

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Jeremy Simon
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III
Director of Finance
Jamie L. Giguere
Director of Public Service
Keith C. Torbet
Police Chief
Kevin Chittenden
Fire Chief
Phil Kessler

December 13, 2024

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of December 16, 2024

Dear Council Members:

We are not aware of anyone wishing to address Council.

The Tree Commission will present a report and recommend that Section 7.07A(2) of the City Charter be amended to allow the Tree Commission to appoint 1/3 of its members from outside of the City and 2/3 from within the City. It is recommended that this recommendation be temporary tabled to allow the Safety & Code Committee to meet and address this issue as it pertains to all committees.

The Finance Committee will present a report and recommend that the annual budget be approved. It will also recommend that the Codified Ordinances and Compensation Plan be amended to increase the longevity pay for non-bargaining full-time employees.

There will be a first reading on the following ordinances:

1. Ordinance 2024-10, which amends Section 521.13(G)(2) of the Codified Ordinances to increase the impound fees for vehicles.
2. Ordinance 2024-11, which amends Section 709 of the Codified Ordinances to increase the application fee for solicitors and require that each individual solicitor file an application.
3. Ordinance 2024-12, which is the annual Appropriation Ordinance for 2006.
4. Ordinance 2024-13 (emergency), which amends the Codified Ordinances and the Compensation Plan to increase the longevity pay of non-bargaining, full-time employees.

There will be a first reading on the following resolutions:

1. Resolution 2024-37 (emergency), which authorizes the Mayor to enter into an agreement for human resource services with HR Premier Consulting, LLC.
2. Resolution 2024-38 (emergency), which authorizes the Mayor to enter into an Agreement with Pareto Captive Services, LLC, Mertian Health Smithhrx, and Tokio Marine HCC for the provision of health insurance for 2025-2026.
3. Resolution 2024-39 (emergency), which authorizes the Mayor to enter into an Agreement with The Standard to provide life insurance and voluntary dental and vision insurance for full-time employees.
4. Resolution 2024-40 (emergency) which approves a wage increase for non-bargaining, full-time employees for 2025.
5. Resolution 2024-41 (emergency), which authorizes the Mayor to enter into agreements with CivicPlus for software management services for city meetings and for publication of the municipal code and legislation.

There is no legislation for second or third reading.

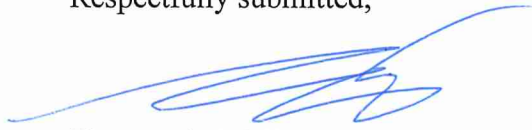
In new business, motions will be necessary to approve the following:

1. To encumber funds for the Burr Road water line project.
2. Employee Christmas gifts.
3. The 2025 Council Meeting Schedule.
4. The 2025 Holiday Schedule.
5. To pay the bills through December 31, 2024.
6. To appoint members to the Volunteer Fire Fighter Dependent Board

Also in new business, the Mayor will present her recommendation for wage increases for the Department Heads (in addition to the across-the-board increase for all employees). Council President Stickley will also present his recommendation, reviewed by the Personnel Committee, for a wage increase for the Council Clerk. Council does not approve either recommendation, and absent a $\frac{3}{4}$ vote by Council, the recommendations will go into effect January 1, 2025.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

Mayor
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Shane Chamberlin
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Director of Law
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Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

WAUSEON CITY COUNCIL AGENDA
December 16, 2024
5:00 pm

Order of Business

- Call meeting to order
- Pledge of Allegiance
- Moment of Silence
- Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Council President Stickley
 - e) Councilor Simon
 - f) Councilor Tijerina
- Approval of prior meeting minutes:
 - a) Council Meeting: December 2, 2024
 - b) Committee of the Whole: December 12, 2024
- Motion to approve the prior meeting minutes moved by _____ and seconded by _____.
All in favor:
- Committee Reports
 - a) Tree Commission: December 3, 2024
Recommendation that Section 7.07A(2) of the City Charter be amended to allow the Tree Commission to appoint 1/3 of its members from outside of the City and 2/3 from within the City moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - b) Finance Committee: December 10, 2024
Recommendation to approve the 2025 budget as amended moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
Recommendation to approve the longevity scale moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Department Head Reports
 - a) Chief Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
- First Reading of Legislation

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- a) Ordinance 2024-10: An Ordinance Amending Section 521.13(G)(2) of the Codified Ordinances to increase the impound fees for vehicles
- Motion to place Ordinance 2024-10 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- b) Ordinance 2024-11: An Ordinance amending Section 709 of the Codified Ordinances to increase the application fee for solicitors and require that each individual solicitor file an application
- Motion to place Ordinance 2024-11 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- c) Ordinance 2024-12: Annual Appropriation Ordinance for 2026
- Motion to place Ordinance 2024-12 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- d) Ordinance 2024-13: An Ordinance amending the Codified Ordinances and the Compensation Plan to increase the longevity pay of non-bargaining, full-time employees
- Motion to place Ordinance 2024-13 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Ordinance 2024-13 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- e) Resolution 2024-37: A Resolution Authorizing the Mayor to enter into an agreement for human resource services with HR Premier Consulting, LLC; And Declaring An Emergency
- Motion to place Resolution 2024-37 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2024-37 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- f) Resolution 2024-38: A Resolution Authorizing the Mayor to enter into an Agreement with Pareto Captive Services, LLC, Mertian Health Smithhrx, and Tokio Marine HCC for the provision of health insurance for 2025-2026; And Declaring An Emergency
- Motion to place Resolution 2024-38 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2024-38 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- g) Resolution 2024-39: A Resolution Authorizing the Mayor to enter into an Agreement with The Standard to provide life insurance and voluntary dental and vision insurance for full-time employees; And Declaring An Emergency
- Motion to place Resolution 2024-39 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2024-39 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays

h) Resolution 2024-40: A Resolution approving a wage increase for non-bargaining, full-time employees for 2025; And Declaring An Emergency

- Motion to place Resolution 2024-40 on emergency reading moved by _____ and seconded by _____.

- Vote: ____ Yeas ____ Nays

- Motion to place Resolution 2024-40 on final reading moved by _____ and seconded by _____.

- Vote: ____ Yeas ____ Nays

i) Resolution 2024-41: A Resolution Authorizing the Mayor to enter into agreements with CivicPlus for software management services for city meetings and for publication of the municipal code and legislation; And Declaring An Emergency

- Motion to place Resolution 2024-41 on emergency reading moved by _____ and seconded by _____.

- Vote: ____ Yeas ____ Nays

- Motion to place Resolution 2024-41 on final reading moved by _____ and seconded by _____.

- Vote: ____ Yeas ____ Nays

- Second Reading of Legislation or Emergency

- Third Reading of Legislation or Emergency

- New Business

a) Motion to approve the Mayor's appointments to various boards and commissions moved by _____ and seconded by _____.

Volunteer Fire Fighter Dependent Board

Councilor Chamberlin

Council President Stickley

Vote: ____ Yeas ____ Nays

b) Motion To encumber funds for the Burr Road water line project moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

b) Motion to approve the Employee Christmas Gift moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

c) Motion to approve the 2025 Council Meeting Schedule moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

d) Motion to approve the 2025 Holiday Schedule moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

e) Motion to pay the bills through December 31, 2024 moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

- Old Business

- Approval of the Bills

a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.

- Vote: ____ Yeas ____ Nays

- Adjournment

a) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, December 2, 2024**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in the Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stickley, and Councilors Schneider, Simon, Tijerina, Chamberlin and Heising, to constitute a quorum for the transaction of city business. Councilor Tijerina had an excused absence.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Council President Stickley moved and was seconded by Councilor Chamberlin to approve the minutes as printed.

All in favor: Motion Passed Unanimously

COMMITTEE REPORTS

Councilor Schneider gave a report from the previous Safety and Code meeting on November 18, 2024. The committee is presenting two recommendations to council.

Recommendation that the Codified Ordinances be amended to increase the impound fee to \$25 for vehicles 10,000 pounds and under and to \$50 per day for vehicles 10,000 pounds moved by Councilor Heising and seconded by Councilor Chamberlin.

Vote: 5 Yeas 0 Nays

Motion Carries

Recommendation to amend the solicitor fee to \$30 per person moved by Councilor Chamberlin and seconded by Councilor Schneider.

Vote: 5 Yeas 0 Nays

Motion Carries

Councilor Chamberlin gave a report from the previous Personnel Committee meeting on November 27, 2024. The committee is presenting on recommendation to council.

Recommendation that the Mayor be authorized to execute a contract renewal with HR Premier Consulting, LLC for human resource services moved by Councilor Heising and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays

Motion Carries

DEPARTMENT REPORTS

Chief Kessler gave a report for his department. Thanksgiving weekend went well with no increase in call volume. The Christmas Parade went great. His department is getting ready for Christmas for Kids. He reminded everyone to be safe during the holiday season.

Keith Torbet gave a report for his department. The Hybrid Beacon project should be progressing next week. Leaf pick up is still going on, this may possibly be the final week for it.

Jamie Giguere gave a report for her department. The income tax revenue is down 5.5% from last year. She is making the final touches on the budget and will be getting that to the Finance Committee tomorrow.

Tom McWatters gave a report for his department. He told council that a lot of the legislation on the agenda is wrapping up end of year things. He also stated that he would be happy to answer any questions as they moved through the agenda.

FIRST READING OF LEGISLATION OR EMERGENCY

Ordinance 2024-6: An Ordinance Amending Sections 147.03 And 147.11 Of The Codified Ordinances And Sections 621.6 And 623.4 Of The Local Government Manual; And Declaring An Emergency

Motion to place Ordinance 2024-6 on emergency reading moved by Councilor Simon and seconded by Councilor Heising.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Ordinance 2024-6 on final reading moved by Council President Stickley and seconded by Councilor Chamberlin.

Vote: 5 Yeas 0 Nays Motion Carries

Ordinance 2024-7: An Ordinance Modifying The Rate Schedule For Water Rates For The City Of Wauseon; And Declaring An Emergency

Motion to place Ordinance 2024-7 on emergency reading moved by Council President Stickley and seconded by Councilor Schneider.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Ordinance 2024-7 on final reading moved by Council President Stickley and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

Ordinance 2024-8: An Ordinance Amending Section 147.20 Of The Codified Ordinances Of The City Of Wauseon; And Declaring An Emergency

Motion to place Ordinance 2024-8 on emergency reading moved by Councilor Heising and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Ordinance 2024-8 on final reading moved by Councilor Schneider and seconded by Council President Stickley.

Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2024-35: A Resolution Adjusting The Compensation Plan's Wage Scale Based On The Consumer Price Index; And Declaring An Emergency

Motion to place Resolution 2024-35 on emergency reading moved by Councilor Chamberlin and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2024-35 on final reading moved by Councilor Heising and seconded by Council President Stickley.

Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2024-36: A Resolution Authorizing the Mayor to Enter into An Agreement With Ohio Plan Risk Management, Inc. For Casualty, Liability, Fire and Property Damage Insurance; And Declaring an Emergency

Motion to place Resolution 2024-36 on emergency reading moved by Council President Stickley and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2024-36 on final reading moved by Councilor Schneider and seconded by Councilor Chamberlin.

Vote: 5 Yeas 0 Nays Motion Carries

THERE WAS NO LEGISLATION FOR SECOND READING

THIRD READING OF LEGISLATION OR EMERGENCY

Resolution 2024-30: A Resolution Authorizing The Mayor To Enter Into An Agreement With The Ohio Patrolmen's Benevolent Association Patrol Officer's Union

Motion to place Resolution 2024-30 on third reading moved by Council President Stickley and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2024-31: A Resolution Authorizing The Mayor To Enter Into An Agreement With The Ohio Patrolmen's Benevolent Association Command Officers Union

Motion to place Resolution 2024-31 on third reading moved by Councilor Chamberlin and seconded by Councilor Heising.

Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2024-32: A Resolution Authorizing The Mayor To Enter Into An Agreement With The Ohio Patrolmen's Benevolent Association Records Technicians And Full-time Dispatchers Union

Motion to place Resolution 2024-32 on third reading moved by Council President Stickley and seconded by Councilor Chamberlin.

Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2024-33: A Resolution Authorizing The Mayor To Enter Into An Agreement For Indigent Defense Services In County Court With The Fulton County Commissioners

Motion to place Resolution 2024-33 on third reading moved by Councilor Chamberlin and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

NEW BUSINESS

Motion to approve the Mayor's appointments to various boards and commissions moved by Councilor Heising and seconded by Councilor Chamberlin.

Tax Incentive Review Council
Brent Shea
John Schamp

Vote: 5 Yeas 0 Nays Motion Carries

APPROVAL OF BILLS

Motion to approve and pay the bills as presented moved by Councilor Schneider and seconded by Councilor Simon.

Vote: 5 Yeas 0 Nays Motion Carries

ADJOURNMENT

There being no further business, moved by Councilor Heising and seconded by Council President Stickley to adjourn the meeting. 5:24 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Harold Stickley, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, December 12, 2024**

Council President Stickley called this meeting to order at 7:15 a.m. in Council Chambers. Present were Councilors, Schneider, Tijerina, Chamberlin, and Simon. Councilor Heising was excused.

Councilor Simon gave a report from the previous Tree Commission meeting on December 3, 2024. The Tree Commission will be presenting one recommendation to council.

Recommendation to amend section 7.07 A(2) of the City Charter to allow the Tree Commission Quorum appointees of 1/3 to reside outside of city of Wauseon limits within 3 mile radius of the city boundaries and 2/3 must reside within city limits.

Councilor Schneider gave a report from the previous Finance Committee meeting on December 10, 2024. There will be two recommendations from this meeting.

Recommendation to accept the Budget as revised.

Recommendation to amend the longevity scale.

Council President Stickley went over the proposed agenda for the upcoming council meeting on December 16, 2024.

There will be nine pieces of legislation on the council agenda.

First Reading of Legislation:

Ordinance 2024-10: An Ordinance Amending Section 521.13(G)(2) of the Codified Ordinances to increase the impound fees for vehicles

Ordinance 2024-11: An Ordinance amending Section 709 of the Codified Ordinances to increase the application fee for solicitors and require that each individual solicitor file an application

Ordinance 2024-12: Annual Appropriation Ordinance for 2026

Ordinance 2024-13: An Ordinance amending the Codified Ordinances and the Compensation Plan to increase the longevity pay of non-bargaining, full-time employees

Resolution 2024-37: A Resolution Authorizing the Mayor to enter into an agreement for human resource services with HR Premier Consulting, LLC; And Declaring An Emergency

Resolution 2024-38: A Resolution Authorizing the Mayor to enter into an Agreement with Pareto Captive Services, LLC, Mertian Health Smithhrx, and Tokio Marine HCC for the provision of health insurance for 2025-2026; And Declaring An Emergency

Resolution 2024-39: A Resolution Authorizing the Mayor to enter into an Agreement with The Standard to provide life insurance and voluntary dental and vision insurance for full-time employees; And Declaring An Emergency

Resolution 2024-40: A Resolution approving a wage increase for non-bargaining, full-time employees for 2025; And Declaring An Emergency

Resolution 2024-41: A Resolution Authorizing the Mayor to enter into agreements with CivicPlus for software management services for city meetings and for publication of the municipal code and legislation; And Declaring An Emergency

There will be no legislation for second or third reading.

Under New Business there will be six motions.

Motion to approve the Mayor's appointments to various boards and commissions.

Volunteer Fire Fighter Dependent Board

Councilor Chamberlin

Council President Stickley

Motion To encumber funds for the Burr Road water line project.

Motion to approve the Employee Christmas Gift.

Motion to approve the 2025 Council Meeting Schedule.

Motion to approve the 2025 Holiday Schedule.

Motion to pay the bills through December 31, 2024.

Councilor Schneider exited Council Chambers at 7:50 a.m.

DEPARTMENT HEAD REPORTS

Jamie Giguere gave a report for her department. She is finishing up the Finance Committee minutes. The employee health insurance ID cards will be available after the first of the year.

Chief Chittenden gave a report for his department. He stated that Christmas for Kids went well. Raffle prizes were given out on top of the gifts the kids got. This year in particular the families were very grateful. He is working with HR on advertising for job positions for the Police Department.

Chief Kessler gave a report for his department. Christmas for Kids went very well from the Fire Department's perspective. There is a part time employee leaving his department, HR will be following up with his exit.

ADJOURNMENT

There being no further business, this meeting adjourned at 8:00 a.m.

Korin Miller, Clerk of Council

Harold Stickley, Council President



**TREE COMMISSION
COUNCIL CHAMBERS
Tuesday, December 3, 2024
8:00 AM**

Present: Rick Frey, Dan Nelson, Kurt Stuckey, Laura Kamp, Jeremy Simon

Staff: Korin Miller

Absent: John Alexander, Keith Torbet

Motion to approve the prior meeting minutes moved by Kurt Stuckey and seconded by Rick Frey.

Kurt Stuckey gave an update on the information that Tom McWatters shared with him regarding the commissions vacant seat and the possibilities of filling it. Tom McWatters informed Kurt that if the Tree Commission wanted to expand the radius without side the city limits the commission would need to make a recommendation soon so it could be put on the upcoming ballot due to it being a city charter change. After much discussion on the topic the commission agreed to the following recommendation.

Recommendation to amend section 7.07 A(2) of the City Charter to allow the Tree Commission Quorum appointees of 1/3 to reside outside of city of Wauseon limits within 3 mile radius of the city boundaries and 2/3 must reside within city limits moved by Kurt Stuckey and seconded by Rick Frey.

The Tree Commission will continue to work through the strategic plan.

The committee will meet again on January 7, 2025, at 8:00 a.m.

The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

Korin Miller
Clerk of Council

Finance Committee Meeting – 2025 Budget

December 11, 2024

Finance Committee Meeting convened at 12:00 pm with the following in attendance:

Finance Committee: Steve Schneider, Shane Chamberlin, and Sarah Heising

Mayor Huner, Jamie Giguere, Josie Dulaney, Tom McWatters, Phil Kessler, Kevin Chittenden, John Arps, Martin Fuhrhop

Chairman Schneider began with the Police budget. Chief Chittenden answered questions asked of him regarding changes from the previous year's budget, including increases in wages. Chief Chittenden explained that increases in the union contract as well as moving up in steps for some officers is causing the increase in wages. He also explained that the drug fund request of \$50,000 is for miscellaneous items that may be needed, and he can only use the drug funds for purchases allowed by the federal government. Chief Chittenden explained that the two Durangos requested in the capital fund are for one marked and one unmarked. He also requested new radios consoles but will not purchase them unless he gets grant funding to cover 75% of the cost.

The committee then asked questions of Chief Kessler regarding the Fire Budget. Chief Kessler described the items in the capital budget and mentioned he is also applying for an AFG grant to help cover the costs of the fire personal protective gear. He also discussed the uses for the gator and said the township will be proving the fore equipment to be outfitted on it. The committee then moved to the Fire/EMS fund and questioned the increase in wages. Chairman Schneider asked if the 12% increase from current year is due to increased personnel. Director Giguere indicated that the current year budget was underestimated. The increase in wages compared to the 2024 actual wages expense is a 6% increase. Chief Kessler indicated that there is no expected increase in personnel until current part-time personnel can complete the required certifications. Counselor Chamberlain asked if we hire four more people would the \$1.7 million get it done. Chief Kessler said yes, and Director Giguere agreed but the benefits would cost a little more. Chief Kessler said it will take at least a year for the new hires to complete their schooling. The committee had no other questions.

Next, Chairman Schneider returned to the capital fund items asking questions of John Arps and Martin Fuhrhop. Mayor Huner discussed the electrical upgrades at Biddle Park to accommodate the Fireworks and Homecoming. Chairman Schneider inquired of the pool parking lot. Counselor Chamberlain inquired of capital items requested by Martin. He mentioned the Kubota and tractor, which can be used to spray and line, even parking lots. Counselor Heising asked about the Harley power rake and John explained that it cuts asphalt for waterline brakes/repairs. Counselor Chamberlain asked if the new trucks are replacing old trucks, and John's response was yes, they will be retiring two trucks. Mayor Huner mentioned the increase in sidewalk repairs to cover more sidewalks within the year. There was further discussion about which sidewalks need repaired, and John said that Keith has a list that he works from. There was further discussion about finishing Fulton Street and striping the roadways. The committee did not suggest any changes to the proposed capital budget.

Chairman Schneider moved back to the beginning of the budget. The next discussion was regarding the recreation wages. Counselor Chamberlain inquired about who was included in the initial \$175,000 request. After discussion the committee requested that we remove the seasonal help from this department and move their wages to the parks department. \$35,000 was transferred from the recreation wages to the parks wages, and \$4,000 was transferred from the recreation benefits to the parks benefits. Counselor Heising asked about the swing in recreation supplies over the past few years. Director Giguere explained that the fertilization of the fields caused the large expense in 2022. Further discussion was had about the Christmas star and decorations. Director Giguere made a correction to the

description for the general fund pool supplies and Chairman Schneider inquired of the increase in wages for the special events. Counselor Heising suggested changing the description for the Homecoming location in the special events department. The committee continued to review the general fund with John Arps and discussed fencing at Biddle, tents for Homecoming and street sweeping.

Next the committee reviewed the remaining general fund budget. Discussion was had about the county regional planning bill and what services are provided. Tom McWatters will be contacting them to inquire about services rendered. The committee discussed the mayor's budget and inquired about the professional services. Director Giguere will change the description to include IT services to the professional services in the mayor's department. The committee discussed the contract for Civicplus and Municode and made the recommendation to decrease supplies and increase capital for the initial investment. The budget was adjusted as follows: decreased supplies by \$5,000 and increased capital by \$10,115. The committee moved on to the Finance Office budget and discussed the annual increase for non-union employees. The mayor said she would like a 5% increase. Counselor Schneider inquired about the 6.9% increase in wages. Director Giguere indicated that it was increased for longevity in the event council approves the new longevity schedule. Counselor Heising inquired about the miscellaneous account in the finance budget. Director Giguere explained the different vendors that are paid for including our GAAP accountants, Schonhardt (\$9,000), bank fees, software charges and the majority (49,500) for HR consulting. Counselor Heising inquired about the increase in building supplies. It was explained that duct cleaning was included, there is a new contract for generator servicing and there has been an overall increase in costs for maintenance. Counselor Heising inquired of the total amount of State of Auditor fees. The total per year is just under \$30,000. Director Giguere stated that the counsel charges for legal fees is over \$25,000 currently and asked about increasing the budget for 2025. Counselor Heising inquired about wages and counselor fees. Tom McWatters explained that the wages are paid for base hours worked per month and any additional hours are paid by the counsel line item. \$3,000 of this year's expenses were paid to Jonathon Downes for the fire district work. Counselor Chamberlain inquired about the transfer out totaling \$2,454,715. Director Giguere explained that this account is used to fund the capital expenditures, supplement the Fire/EMS fund and pay the debt service fund.

Moving along to the remaining funds the committee and the directors discussed the Streets wages. Chairman Schneider inquired about the increase in the pool supplies. The Wabash playground replacement is included. Counselor Heising indicated that it was odd to pay for the playground from the pool fund. Mayor Huner explained that the levy was written to include parks and recreation operation and maintenance. Director Giguere explained that there are no funds budgeted in the American Rescue Plan Act fund because the funds must be encumbered by the end of this year. Counselor Chamberlain then asked about the service truck for zoning, all agreed to keep the truck. The committee discussed the TIF project fund and Director Giguere let them know the tax money will not be coming to the city until 2026. The mayor mentioned other properties that have been sold in the city as well as interest in other properties.

