$17,295.52</u>
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Grand Total SPECIAL REVENUE FUNDS Appropriations	<u>\$1,030,795.52</u>
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Sec. 5. That there be appropriated from the DEBT REDUCTION FUND

DEBT REDUCTION FUND

301.801	DEBT REDUCTION	
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260 General Obligation Debt Reduction	<u>\$221,237.50</u>	
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Total For General Obligation Debt Reduction Fund	<u>\$221,237.50</u>
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Grand Total DEBT REDUCTION FUND Appropriation	<u>\$221,237.50</u>
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Sec. 6. That there be appropriated from the CAPITAL PROJECTS INCOME TAX FUND

CAPITAL PROJECTS

	403	CAPITAL OUTLAY	
210	Personal Services	\$20,000.00	
250	Capital Outlay	\$1,337,750.00	
	Transfer Out	<u>\$221,237.50</u>	
	Total For Capital Outlay		<u>\$1,578,987.50</u>
	Grand Total CAPITAL PROJECTS FUND Appropriation		<u>\$1,578,987.50</u>

Sec. 7. That there be appropriated from the following PERMANENT FUNDS

Sec. 8. That there be appropriated from the following ENTERPRISE FUNDS

WATER FUND

BASIC UTILITY SERVICES (Sub-Program Code: 53)

	601.554	WATER PLANT	
210	Personal Services	\$378,000.00	
220 - 240	Supplies & Materials	\$318,400.00	
250	Capital Outlay	\$350,000.00	
256	Replacement Capital	<u>\$130,000.00</u>	
	Total For Water Plant		\$1,176,400.00
	601.556	WATER DISTRIBUTION	
210	Personal Services	\$265,000.00	
220 - 240	Supplies & Materials	\$132,000.00	
250	Capital Outlay	<u>\$100,000.00</u>	
	Total For Water Distribution		<u>\$497,000.00</u>
	Total For Water System Operations		<u>\$1,673,400.00</u>

ADMINISTRATION - WATER

	601.551/801/802	WATER FINANCE	
210	Personal Services	\$102,500.00	
220 - 240	Supplies & Materials	\$30,500.00	
250	Capital Outlay	\$500.00	
260	Debt Service	\$267,515.28	
270	Reimbursements	<u>\$59,000.00</u>	
	Total For Water Finance		\$460,015.28

601.569 **P. S. DIRECTOR**

210	Personal Services	\$53,000.00
220 - 240	Supplies & Materials	\$7,000.00
250	Capital Outlay	<u>\$3,000.00</u>

Total For P.S. Director \$63,000.00

Total For Administration - Water \$523,015.28

Total For Water (Revenue) Fund \$2,196,415.28
(Program Code: 53)

WATER RECLAMATION FUND

BASIC UTILITY SERVICES (Sub-Program Code: 54)

602.504 **WATER RECLAMATION PLANT**

210	Personal Services	\$365,000.00
220 - 240	Supplies & Materials	\$350,000.00
250	Capital Outlay	\$400,000.00
256	Replacement Capital	<u>\$200,000.00</u>

Total For Sewage Plant \$1,315,000.00

602.598 **SANITARY SEWER MAINT**

210	Personal Services	\$137,000.00
220 - 240	Supplies & Materials	\$40,500.00
250	Capital Outlay	<u>\$120,000.00</u>

Total For Sanitary Sewer Maint \$297,500.00

602.599 **SEWER TAP**

210	Personal Services	\$12,000.00
220 - 240	Supplies & Materials	<u>\$20,000.00</u>

Total For Sewer Tap \$32,000.00

Total For Water Reclamation Operations \$1,644,500.00

ADMINISTRATION - WATER RECLAMATION

602.551 **WATER RECLAMATION FINANCE**

210	Personal Services	\$102,500.00
220 - 240	Supplies & Materials	\$30,500.00
250	Capital Outlay	\$500.00
270	Reimbursements	<u>\$8,500.00</u>

Total For Water Reclamation Finance \$142,000.00

RECAPITULATION OF APPROPRIATIONS AND FUNDS
GENERAL

Police	\$1,902,500.00	
Fire	\$1,799,650.00	
County EMA	\$4,050.00	
Street Lighting	\$100,000.00	
Traffic Signs	\$16,700.00	
Recreation	\$348,000.00	
Parks	\$200,000.00	
Christmas	\$20,500.00	
Pool	\$25,000.00	
Rails to Trails	\$15,000.00	
Fireworks	\$0.00	
Homecoming	\$8,000.00	
Building, Zoning & Housing	\$43,000.00	
County Assessment	\$3,750.00	
Trees	\$78,000.00	
Storm Sewers	\$66,100.00	
Public Works	\$300,000.00	
P.S. Director	\$55,000.00	
Mayor	\$82,500.00	
Prisoner Fees	\$1,000.00	
Finance	\$93,000.00	
Income Tax	\$102,700.00	
Law	\$124,500.00	
Civil Service	\$5,000.00	
Reimbursements	\$16,500.00	
Auditor & Treasurer	\$6,500.00	
Auditing	\$10,000.00	
Land & Building	\$154,000.00	
Council	\$118,520.00	
Clerk of Council	\$78,500.00	
Total General Fund		\$5,777,970.00
STREET CONSTRUCTION FUND		\$570,000.00
STATE HIGHWAY IMPROVEMENT FUND		\$72,000.00
PARK AND RECREATION SPECIAL REVENUE FUND		\$173,000.00
COUNTY \$5 MVL PERMISSIVE LICENSES FUND		\$150,000.00
DRUG ENFORCEMENT FUND		\$48,500.00
EDUCATION & ENFORCEMENT FUND		\$0.00
SPECIAL ENERGY IMPROVEMENT DISTRICT FUND		\$17,295.52
IMAGINATION KINGDOM FUND		\$0.00
DEBT REDUCTION FUND		\$221,237.50
CAPITAL PROJECTS INCOME TAX FUND		\$1,578,987.50
WATER (REVENUE) FUND		
Filtration - Plant	\$1,176,400.00	
Distribution	\$497,000.00	
Administration	\$523,015.28	
Total Water (Revenue) Fund		\$2,196,415.28
WATER RECLAMATION (REVENUE) FUND		
Disposal - Plant	\$1,315,000.00	
Maintenance	\$297,500.00	
Construction - Taps	\$32,000.00	
Administration	\$205,000.00	
Total Sewer (Revenue) Fund		\$1,849,500.00
WATER RECLAMATION DEBT FUND		\$207,910.68
WATER SERVICE DEPOSIT FUND		\$6,000.00
GRAND TOTAL APPROPRIATIONS		\$12,868,816.48

Sec. 11. The City Treasurer is hereby authorized to draw warrants on the City Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefor, approved by the board or officers authorized by law to approve the same or an ordinance or resolution of council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except the persons employed by authority of and in accordance with law or ordinance. Provided, further, that the appropriation for contingencies can only be expended upon appeal of a two-thirds vote of Council for items of expense constituting a legal obligation against the city, and for the purposes other than those covered by the other specific appropriations herein made.

Sec. 12. This ordinance shall take effect at the earliest period allowed by law.

Passed: December 21, 2020

Attest:

Clerk of Council

President of Council

Approved by:

Jeff Stiriz

Shane Chamberlin

Steve Schneider

Finance Committee

Jamie L. Giguere

Director of Finance

Approved by:

Mayor

Approved as
to form:

Director of Law

	Yes	No
Emergency		
First Reading		
Second Reading		
Third Reading		
Suspension		

RESOLUTION 2020-27

A RESOLUTION ADJUSTING THE COMPENSATION PLAN'S WAGE SCALE BASED ON THE CONSUMER PRICE INDEX; AND DECLARNG AN EMERGENCY

WHEREAS, pursuant to Resolution 2016-16, Council adopted a Compensation Plan for City employees; and

WHEREAS, the Compensation Plan requires that each year, Council shall determine whether the minimum, midpoint, and maximum pay rates of the Wage Scale shall be adjusted upwards, effective January 1 of the following year, based on the Consumer Price Index (CPI) effective November 30 of the current year; and

WHEREAS, Council desires that the minimum, midpoint, and maximum pay rates of the Wage Scale be adjusted upwards, effective January 1, 2021, based on the Consumer Price Index (CPI) effective November 30 of the current and previous years; and

WHEREAS, attached to this Resolution as Exhibit A is a copy of the revised Wage Scale based on the CPI; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City, and because the City's Compensation Plan requires that the Wage Scale be adjusted by December 15th of each year;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Wauseon as follows:

Section 1.

