

Mayor
Kathy Huner

City Council
Shane Chamberlin
Jeremy Simon
Brandon Tijerina
Heather Galbraith
Sarah Heising
Kevin Hite



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Austin Abbott

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

WAUSEON CITY COUNCIL AGENDA
Monday, May 4, 2026
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Wishing to Address Council
 - No one wishes to address council
6. Approval of prior meeting minutes:
 - a) Council Meeting: April 20, 2026, Committee of the Whole: April 30, 2026
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
7. Committee Reports
 - Safety & Code (05.04.26)
8. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Jamie Giguere, Director of Finance
 - d) Austin Abbot, Director of Public Service
 - e) Thomas McWatters III, Law Director
9. First Reading of Legislation or Emergency
 - a) **Ordinance 2026-4:** AUTHORIZING THE CREATION OF THE OTTAWA WAY INCENTIVE DISTRICT WITHIN THE CITY OF WAUSEON, OHIO; DECLARING IMPROVEMENTS TO CERTAIN REAL PROPERTY WITHIN SUCH INCENTIVE DISTRICT TO BE A PUBLIC PURPOSE; DESCRIBING THE PUBLIC INFRASTRUCTURE IMPROVEMENTS TO BE MADE TO BENEFIT OR SERVE THE REAL PROPERTY WITHIN SUCH INCENTIVE DISTRICT; DECLARING SUCH PROPERTY TO BE EXEMPT FROM REAL PROPERTY TAXATION; REQUIRING ANNUAL SERVICE PAYMENTS IN LIEU OF TAXES;

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PROVIDING FOR MINIMUM SERVICE PAYMENTS; ESTABLISHING A MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND; AND PROVIDING RELATED AUTHORIZATIONS PURSUANT TO OHIO REVISED CODE SECTIONS 5709.40(C), 5709.42, 5709.43, 5709.832 AND 5709.85.

Motion to place Ordinance 2026-4 on first reading moved by _____ and seconded by _____.

Discussion:

Vote: ____ Yeas ____ Nays

b) **Ordinance 2026-5:** AN ORDINANCE AMENDING SECTIONS 1110.01 AND 1131.032 OF THE CODIFIED ORDINANCES OF THE CITY OF WAUSEON; AND DECLARING AN EMERGENCY

Motion to place Ordinance 2026-5 on emergency reading moved by _____ and seconded by _____.

Discussion:

Vote: ____ Yeas ____ Nays

Motion to place Ordinance 2026-5 on final reading moved by _____ and seconded by _____.

Discussion:

Vote: ____ Yeas ____ Nays

10. Second Reading of Legislation or Emergency

a) **Ordinance 2026-3:** AN ORDINANCE TERMINATING CERTAIN SPECIAL ASSESSMENTS FOR IMPROVEMENTS MADE TO GLENWOOD AVENUE, WAGNER STREET, AND BANISTER STREET AND AUTHORIZING AND DIRECTING REIMBURSEMENT OF SPECIAL ASSESSMENT AMOUNTS TO APPLICABLE PROPERTY OWNERS; AND DECLARING AN EMERGENCY

Motion to place Ordinance 2026-3 on emergency reading moved by _____ and seconded by _____.

Discussion:

Vote: ____ Yeas ____ Nays

Motion to place Ordinance 2026-3 on final reading moved by _____ and seconded by _____.

Discussion:

Vote: ____ Yeas ____ Nays

- b) **Resolution 2026-12:** A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO APPLY FOR AN OHIO DRINKING WATER REVOLVING LOAN ACCOUNT FOR DESIGN OF THE EMERGING CONTAMINANT TREATMENT PROJECT AT THE CITY OF WAUSEON'S WATER TREATMENT PLANT

Motion to place Resolution 2026-12 on second reading moved by _____ and seconded by _____.

Discussion:

Vote: ____ Yeas ____ Nays

11. Third Reading of Legislation or Emergency

12. New Business

May 14, 2026, Joint meeting with Clinton Township and Council at 6:30pm

13. Old Business

14. Approval of Bills

Motion for Approval of the Bills moved by _____ and seconded by _____.

Discussion:

Vote: ____ Yeas ____ Nays

15. Adjournment

a) Motion to adjourn moved by _____ and seconded by _____.

All in favor:

Brandi Galbraith
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting