

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Jeremy Simon
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

July 12, 2024

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of July 15, 2024

Dear Council Members:

We are not aware of anyone wishing to address Council at the outset of the meeting.

The Safety & Code Committee and Tree Commission will present reports.

There will be a first reading on Resolution 2024-20, which authorizes the Mayor to enter into an agreement with Perry Pro Tech for the purchase of certain copiers pursuant to a proposal on file in the office of the Clerk of Council.

There is no legislation for second or third reading.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

Thomas A. McWatters III
City Law Director

KJW:knp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

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WAUSEON CITY COUNCIL AGENDA
July 15, 2024
5:00 pm

Order of Business

- Call meeting to order
- Pledge of Allegiance
- Moment of Silence
- Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Simon
 - e) Councilor Tijerina
 - f) Council President Stickley
- Approval of prior meeting minutes:
 - a) Council Meeting: July 1, 2024
 - b) Committee of the Whole: July 11, 2024
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
- Committee Reports
 - a) Tree Commission: July 2, 2024
 - b) Safety & Code: July 3, 2024
- Department Head Reports
 - a) Chief Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
- First Reading of Legislation or Emergency
 - a) Resolution 2024-20: A Resolution Authorizing The Mayor To Enter Into An Agreement For The Leasing Of Copiers And Fax Machines From Perry Pro Tech
 - Motion to place Resolution 2024-20 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Second Reading of Legislation or Emergency
- Third Reading of Legislation or Emergency

- New Business
- Old Business
- Approval of the Bills
 - a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Adjournment
 - a) Motion to adjourn moved by _____ and seconded by _____.
 - All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.



**TREE COMMISSION
COUNCIL CHAMBERS
Tuesday July 2, 2024
8:00 AM**

Present: Rick Frey, Dan Nelson, John Alexander, Kurt Stuckey, Laura Kamp, Jeremy Simon

Staff: Korin Miller, Keith Torbet

Matter: Public Tree

The Tree Commission called the meeting to order at 8:10 a.m. A local resident came to address the commission regarding a tree in their boulevard. The resident would like it removed due to the upkeep being too much for him to handle due to health concerns. There was discussion amongst the commission on the topic. The commission expressed their concern on setting a precedent regarding the request for healthy trees being removed.

Motion to not remove the tree on cherry street moved by Rick Frey and seconded by Kurt Stuckey.

Matter: Memorial Replacement Stone

A replacement stone at a memorial tree is being requested to be replaced. The stone was reported stolen, and a police report was made. The Tree Commission concluded to replace the memorial stone.

Matter: Downtown Tree's

John Alexander expressed that the downtown trees are not set up in an ideal. The Commission concluded to leave the trees alone downtown and table the topic of redoing the downtown landscape.

Councilor Simon exited Council Chambers at 8:37 a.m.

Matter: Wazapolooza Tree Damage

A city tree on Fulton Street was damaged during the Wazapolooza event. After discussion the Tree Commission decided to charge the event organizers a \$300 fine. This fine covers the cost of labor and a replacement tree.



The committee will meet again on August 6, 2024, at 8:00 a.m.

The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

Korin Miller
Clerk of Council

**SAFETY & CODE COMMITTEE
COUNCIL CHAMBERS
Wednesday, July 3, 2024
7:15 AM**

COMMITTEE MEMBERS: Brandon Tijerina (Chair), Jeremy Simon, Steve Schneider

STAFF: Korin Miller, Tom McWatters, Chief Chittenden, Danny Markley, Jamie Giguere, Chief Kessler

Councilor Tijerina called the meeting to order at 7:30 a.m. on June 3, 2024.

Chief Kessler

Seeking a process of mitigation regarding infested homes. There are cases where residents don't have insurance or the funds to address the issues. The potential spread of infestations to neighboring properties highlights the urgency of finding a balance between respecting property owners' rights and protecting the community at large.

Additionally, there is a need for increased funding to effectively address these situations. With a current budget of \$2,000, that is not necessarily enough.

Chief Chittenden

Chief Chittenden is wanting to update the following permits:

The notice of the parade permits are needing updated, with the exception of certain school events.

The Soliciting Permits overall need an update. The current fee is at \$20. There was discussion on multiple different options regarding this permit. Possibly doing away with the Soliciting Permit, upping the fee, or adding more steps to the process of obtaining this permit.

Possible Creation of the following permits:

There was discussion about creating free Park Permits for people to secure the pavilions in the local parks.

The city currently does not have legislation regarding Food Trucks. This will be something that will be addressed in the future.

The committee will meet again to revisit these topics and present recommendations to council.

The committee has no recommendations at this time.

All in Favor, Motion Carries.

There being no further business, this Safety & Code Committee meeting adjourned at 9:30 p.m.

Respectfully submitted,

Korin Miller
Clerk of Council

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____

RESOLUTION 2024-20

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR THE LEASING OF COPIERS AND FAX MACHINES FROM PERRY PRO TEC

WHEREAS, the City of Wauseon utilizes copiers and fax machines at its various buildings and offices throughout the City; and

WHEREAS, the City desires to lease certain copiers and fax machines from Perry Pro Tech pursuant to a proposal on file in the office of the Clerk of Council; and

WHEREAS, the Mayor should be authorized to enter into an agreement to lease the copiers and fax machines from Perry Pro Tech pursuant to the proposal;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That the Mayor or her designee be, and hereby is, authorized to execute an agreement to lease the copiers and fax machines listed in and pursuant to the terms of the proposal..

Passed:

Kathy Huner, Mayor

Harold Stickley, President of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director