

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Jeremy Simon
Brandon Tijerina



Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

WAUSEON CITY COUNCIL AGENDA
December 16, 2024
5:00 pm

Order of Business

- Call meeting to order
- Pledge of Allegiance
- Moment of Silence
- Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Council President Stickley
 - e) Councilor Simon
 - f) Councilor Tijerina
- Approval of prior meeting minutes:
 - a) Council Meeting: December 2, 2024
 - b) Committee of the Whole: December 12, 2024
- Motion to approve the prior meeting minutes moved by _____ and seconded by _____.
All in favor:
- Committee Reports
 - a) Tree Commission: December 3, 2024
Recommendation that Section 7.07A(2) of the City Charter be amended to allow the Tree Commission to appoint 1/3 of its members from outside of the City and 2/3 from within the City moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - b) Finance Committee: December 10, 2024
Recommendation to approve the 2025 budget as amended moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
Recommendation to approve the longevity scale moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Department Head Reports
 - a) Chief Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
- First Reading of Legislation

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- a) Ordinance 2024-10: An Ordinance Amending Section 521.13(G)(2) of the Codified Ordinances to increase the impound fees for vehicles
- Motion to place Ordinance 2024-10 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- b) Ordinance 2024-11: An Ordinance amending Section 709 of the Codified Ordinances to increase the application fee for solicitors and require that each individual solicitor file an application
- Motion to place Ordinance 2024-11 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- c) Ordinance 2024-12: Annual Appropriation Ordinance for 2026
- Motion to place Ordinance 2024-12 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- d) Ordinance 2024-13: An Ordinance amending the Codified Ordinances and the Compensation Plan to increase the longevity pay of non-bargaining, full-time employees
- Motion to place Ordinance 2024-13 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Ordinance 2024-13 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- e) Resolution 2024-37: A Resolution Authorizing the Mayor to enter into an agreement for human resource services with HR Premier Consulting, LLC; And Declaring An Emergency
- Motion to place Resolution 2024-37 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2024-37 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- f) Resolution 2024-38: A Resolution Authorizing the Mayor to enter into an Agreement with Pareto Captive Services, LLC, Mertian Health Smithhrx, and Tokio Marine HCC for the provision of health insurance for 2025-2026; And Declaring An Emergency
- Motion to place Resolution 2024-38 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2024-38 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- g) Resolution 2024-39: A Resolution Authorizing the Mayor to enter into an Agreement with The Standard to provide life insurance and voluntary dental and vision insurance for full-time employees; And Declaring An Emergency
- Motion to place Resolution 2024-39 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2024-39 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays

- h) Resolution 2024-40: A Resolution approving a wage increase for non-bargaining, full-time employees for 2025; And Declaring An Emergency
 - Motion to place Resolution 2024-40 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2024-40 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- i) Resolution 2024-41: A Resolution Authorizing the Mayor to enter into agreements with CivicPlus for software management services for city meetings and for publication of the municipal code and legislation; And Declaring An Emergency
 - Motion to place Resolution 2024-41 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2024-41 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Second Reading of Legislation or Emergency
- Third Reading of Legislation or Emergency
- New Business

- a) Motion to approve the Mayor's appointments to various boards and commissions moved by _____ and seconded by _____.

Volunteer Fire Fighter Dependent Board
 Councilor Chamberlin
 Council President Stickley

Vote: ____ Yeas ____ Nays

- b) Motion To encumber funds for the Burr Road water line project moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- b) Motion to approve the Employee Christmas Gift moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- c) Motion to approve the 2025 Council Meeting Schedule moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- d) Motion to approve the 2025 Holiday Schedule moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- e) Motion to pay the bills through December 31, 2024 moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- Old Business
- Approval of the Bills
 - a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Adjournment

a) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.