

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Jeremy Simon
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

June 27, 2024

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of July 1, 2024

Dear Council Members:

We are not aware of anyone wishing to address Council at the outset of the meeting.

The Board of Controls will present a report.

There is no legislation for first or second reading.

There will be a third reading on Resolution 2024-19, which authorizes the Mayor to enter into the Clinton Township -- City of Wauseon Annexation Agreement pertaining to the recent annexation of nine parcels consisting of 13.92 acres located near the Wauseon Union Cemetery

In new business, a motion will be necessary to authorize the funding for the immediate remediation of a property on Ottokee Street that recently experienced a fire.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

Thomas A. McWatters III
City Law Director

KJW:knp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

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**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, June 17, 2024**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in the Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stickley, Councilors Schneider, Simon, Tijerina, Chamberlin and Heising, to constitute a quorum for the transaction of city business. Councilor Chamberlin had an excused absence.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Council President Stickley moved and was seconded by Councilor Heising to approve the minutes as printed.

All in favor: Motion Passed Unanimously

COMMITTEE REPORTS

Councilor Simon gave a report from the previous Park Board meeting on June 11, 2024. There are no recommendations at this time.

DEPARTMENT REPORTS

Keith Torbet gave a report for his department. The public works department is busy setting up for Homecoming. The signs for the pickleball quarts have been ordered. The Fulton Street project is coming along well.

Mayor Huner stated that Chief Kessler has spoke with the owner of the homecoming ride equipment to make sure everything is placed properly for fire lanes.

Councilor Heising asked Keith Torbet if the Groundskeeper job has been posted on the city website and social media. Keith Torbet stated it has.

Tom McWatters gave a report for his department. He had nothing to report.

THERE WAS NO LEGISTION FOR FRIST READING

SECOND READING OF LEGISTION OR EMERGENCY

Resolution 2024-18: A Resolution Authorizing The Mayor To Enter Into The Employer Sponsored Direct Primary Care Agreement With Nexus Growth Solutions, LLC DBA Nexus Health Connect

Motion to place Resolution 2024-18 on emergency reading moved by Councilor Heising and seconded by Councilor Tijerina.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2024-18 on final reading moved by Councilor Schneider and seconded by Councilor Stickley.

Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2024-19: A Resolution Authorizing The Mayor To Enter Into The Clinton Township – City Of Wauseon Annexation Agreement Pertaining To The Annexation Of 13.92 Acres In Clinton Township

Motion to place Resolution 2024-19 on second reading moved by Council President Stickley and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

THIRD READING OF LEGISTION OR EMERGENCY

Ordinance 2024-2: An Ordinance Amending Section 159 Of The Codified Ordinances Of The City Of Wauseon

Motion to place Ordinance 2024-2 on final reading moved by Council President Stickley and seconded by Council Tijerina.

Vote: 5 Yeas 0 Nays Motion Carries

NEW BUSINESS

Motion to approve the Mayor's appointments to various boards and commissions moved by Councilor Heising and seconded by Councilor Tijerina.

Charter Revision Commission:
Lisa Smith- Term 6/30/2024-6/30/2027

Vote: 5 Yeas 0 Nays Motion Carries

Mayor Huner reminded everyone the Homecoming parade is Saturday June 22, 2024, at 11:00 a.m.

APPROVAL OF BILLS

Motion to approve and pay the bills as presented moved by Councilor Schneider and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

ADJOURNMENT

There being no further business, moved by Councilor Tijerina and seconded by Council President Stickley to adjourn the meeting. 5:16 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Harold Stickley, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, June 27, 2024**

The Council President called this meeting to order at 7:15 a.m. in Council Chambers. Present was Councilors Simon, Schneider, Tijerina, and Chamberlin. Councilor Heising was absent.

President Stickley went over the proposed agenda for the upcoming Council Meeting on July 1, 2024. There will be a Boards of Commissions report. There will be one piece of legislation.

Third Reading of Legislation:

Resolution 2024-19: A Resolution Authorizing The Mayor To Enter Into The Clinton Township – City Of Wauseon Annexation Agreement Pertaining To The Annexation Of 13.92 Acres In Clinton Township

DEPARTMENT HEAD REPORTS

Chief Chittenden gave a report for his department. The 2024 Homecoming went well with little to no issues. The police department has updated their cameras around the city. He discussed with council that there has been about 1 parade permit a week. Chief Chittenden is seeking parameters for those requests due to the frequency of them.

Assistant Chief Shirkey gave a report for his department. The new generator will be put in in July. He is working with HR to get the captions position posted. They are working on multiple avenues of advertising for available positions within the Fire Department. Homecoming and the parade went well.

ADJOURNMENT

There being no further business, this meeting adjourned at 7:47 a.m.

Korin Miller, Clerk of Council

Harold Stickley, Council President

Board of Controls Meeting
June 26, 2024
8:45 a.m.
Location: Council Chambers

Present: Tom McWatters, Jamie Giguere

Staff: Korin Miller

Absent: Mayor Huner

Motion to approve the prior meeting minutes from August 11, 2020, moved by Director Giguere and seconded by Tom McWatters.

All in favor: Motion Passed Unanimously

Matter: Income Tax write-offs

Director Giguere provided a list of Income Tax write-offs. Tom McWatters reviewed the information. The total amount of write offs is \$7,354.04.

Motion to deem the listed accounts uncollectible moved by Tom McWatters and seconded by Director Giguere.

Vote: 3 Yeas – 0 Nays *Motion Carries*

Matter: Water Bill write-offs

Jamie Giguere provided a list of Water Bill write-offs. Tom McWatters reviewed the information. The total amount is \$3,308.09.

Motion to approve the Water Bill write-offs moved by Tom McWatters and seconded by Director Giguere.

Vote: 3 Yeas – 0 Nays *Motion Carries*

Matter: Additional Water Bill write-off

Motion to write-off an additional \$1,405.43 water bill moved by Director Giguere and seconded by Tom McWatters.

Vote: 3 Yeas – 0 Nays *Motion Carries*

Matter: ROLF write-off

Motion to write off \$8.00 from the ROLF moved by Tom McWatters and seconded by Director Giguere.

Vote: 3 Yeas – 0 Nays *Motion Carries*

Matter: Insufficient Fund

Motion to write off an NSF check for \$296.00 moved by Tom McWatters and seconded by Director Giguere.

Vote: 3 Yeas – 0 Nays *Motion Carries*

With no further business to come before this Board, the meeting adjourned at 9:02 a.m.

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____

RESOLUTION 2024-19

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE CLINTON TOWNSHIP – CITY OF WAUSEON ANNEXATION AGREEMENT PERTAINING TO THE ANNEXATION OF 13.92 ACRES IN CLINTON TOWNSHIP

WHEREAS, the City of Wauseon recently annexed nine parcels consisting of 13.92 acres located in Clinton Township into the City of Wauseon; and

WHEREAS, the City desires to enter into the Clinton Township – City of Wauseon Annexation Agreement (“Agreement”) which would allow Clinton Township to continue to receive revenues from the “inside millage” amount of 2.0 mills; and

WHEREAS, a copy of the Agreement is on file in the office of the Clerk of Council;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That the Mayor or her designee be, and hereby is, authorized to execute the Agreement.

Passed:

Kathy Huner, Mayor

Harold Stickley, President of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director