

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Jeremy Simon
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

October 17, 2024

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of October 21, 2024

Dear Council Members:

Prior to our regular Council Meeting, a Special Council meeting will be held at 4:40 p.m. to recognize the promotion of Jeb Bowers to the position of Lieutenant in the Fire Department.

At the outset of the meeting, Council will hold a public hearing on the recommendation by the Planning Commission that the zoning designation of the five parcels which comprise the Wauseon Plaza on North Shoop Avenue be changed from B-4 to B-2.

We are not aware of anyone wishing to address Council, other than in connection with the public hearing.

There are no committee reports.

There will be a first reading on Ordinance 2024-5 (emergency), which would accept the Planning Commission's recommendation to rezone the Wauseon Plaza parcels from B-4 to B-2.

There will be a second reading on Resolution 2024-29, which authorizes the Mayor or her designee to enter into a Clinical Affiliation Agreement Between Rhodes State College and City of Wauseon, Fire Department.

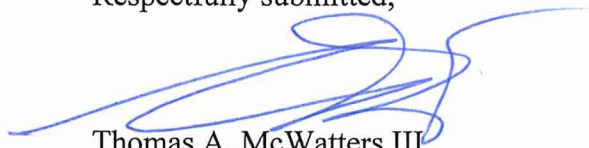
There will be a third reading on Ordinance 2024-5, which amends the Codified Ordinances to include a new Section 191.21, which requires landlords to submit an annual list of tenants and their addresses to the Tax Commissioner.

In new business, a motion will be necessary to authorize the Mayor or her designee to execute an agreement with Lexipol for grant writing services. A motion will also be necessary to authorize the Mayor or her designee to execute an Addendum to the Client Services Agreement with Medicount Management, Inc. Copies of both documents are on file in the office of the Clerk of Council.

Finally, a motion will be necessary to authorize Council to enter into executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade



FIRE DEPARTMENT

CITY OF WAUSEON

Promotional Pinning Ceremony Announcement

When: Monday, October 21st, 2024

TIME: 4:40 PM

Location: Wauseon City Council Chambers

Mayor Huner & Wauseon City Council Members,

You are cordially invited to join us as Firefighter / Paramedic Jed Bowers is promoted to the rank of Lieutenant Firefighter / Paramedic. The Promotional Pinning Ceremony is a historical event within the fire service that allows the community to join us as we recognize and support the advancement of these individuals with their families.

The pinning ceremony shall take place promptly at 4:40 pm during a special meeting of the council in City Council Chambers.

Chief Kessler

Phil Kessler, Fire Chief

230 Clinton Street, Wauseon, Ohio 43567 Phone: (419) 335-7831 Fax: (419) 335-6090
firechief@cityofwauseon.com www.wauseonfire.com

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Director of Public Service
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Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

WAUSEON CITY COUNCIL AGENDA
October 21, 2024
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Simon
 - e) Council President Stickley
 - f) Councilor Tijerina
5. Approval of prior meeting minutes:
 - Council Meeting: October 7, 2024
 - Committee of the Whole: October 17, 2024
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
7. Public Hearing
 - a) Council will hold a public hearing on the recommendation by the Planning Commission that the zoning designation of the five parcels which comprise the Wauseon Plaza on North Shoop Avenue be changed from B-4 to B-2.
8. First Reading of Legislation or Emergency
 - a) **Ordinance 2024-5:** An Ordinance Amending Codified Ordinance Chapter 1117 – Establishment Of Districts And Maps, And Amending The Official Zoning Map; And Declaring An Emergency
 - Motion to place Ordinance 2024-5 on emergency reading moved by _____ and seconded by _____
 - Vote: __ Yeas __ Nays

- Motion to place Ordinance 2024-5 on final reading moved by _____ and seconded by _____

- Vote: ___ Yeas ___ Nays

9. Second Reading of Legislation or Emergency

- a) **Resolution 2024-29:** A Resolution Authorizing The City Of Wauseon, Wauseon Fire Department To Enter Into A Clinical Affiliation Agreement With Rhodes State College

- Motion to place Resolution 2024-29 on second reading moved by _____ and seconded by _____

- Vote: ___ Yeas ___ Nays

10. Third Reading of Legislation or Emergency

- a) **Ordinance 2024-4:** An Ordinance Amending The Codified Ordinances Of The City Of Wauseon To Include New Section 191.21

- Motion to place Ordinance 2024-4 on third reading moved by _____ and seconded by _____

- Vote: ___ Yeas ___ Nays

11. New Business

- a) Motion to authorize the Mayor or her designee to execute an agreement with Lexipol for grant writing services moved by _____ and seconded by _____

- Vote: ___ Yeas ___ Nays

- b) Motion to authorize the Mayor or her designee to execute an Addendum to the Client Services Agreement with Medicount Management, Inc. moved by _____ and seconded by _____

- Vote: ___ Yeas ___ Nays

12. Old Business

13. Approval of the Bills

- a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____

- Vote: ___ Yeas ___ Nays

14. Executive Session

- a) Motion to Enter into Executive Session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official moved by _____ and seconded by _____

- Vote: ___ Yeas ___ Nays

15. Adjournment

- a. Motion to adjourn moved by _____ and seconded by _____.

All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, October 7, 2024**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in the Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stickley, Councilors Schneider, Simon, Tijerina, Chamberlin and Heising, to constitute a quorum for the transaction of city business.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Tijerina moved and was seconded by Council President Stickley to approve the minutes as printed.

All in favor: Motion Passed Unanimously

COMMITTEE REPORTS

Councilor Simon gave a report from the previous Tree Commission meeting on October 1, 2024. There were no recommendations.

DEPARTMENT REPORTS

Chief Kessler gave a report for his department. Fire prevention month has started, they are currently working at Pittisville schools and will be working there way through different schools throughout the month. Councilor Tijerina asked Chief Kessler if a new resident moves into the city can they get a smoke detector from the Fire Department. Chief Kessler said if someone needs one they can help them get one.

Chief Chittenden gave a report for his department. Christmas for Kids is December 7, 2024. Information will be sent out soon for the event. Wauseon Homecoming was this past weekend, there were no issues with that event.

Keith Torbet gave a report for his department. The Fulton Street water line has been installed and the leak was detected and fixed. He is working on scheduling a kickoff meeting for the feasibility study. There is no update currently for the Hybrid Beacon project. Leaf pick up will be starting soon. Keith Torbet provided council with end of season statistics for the pool, except for the expenditures.

Jamie Giguere gave a report for her department. The auditors will be wrapping up soon. The month end reports have been sent out. The income tax is doing well, it is only down 3.2% from last year.

Tom McWatters gave a report for his department. The planning commission met and approved a zoning change. There will be a public hearing before council for approval of the change.

FIRST READING OF LEGISLATION OR EMERGENCY

Resolution 2024-29: A Resolution Authorizing The City Of Wauseon, Wauseon Fire Department To Enter Into A Clinical Affiliation Agreement With Rhodes State College

Motion to place Resolution 2024-9 on first reading moved by Councilor Tijerina and seconded by Councilor Simon.

Vote: 6 Yeas 0 Nays Motion Carries

SECOND READING OF LEGISLATION OR EMERGENCY

Ordinance 2024-4: An Ordinance Amending The Codified Ordinances Of The City Of Wauseon To Include New Section 191.21

Motion to place Ordinance 2024-4 on second reading moved by Council President Stickley and seconded by Councilor Chamberlin.

Vote: 6 Yeas 0 Nays Motion Carries

NEW BUSINESS

Mayor Huner stated that there will be a contest on downtown Fulton Street regarding decorating the light post. The entry fee is \$50, and the funds will be given to the Wauseon Beautification Team.

She also stated that there are local churches taking donated items for the flood victims in the country.

Council President Stickley thanked the Fire Department for giving his great granddaughter a tour of their department.

APPROVAL OF BILLS

Motion to approve and pay the bills as presented moved by Councilor Schneider and seconded by Councilor Chamberlin.

Vote: 6 Yeas 0 Nays Motion Carries

ADJOURNMENT

There being no further business, moved by Council President Stickley and seconded by Councilor Tijerina to adjourn the meeting. 5:22 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Harold Stickley, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, October 17, 2024**

Councilor Chamberlin called this meeting to order at 7:15 a.m. in Council Chambers. Present was Councilors, Schneider and Heising. Councilors Tijerina, and Simon had an excused absence along with Council President Stickley.

Councilor Chamberlin went over the proposed agenda for the upcoming council meeting on October 21, 2024. Jesse Juarez will be appealing for a \$300 replacement tree requested by the Tree Commission.

There will also be a Public Hearing regarding 1290 North Shoop Avenue going from a B-4 zoning district to a B-2 zoning district.

There will be three pieces of legislation on the council agenda.

First Reading of Legislation:

Ordinance 2024-5: An Ordinance Amending Codified Ordinance Chapter 1117 – Establishment Of Districts And Maps, And Amending The Official Zoning Map; And Declaring An Emergency

Second Reading of Legislation:

Resolution 2024-29: Clinical Affiliation agreement between Rhodes State College and the City of Wauseon Fire Department

Third Reading of Legislation:

Ordinance 2024-4: An Ordinance Amending the Codified Ordinances of The Of The City Of Wauseon To Include New Section 19.21

Under New Business there will be two motions:

Motion to authorize the Mayor or her designee to execute an agreement with Lexipol for grant writing services.

Motion to authorize the Mayor or her designee to execute an Addendum to the Client Services Agreement with Medicount Management, Inc.

Council will also be going into Executive Session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

STAFF MEETING REVIEW

Councilor Chamberlin gave a review of the previous Staff Meeting. Code Enforcer, Danny Markley, hopes to be building official approved by the end of the year therefore reducing the reliance for Wood County. Danny has gotten a quote for a new vehicle which is \$45,000. The current vehicle he is driving will not last much longer. Councilor Chamberlin also explained that Chief Chittenden hopes to have his three union body contracts submitted soon. Chief Chittenden stated that he hopes to have those prepared for council's review at the next Committee of the Whole meeting. Councilor Chamberlin stated that there will be a trunk or treat on Fulton Street before the city-wide trick or treat on Halloween. He also informed council that the network for the police department needs to be redone, Chief Chittenden is working with TrioTech on a plan to move forward with that project. Councilor Chamberlin stated that Keith Torbet is working on the Ottokee property. Keith Torbet has entered multiple contracts to make improvements to the situation. Keith Torbet

stated that the Land Bank is covering the cost involved through a grant. Councilor Chamberlin stated that the EPA is keeping an eye on city water that is not being accounted for, public works is looking into possible water leaks. Mulberry Street has had four water line breaks recently. Keith Torbet stated that there was a faulty fire hydrant on that street that led to the breaks in the water line. Lead and Copper letters will be going out soon. Councilor Chamberlin stated that public works will be attending a safety training regarding directing traffic. In the future, public works will also be attending a trench and evacuation safety training. Keith Torbet is recommending that the Mitel phone system be replaced. Councilor Chamberlin stated that Chief Kessler is working with HR to create a job description for an EMS Coordinator. The new Fulton County Health Center CATH lab will be open 24/7 being November 5, 2024. Chief Kessler has been participating in drills with the CATH lab. Council has received an email regarding information for new Civic Plus software. Chief Kessler stated that the department heads are ready to move forward with new technology and update how things are done. Councilor Chamberlin said council will look into it. Chief Kessler stated that there will be cider and donuts at the Fire Department after trick or treating. Councilor Chamberlin stated that Jamie Giguere will be needing the budget worksheets by October 28, 2024. She is also needing a meeting with department heads in reference to insurance changes. Jamie Giguere also stated that she will be needing a Utility Committee meeting for water deposit raises. Councilor Chamberlin stated that Mayor Huner will be updating council on HR as her contract will be up soon. She is also wanting to tighten security within the municipal building.

ADJOURNMENT

There being no further business, this meeting adjourned at 7:48 a.m.

Korin Miller, Clerk of Council

Councilor Chamberlin

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

ORDINANCE 2024-5

AN ORDINANCE AMENDING COFIFIED ORDINANCE CHAPTER 1117 – ESTABLISHMENT OF DISTRICTS AND MAPS, AND AMENDING THE OFFICIAL ZONING MAP; AND DECLARING AN EMERGENCY

WHEREAS, the Planning Commission of the City of Wauseon has recommended the amendment of the Official Zoning Map and Zoning Ordinance (Chapter 1117); and

WHEREAS, a public hearing has been held pursuant to the procedure for amendment to zoning ordinances as set forth in the Charter of the City of Wauseon; and

WHEREAS, Council now wishes to accept the recommendations of the Planning Commission as being in the best interest of the community’s development, and statutorily authorize the rezoning; and

WHEREAS, this Ordinance should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City because the owner has a prospective tenant who desires to occupy one of the stores immediately and cannot do so until the zoning designation is changed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1

That the Official Zoning Map of the City of Wauseon as established in Chapter 1117 of the Codified Ordinances of the City of Wauseon be amended to reflect that Fulton County Parcel Nos. 06-015428-00.000, 06-015432-00.000, 06-015432-01.000, 06-015456-01.000, and 06-015456-02.000, located on North Shoop Avenue, be rezoned from their present zoning of B-4 to B-2. The legal description of the land to be rezoned is marked as Exhibit A, attached hereto, and incorporated herein by reference.

Section 2.

That this Ordinance be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Harold Stickley, President of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to form:

Thomas A. McWatters III
City Law Director

EXHIBIT A

PARCEL 6 06-015432-01.000

Situated in the Township of Clinton, City of Wauseon, County of Fulton, and State of Ohio, and described as being a parcel of land in the Northwest quarter (1/4) of Section Thirteen (13), Town Seven (7) North, Range Six (6) East, more particularly described as commencing at the Southwest corner of the Northwest quarter (1/4) of the above described section; thence North Two degrees forty-five minutes East (N 2°45' E) binding upon the section line Two hundred seventy and seven tenths (270.7) feet to the place of beginning; thence continuing North Two degrees forty-five minutes East, (N 2°45' E) binding upon the section line, One hundred twenty-six and seventy-five hundredths (126.75) feet; thence South Eighty-seven degrees, forty-five minutes East (S 87°45' E) One hundred seventy-five (175) feet; thence South Two degrees, forty-five minutes West (S 2°45' W) One hundred twenty-six and seventy-five hundredths (126.75) feet; thence North Eighty-seven degrees, forty-five minutes West (N 87°45' W) One hundred seventy-five (175) feet to the place of beginning, and containing five tenths (.5) acre of land, more or less.

PARCEL 8 06-015456-01.000

Situated in the Township of Clinton, County of Fulton, and State of Ohio, and known as: A parcel of land in the Northwest quarter (1/4) of Section Thirteen (13), Town Seven (7) North, Range Six (6) East, and more particularly described as follows: Commencing at the Southwest corner of the Northwest quarter (1/4) of the above described section; thence North Two degrees forty-five minutes East (N 2°45' E), binding upon the section line Six hundred twelve and seven tenths (612.7) feet to a point marked by a large spike; thence South Eighty-seven degrees, forty-five minutes East (S 87°45' E) Five hundred forty-four and five tenths (544.5) feet to a point marked by a metal survey stake; the place of beginning; thence continuing South Eighty-seven degrees, forty-five minutes East (S 87°45' E) Four hundred (400) feet to a point; thence South two degrees, forty-five minutes West (S 2°45' W) Four hundred (400) feet to a point; thence North Eighty-seven degrees, forty-five minutes West (N 87°45' W) Four hundred (400) feet to a point marked by a metal survey stake, thence North Two degrees, forty-five minutes East (N 2°45' E) Four hundred (400) feet to the place of beginning, containing 3.673 acres of land.

PARCEL 18 06-015428-00.000

Situated in the City of Wauseon, County of Fulton, and State of Ohio, and known as: A parcel of land in the Northwest Quarter (1/4) of Section Thirteen (13), Town Seven (7) North, Range Six (6) East, Clinton Township and more particularly described as follows: Commencing at the Southwest corner of the Northwest quarter (1/4) of the above described section; thence North 2 degrees and 45 minutes East and binding upon the section line a distance of 462.7 feet to the place of beginning; thence continuing North 2 degrees and 45 minutes East and binding upon the section line, a distance of 150 feet to a point marked by a large spike; thence South 87 degrees and 45 minutes East a distance of 544.5 feet to a point marked by a metal surveyor's stake; thence South 2 degrees and 45 minutes West a distance of 400 feet to a point marked by a metal surveyor's stake; thence North 87 degrees and 45 minutes West a distance of 200 feet to a point marked by a metal surveyor's stake; thence North 2 degrees and 45 minutes East a distance of 250 feet to a point marked by a metal surveyor's stake; thence North 87 degrees and 45 minutes West a distance of 344.5 feet to the place of beginning, as indicated in a survey recorded in Volume 9, Page 58 of the Record of Surveys, Office of Fulton County Engineer, Wauseon, Ohio.

PARCEL 20 06-015456-02.000

Situated in the City of Wauseon, County of Fulton, and State of Ohio, and known as: A parcel of land in the Northwest quarter (1/4), Section Thirteen (13), Town Seven (7) North, Range Six (6) East (formerly Clinton Township) and more particularly described as follows: Commencing at the Southwest corner of the Northwest (1/4) of the above described section; thence North 2 degrees and 45 minutes East and binding upon the section line, a distance of 612.7 feet to the place of beginning marked by a large spike; thence continuing North 2 degrees and 45 minutes East and binding upon the section line, a distance of 50 feet; thence South 87 degrees and 45 minutes East, a distance of 944.5 feet to a point; thence South 2 degrees and 45 minutes West, a distance of 50 feet to a point; thence North 87 degrees and 45 minutes West, a distance of 944.5 feet to the place of beginning. All parcels are subject, however, to all legal highways; to all subsisting easements, restrictions, and zoning ordinances; to the rights of tenants in possession pursuant to recorded and unrecorded leases; and to taxes and installments of assessments, if any, for the tax year 1992 and thereafter, which the Grantee herein assumes and agrees to pay.