That the minimum, midpoint, and maximum pay rates of the City's Compensation Plan's Wage Scale be adjusted upwards, effective January 1, 2021, based on the Consumer Price Index (CPI) effective November 30 of the current and previous years, as set forth on the revised Wage Scale attached to this Resolution as Exhibit A.

Section 2.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Shane Chamberlin, President of f Council

Attest: _____
Andrea Gerken
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

Yes No

Emergency
First Reading
Second Reading
Third Reading
Suspension

ORDINANCE NO. 2020-28

**A RESOLUTUION APPROVING A WAGE INCEASE FOR FULL-TIME NON-
UNION EMPLOYEES; AND DECLARING AN EMERGENCY**

WHEREAS, the City of Wauseon provides for monetary compensation for its employees;
and

WHEREAS, City Council believes that the rates of compensation for its full-time, non-union employees should be modified; and

WHEREAS, the City believes those modifications should be effective the second full pay period in January 2021; and

WHEREAS, the proper payment of its City employees is necessary to ensure the proper functioning of the City of Wauseon; and

WHEREAS, this measure is therefore declared to be an emergency measure necessary to protect the health, safety and welfare of the citizens of Wauseon.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That effective the second full pay period in January, 2021, the wages of all full-time, non-union employees shall be increased by 2.25%.

Section 2.

That effective the second full pay period in January, 2021, the wages of full-time, non-union employees shall be further increased based on each employee's performance as measured through the City's employee evaluation system.

Section 3.

This measure is hereby declared to be an emergency measure necessary to preserve the health, safety and welfare of the citizens of the City of Wauseon and should be in full force and effect immediately after its passage.

Passed: _____

Kathy Huner, Mayor

Shane Chamberlin, President
of Council

Attest: _____
Andrea Gerken
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency		
First Reading	5	0
Second Reading		
Third Reading		
Suspension		

RESOLUTION 2020-23

A RESOLUTION AUTHORIZING THE MAYOR TO GRANT A PERMANENT EASEMENT TO OHIO GAS COMPANY FOR A TWENTY FOOT STRIP ALONG THE SOUTHEAST CORNER OF FULTON COUNTY PARCEL NO. 06-015518-05.000 LOCATED NEAR THE CORNER OF COUNTY ROAD F (LINFOOT STEET) AND COUNTY ROAD 13

WHEREAS, Ohio Gas Company desires to obtain and the City desires to provide an easement twenty feet wide (“Easement”) along the southeast corner of Fulton County Parcel No. 06-015518-05.000 located near the corner of County Road F (Linfoot Street) and County Road 13; and

WHEREAS, a copy of the Easement is on file in the office of the Clerk of Council; and

NOW THEREFORE, BE IT ORDAINED by the Council, City of Wauseon, Fulton County, Ohio as follows:

Section 1.

That the Mayor is hereby authorized to enter into the Easement on behalf of the City of Wauseon.

Section 2.

That the Mayor is authorized to execute any and all documents necessary to carry out the intent of this resolution.

Passed:

Kathy Huner, Mayor

Shane Chamberlin
President of Council

Attest: _____

Andrea Gerken
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency		
First Reading	5	0
Second Reading		
Third Reading		
Suspension		

RESOLUTION 2020-24

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENTS FOR HEALTH INSURANCE COVERAGE WITH PARETO CAPTIVE SERVICES, LLC, SUN LIFE FINANCIAL, AND LUCENT HEALTH SERVICES; AND DECLARING AN EMERGENCY

WHEREAS, the City of Wauseon provides health insurance coverage for its qualified employees; and

WHEREAS, that insurance will soon expire; and

WHEREAS, Council has now determined that obtaining insurance through Pareto Captive Services, LLC is the best arrangement for obtaining insurance coverage; and

WHEREAS, the Mayor should be authorized to enter into an agreement with Pareto Captive Services, LLC, Sun Life Financial, and Lucent Health Services for purposes of providing the necessary health insurance coverage; and

WHEREAS, the passage of this resolution is necessary in order to provide health insurance coverage for the eligible employees of the City of Wauseon and is therefore necessary to protect the health, safety and welfare of the citizens of the City of Wauseon and should be declared an emergency measure.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1.

Pareto Captive Services, LLC is hereby declared to be the best source for providing health insurance coverage pursuant to the specifications on file in the office of the Clerk of Council.

Section 2.

The Mayor is hereby authorized to enter into an agreement with Pareto Captive Services, LLC, Sun Life Financial, and Lucent Health Services for purposes of providing health insurance coverage for the year 2021.

Section 3.

The Mayor is further authorized to execute any and all documents necessary to effectuate the intention of Council pursuant to the Resolution.

Section 4.

This matter is hereby declared to be an emergency matter urgently necessary in order to provide health insurance coverage for all eligible employees of the City of Wauseon and this measure should therefore be declared an emergency measure and shall be in full force and effect immediately after its passage.

Passed:

Kathy Huner, Mayor

Shane Chamberlin, President
of Council

Attest: _____
Andrea Gerken
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency		
First Reading	5	0
Second Reading		
Third Reading		
Suspension		

RESOLUTION 2020-25

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MET LIFE TO PROVIDE LIFE INSURANCE AND VOLUNTARY DENTAL AND VISION INSURANCE FOR FULL-TIME EMPLOYEES; AND DECLARING AN EMERGENCY

WHEREAS, the City currently offers life insurance and voluntary dental and vision insurance to all full-time employees; and

WHEREAS, City Council desires to continue to offer life insurance and voluntary dental and vision insurance; and

WHEREAS, City Council desires that the City enter into an agreement with Met Life pursuant to the proposal on file in the office of the Clerk of Council to provide such coverage for 2021; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City, and in order that that the insurance be available January 1, 2021;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Wauseon as follows:

Section 1.

The Mayor is hereby authorized to execute an agreement with Met Life for the provision of life insurance and voluntary dental and vision insurance for all full-time employees for 2021 pursuant to the proposal on file in the office of the Clerk of Council.

Section 2.

The Mayor is further authorized to execute any and all documents necessary to effectuate the intention of Council pursuant to the Resolution.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Shane Chamberlin, President of Council

Attest: _____
Andrea Gerken
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency		
First Reading	5	0
Second Reading	5	0
Third Reading		
Suspension		

RESOLUTION 2020-20

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR INDIGENT DEFENSE SERVICES IN COUNTY COURT WITH THE FULTON COUNTY COMMISSIONERS; AND DECLARING AN EMERGENCY

WHEREAS, since 2011 the City of Wauseon has contracted with the Fulton County Commissioners for the City's reimbursement to Fulton County for the County's costs incurred in providing legal services to indigents charged with violation of ordinances of the City of Wauseon; and

WHEREAS, the County has indicated that it desires to enter into a new Agreement for Indigent Defense Services In County Court for 2021 ("2021 Agreement") which is substantively identical to the previous year's contract; and

WHEREAS, the City desires to enter into the 2021 Agreement; and

WHEREAS, a copy of the 2021 Agreement is on file in the office of the Clerk of Council; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City because the 2020 Agreement will expire at the end of the year and Fulton County has requested that the Agreement be executed as soon as possible for budgetary purposes;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1.

That the Mayor or her designee is authorized to execute the 2021 Agreement on file with the Clerk of Council.

Section 2.

The Mayor or her designee is further authorized to execute any and all documents necessary to effectuate the intention of Council pursuant to this Resolution.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Shane Chamberlin, President of Council

Attested:

Andrea Gerken
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency		
First Reading	5	0
Second Reading	5	0
Third Reading		

RESOLUTION 2020-21

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR A COUNTYWIDE EMERGENCY MANAGEMENT AGENCY PURSUANT TO OHIO REVISED CODE SECTION 5502; AND DECLARING AN EMERGENCY

WHEREAS, there is an existing possibility of the occurrence of destruction resulting from enemy attack, or from natural or man-made disaster, and it is necessary to ensure that the preparations of this City will be adequate to deal with such disasters and generally to provide for the common defense, and to protect the public order, health, safety and general welfare, and to preserve the lives and property of the citizens of this City; and

WHEREAS, the City of Wauseon may need to call on County government, other local subdivisions with the County, and/or subdivisions, local governments, and state and federal resources outside the City to mitigate, prepare for, respond to, or recover from said emergency, disaster, enemy attack or unusual occurrence; and

WHEREAS, the coordination of civil defense activities within the area of Fulton County is of paramount importance to the City of Wauseon, as well as to Fulton County and the other local subdivisions therein; and

WHEREAS, the County of Fulton desires to effect said coordination by entering into an agreement, in the manner provided by law, with the various municipal corporations and townships; and

WHEREAS, Ohio Revised Code section 5502.26 constitutes the legal basis for the establishment of a county-wide Emergency Management Agency with the power to coordinate and unify the civil defense activities of the participants thereof; and

WHEREAS, the City of Wauseon has been a signatory to an agreement authorizing the formation of the Fulton County Emergency Management Agency; and

WHEREAS, the City of Wauseon desires to continue to be a member of the Fulton County Emergency Management Agency; and

WHEREAS, a copy of 2021 Agreement For A Countywide Emergency Management Agency is on file in the Office of the Clerk of Council; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That the Mayor be, and hereby is, authorized to execute the 2021 Agreement For A Countywide Emergency Management Agency, a copy of which is on file in the Office of the Clerk of Council.

Section 2.

That the Mayor is further authorized to execute any and all documents necessary therefore.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Shane Chamberlin, President of Council

Attest: _____

Andrea Gerken
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

**WAUSEON CITY COUNCIL
COUNCIL MEETING
MONDAY, DECEMBER 7, 2020**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. via Zoom Cloud Meeting. The meeting was streamed on Facebook Live. She led the Pledge of Allegiance which was followed by a moment of silence. Roll was taken by the Clerk of Council. Present were Councilors Jeff Stiriz, Scott Stiriz, Stickley, Griggs and Schneider to constitute a quorum for the transaction of city business. Council President Chamberlin was excused.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Jeff Stickley moved and seconded by Councilor Griggs to approve the minutes as printed.

Vote: 5 Yeas 0 Nays *Motion Carries*

COMMITTEE REPORTS

Councilor Schneider provided a summary of the Finance Committee meeting from Wednesday, December 2, 2020. He said discussed were the fire department union contract; the wage compensation scale; and the mayor's recommendation for employee wage increases. He said there was discussion about each topic and the committee recommended to accept each one.

Mayor Huner thanked everyone who was involved in helping create this agreement with the fire department.

Motion to accept the Finance Committee recommendation to approve the Fire Department Collective Bargaining agreement through April 1, 2023 moved by Councilor Jeff Stiriz and seconded by Councilor Stickley.

Vote: 5 Yeas 0 Nays *Motion Carries*

Councilor Scott Stiriz asked if any employees will fall off the bottom of the scale if they approve this scale adjustment and Finance Director Giguere said not as long as the wage increase is also approved.

Motion to accept the Finance Committee recommendation to increase the employee wage scale 3.1% based on the Consumer Price Index (CPI) increases for 2019 and 2020 moved by Councilor Schneider and seconded by Councilor Scott Stiriz.

Vote: 4 Yeas 1 Nays (Griggs) *Motion Carries*

Motion to accept the Finance Committee recommendation to approve the 2020 across-the-board wage increase of 2.25%, plus merit increases, for all non-union, full-time employees moved by Councilor Jeff Stiriz and seconded by Councilor Scott Stiriz.

Vote: 5 Yeas 0 Nays *Motion Carries*

DEPARTMENT HEAD REPORTS

Chief Sluder: He said the union contract is in the legislation later in the meeting and he will be happy to answer any questions about that agreement.

Chief Chittenden: He said the PD is working through the dispatch interviews and they have made a conditional offer to the top candidate with a target start date of January 4, 2021.

Jamie Giguere: She said the property and casualty insurance renewal has come back as well as the employee health insurance. She is meeting with the Finance Committee on Thursday regarding the 2021 budget. The income tax is down 3.6% from last year at the same time. The county sent an additional \$11,000 in coronavirus relief funds.

Councilor Jeff Stiriz asked if she shopped around for insurance quotes and Jamie Giguere said no because we are in a pool so it wouldn't be a wise move from those pools.

Keith Torbet: Absent.

Tom McWatters: He said there are 5 pieces of legislation for first reading.

FIRST READING OF LEGISLATION OR EMERGENCY

Resolution 2020-22: Authorizing the Mayor to Enter Into an Agreement with Ohio Plan Risk Management, Inc. for Casualty, Liability, Fire and Property Damage Insurance; and Declaring an Emergency

Motion to place Resolution 2020-22 on emergency reading moved by Councilor Stickley and seconded by Councilor Schneider.