PARCEL 5 06-015432-00.000

Situated in the Township of Clinton, County of Fulton and City of Wauseon, Ohio. Being a parcel of land in the Northwest Quarter of Section 13, Town 7 North, Range 6 East, more particularly described as commencing at the Southwest corner of the Northwest Quarter of the above described section; thence North 2 degrees, 45 minutes East binding upon the section line 232.7 feet to the place of beginning; thence continuing North 2 degrees, 45 minutes East, binding upon the section line, 230 feet; thence South 87 degrees, 45 minutes East 344.5 feet; thence South 2 degrees, 45 minutes West 250 feet; thence North 87 degrees 45 minutes West 144.5 feet; thence North 2 degrees, 45 minutes East 20 feet; thence North 87 degrees 45 minutes West 200 feet to the place of beginning, containing 1.9 acres of land, more or less, saving and excepting therefrom the following described parcel of land: Commencing at the Southwest corner of the above describe parcel, thence North 2 degrees, 45 minutes East, binding upon the section line, 38 feet to the place of beginning for the parcel herein excepted; thence continuing North 2 degrees, 45 minutes East, binding upon the section line, 126.75 feet; thence South 87 degrees 45 minutes East 175 feet; thence South 2 degrees 45 minutes West 126.75 feet; thence North 87 degrees 45 minutes West 175 feet to the place of beginning, and containing in said exception .5 acre of land, more or less, and containing after said exception 1.4 acres of land, more or less.

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2024-29

A RESOLUTION AUTHORIZING THE CITY OF WAUSEON, WAUSEON FIRE DEPARTMENT TO ENTER INTO A CLINICAL AFFILIATION AGREEMENT WITH RHODES STATE COLLEGE

WHEREAS, James A. Rhodes State College (“College”) has established approved and/or accredited programs (“Program”); and

WHEREAS, the City of Wauseon, Wauseon Fire Department (“WFD”) is willing to furnish students with rotation through certain clinical services of WFD in order to further the clinical enrichment educational experiences of students currently enrolled and in good standing in the Program at the College; and

WHEREAS, it is the mutual desire of College and WFD to have teaching programs that are in the public interest and benefit public health and welfare; and

WHEREAS, it is the mutual desire of the parties to affiliate pursuant to A Clinical Affiliation Agreement Between Rhodes State College and City of Wauseon, Fire Department (“Agreement”) in order to provide health care education to the College’s Program students at WFD; and

WHEREAS, a copy of the Agreement is on file in the office of the Clerk of Council; and

WHEREAS, the parties may, from time to time, desire to renew or amend the Agreement;

NOW THEREFORE, BE IT ORDAINED by the Council, City of Wauseon, Fulton County, Ohio as follows:

Section 1

That the Mayor and/or designee are hereby authorized to execute the Agreement, a copy of which is on file in the office of Clerk of Council.

Section 2

That the Mayor and/or designee are authorized to execute any renewals of or amendments to the Agreement, provided any such renewals or amendments do not materially

change the Agreement.

Passed:

Kathy Huner, Mayor

Harold Stickley
President of Council

Attest:

Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

ORDINANCE NO. 2024-4

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WAUSEON TO INCLUDE NEW SECTION 191.21

WHEREAS, the City desires to amend the Codified Ordinances of the City to include a new Section 191.21, which will require landlords to submit an annual report to the Tax Commissioner listing the names and addresses of tenants;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That the Codified Ordinances shall be amended to include new Section 191.21, which shall provide as follows:

“ (A) On or before December 31st of each year, all property owners of rental or leased property who rent to tenants of residential, commercial, or industrial premises shall file with the Income Tax Commissioner, a report showing the name, address, move in/out dates, and forwarding address if known, of each tenant who occupies the residential, commercial, or industrial premises within the corporation limits of the municipality during a requested year.

(B) Landor report forms shall be made available on the City of Wauseon website. Failure to submit a report will result in notification to the landlord to comply within 30 days. Any subsequent notifications will incur a \$50 penalty to the landlord. “

Passed: _____

Kathy Huner, Mayor

Harold Stickley, President
of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director