Vote: 5 Yeas 0 Nays *Motion Carries*

Motion to place Resolution 2020-22 on final reading moved by Councilor Stickley and seconded by Councilor Jeff Stiriz.

Vote: 5 Yeas 0 Nays *Motion Carries*

Resolution 2020-23: Authorizing the Mayor to Grant a Permanent Easement to Ohio Gas Co. for a Twenty Foot Strip Along the Southeast Corner of Fulton County Parcel No. 06-015518-05.000 Located Near the Corner of County Road F (Linfoot Street) and County Road 13

Motion to place Resolution 2020-23 on first reading moved by Councilor Stickley and seconded by Councilor Scott Stiriz.

Vote: 5 Yeas 0 Nays *Motion Carries*

Resolution 2020-24: Authorizing the Mayor to Enter into an Agreement with Pareto Captive Services, LLC, Sun Life Financial, and Mutual Health Services for the Provision of Health Insurance for 2021

Motion to place Resolution 2020-24 on first reading moved by Councilor Schneider and seconded by Councilor Griggs.

Vote: 5 Yeas 0 Nays *Motion Carries*

Resolution 2020-25: Authorizing the Mayor to Enter into an Agreement with Met Life to Provide Life Insurance and Voluntary Dental and Vision Insurance for Full Time Employees

Motion to place Resolution 2020-25 on first reading moved by Councilor Jeff Stiriz and seconded by Councilor Griggs.

Vote: 5 Yeas 0 Nays *Motion Carries*

Resolution 2020-26: Authorizing the Mayor to Enter into an Agreement with the Wauseon Professional Firefighters IAFF, Local 5223; and Declaring an Emergency

Motion to place Resolution 2020-26 on emergency reading moved by Councilor Stickley and seconded by Councilor Scott Stiriz.

Vote: 5 Yeas 0 Nays *Motion Carries*

Motion to place Resolution 2020-26 on final reading moved by Councilor Jeff Stiriz and seconded by Councilor Stickley.

Vote: 5 Yeas 0 Nays *Motion Carries*

SECOND READING OF LEGISLATION OR EMERGENCY

Resolution 2020-20: A Resolution Authorizing the Mayor to Enter into an Agreement for Indigent Defense Services in County Court with the Fulton County Commissioners

Motion to place Resolution 2020-20 on second reading moved by Councilor Schneider and seconded by Councilor Griggs.

Vote: 5 Yeas 0 Nays *Motion Carries*

Resolution 2020-21: A Resolution Authorizing the Mayor to Enter into an Agreement for a Countywide Emergency Management Agency Pursuant to Ohio Revised Code Section 5502

Motion to place Resolution 2020-21 on second reading moved by Councilor Stickley and seconded by Councilor Scott Stiriz.

Vote: 5 Yeas 0 Nays *Motion Carries*

THIRD READING OF LEGISLATION OR EMERGENCY

There was no legislation for third reading.

NEW BUSINESS

Motion to appoint Council President Chamberlin and Councilor Scott Stiriz to the Volunteer Firefighter Dependent Board moved by Councilor Jeff Stiriz and seconded by Councilor Schneider. Chief Sluder said this committee will need to meet to appoint the citizen member to this board with the passing of Joe Kolb.

Vote: 5 Yeas 0 Nays *Motion Carries*

Councilor Stickley asked if we are going to close the city building due to COVID-19 and Mayor Huner said not at this time.

Councilor Stickley asked the Finance Committee be diligent in going over the 2021 budget. Councilor Jeff Stiriz said that once the Finance Committee agrees to the budget that all of council still gets to vote on it.

APPROVAL OF THE BILLS

Councilor Schneider moved and seconded by Councilor Jeff Stiriz to approve and pay the bills as presented.

Vote: 5 Yeas 0 Nays *Motion Carries*

ADJOURNMENT

There being no further business, Mayor Huner asked for a motion to adjourn. Councilor Stickley moved and seconded by Councilor Griggs to adjourn this meeting at 5:31 p.m. Mayor Huner wished for everyone to stay healthy so they can enjoy the holidays.

All in favor: *Motion Passed Unanimously*

Andrea Gerken, Clerk of Council

Shane Chamberlin, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, DECEMBER 17, 2020**

Council President Chamberlin called this meeting to order at 7:30 a.m. This meeting was held via Zoom and live streamed on the City of Wauseon Facebook. Present were Councilors Scott Stiriz, Jeff Stiriz, Griggs, Schneider and Stickley. Also present were Jamie Giguere and Keith Torbet.

Council President Chamberlin gave a summary of topics discussed at the staff meeting. He then moved to the agenda items. He said there will be a special council meeting on Wednesday, December 30, 2020 @ 8:15 a.m. to allow for a budget amendment and for a final reading on Resolution 2020-23 on emergency.

President Chamberlin said the Personnel Committee, the Finance Committee, the Tree Commission and the Building and Grounds committee will give reports.

Council President Chamberlin gave a summary of the December 7, 2020 Personnel Committee meeting. He said the committee met in the public forum to discuss the performance evaluation of the Clerk of Council. Councilor Griggs asked which evaluation was approved and Council President Chamberlin said the second one he completed. Councilor Stickley asked what the score of that evaluation was and President Chamberlin said 4.6. He said after discussion the committee recommended accepting the performance evaluation of the Clerk of Council.

Councilor Schneider said the Finance Committee met to discuss the 2021 budget on Thursday, December 10, 2020. He said that the committee went through the proposed budget page by page and the department heads were available to answer questions. Councilor Scott Stiriz asked if there were any major changes from last year and Councilor Schneider said nothing major. He said the only item they were unsure of after the meeting was the potential purchase of a new mower. Keith Torbet said he sent that information to the committee members after the meeting. After discussion the committee recommended accepting the 2021 proposed budget.

Councilor Griggs said he could not attend the Tree Commission meeting and does not yet have the minutes so he cannot give a report.

Councilor Stickley gave a brief summary of the Buildings & Grounds Committee meeting held Thursday, December 17, 2020 at 7:15 a.m. He said they discussed allowing a 20 foot access for a drive to be installed for easier access to the field at the request of Mr. Eric Richer. After discussion the committee recommended allowing the 20 foot access to have a drive installed off County Road 15 south of the reservoir.

President Chamberlin said there are four pieces of legislation for first reading:

Ordinance 2020-10: An Ordinance to Approve, Adopt and Enact the 2020 Replacement Pages to the Codified Ordinances; to Repeal Ordinances in Conflict Therewith; to Publish the Enactment of New Matter; and Declaring an Emergency

Council President Chamberlin asked that the replacement pages be dispersed to all council members. There was general discussion about the codified books.

Ordinance 2020-11: An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of Wauseon, State of Ohio, During the Fiscal Year Ending December 31, 2021

Resolution 2020-27: A Resolution to Amend the Compensation Plan by Adjusting the Employee Wage Scale; and Declaring an Emergency

Resolution 2020-28: A Resolution Approving a Wage Increase for Full-Time Non-Union Employees to be Effective the First Full Pay Period in 2021; and Declaring an Emergency

President Chamberlin said there are three pieces of legislation for second reading:

Resolution 2020-23: Authorizing the Mayor to Execute an Access Easement with Ohio Gas for a Twenty Foot Strip Along the Southeast Corner of Fulton County Parcel No. 06-015518-05.000 Located Near the Corner of County Road F (Linfoot Street) and County Road 13

Resolution 2020-24: Authorizing the Mayor to Enter into an Agreement with Pareto Captive Services, LLC, Sun Life Financial, and Lucent Health Services for the Provision of Health Insurance for 2021; and Declaring an Emergency

Resolution 2020-25: Authorizing the Mayor to Enter into an Agreement with Met Life to Provide Life Insurance and Voluntary Dental and Vision Insurance for Full Time Employees; and Declaring an Emergency

There is are two pieces of legislation for third reading:

Resolution 2020-20: A Resolution Authorizing the Mayor to Enter into an Agreement for Indigent Defense Services in County Court with the Fulton County Commissioners; and Declaring an Emergency

Resolution 2020-21: A Resolution Authorizing the Mayor to Enter into an Agreement for a Countywide Emergency Management Agency Pursuant to Ohio Revised Code Section 5502; and Declaring an Emergency

He said there is nothing under new business.

There being no further business, this meeting adjourned at 8:00 a.m.

Andrea Gerken, Clerk of Council

Shane Chamberlin, President of Council