The committee continued through the remaining budget and discussed the Burr Road Waterline project that is appropriated in the water distribution capital account. They inquired about the \$600,000 capital request in the water plant capital account. It was explained that this amount is to get started with any EPA mandates and reservoir improvements. Counselor Heising inquired about the Enterprise Sanitary Sewer request. The city annexed Enterprise Avenue and will need to complete the sanitary sewer line. Director Giguere also pointed out the description of debt service in the water reclamation fund will need to be changed from the Napoleon Waterline to the OPWC loan for Brunell Street improvements. Counselor Chamberlain inquired about the fire damage properties and Chief Kessler explained the Ohio legislation that protects the city from having no recourse on fire damaged properties.

Councilor Chamberlain made a motion to approve the budget as amended. Councilor Schneider seconded, and all were in favor.

The committee then reviewed the longevity schedule presented to the personnel committee.

Councilor Chamberlain made a motion to approve the longevity scale. Councilor Schneider seconded, and all were in favor.

The finance committee declined to take action on the other changes to the compensation plan but expressed agreement with the mayor to approve an across the board 5% increase for non-bargaining employees. The mayor also discussed an additional 3% increase for department heads. No further action was taken.

The meeting was adjourned at 2:09 pm.

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

ORDINANCE NO. 2024-10

AN ORDINANCE AMENDING SECTION 521.13(g)(2) OF THE CODIFIED ORDINANCES

WHEREAS, pursuant to Section 521.13(g)(2), the Police department is authorized to charge \$5.00 per day in which a car remains in the City's impound lot; and

WHEREAS, the fee amount which the Police Department can charge under Section 521(g)(2) has not been changed for nearly thirty years; and

WHEREAS, Council desires to increase the impound fee from \$5.00 per day for all vehicles to \$25 for vehicles 10,000 pounds and under and to \$50 per day for vehicles 10,000 pounds and above;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That Section 521.13(g)(2) shall be amended to provide, in its entirety, as follows:

(2) The owner of any vehicle impounded in the City impound lot shall be assessed a daily fee of twenty-five dollars (\$25.00) for all vehicles 10,000 pounds and under and fifty dollars (\$50) per day for vehicles 10,000 pounds and above for any day in which the vehicle remains in the impound lot. The fee shall be paid to and collected by the City Police Department.

Passed: _____

Kathy Huner, Mayor

Harold Stickley, President
of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

ORDINANCE NO. 2024-11

AN ORDINANCE AMENDING SECTION 709 OF THE CODIFIED ORDINANCES

WHEREAS, Section 709 of The Codified Ordinances provides certain rules and restrictions for peddlers, solicitors and canvassers in the City; and

WHEREAS, Council desires to increase the fee for applications for peddlers, solicitors and canvassers from \$20 to \$30 and require that each applicant pay the required fee;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That Section 709.03(b) of the Codified Ordinances shall be amended to read in its entirety as follows:

(b) At the time of filing the application, a fee of thirty dollars (\$30.00) shall be paid to the City Police Department to cover the costs of review of the application.

Section 2.

That a new Section 709.03(c) of the Codified Ordinances shall be added, which shall state as follows:

(c) A separate application shall be filed by each individual desiring to act as a peddler, solicitor, or canvasser as defined in Section 709.02.

Passed: _____

Kathy Huner, Mayor

Harold Stickley, President
of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

ORDINANCE NO. 2024-12**ANNUAL APPROPRIATION ORDINANCE**

(Revised Code Sec. 5705.38)

AN ORDINANCE to make appropriations for current expenses and other expenditures of the City of Wauseon, State of Ohio, during the fiscal year ending December 31, 2025.

Sec. 1. Be it ordained by the Council of the City of Wauseon, State of Ohio, that, to provide for expenditures of the City of Wauseon, during the year ending December 31, 2025, the following amounts be and they are hereby set aside and appropriated as follows.

Sec. 2. That there be appropriated from the GENERAL FUND

SECURITY OF PERSONS & PROPERTY (PROGRAM CODE: 10)
GENERAL LAW ENFORCEMENT (Sub-Program Code: 11) (Police Dept)

101.101 **POLICE**

210	Personal Services	\$2,208,140.00
220 - 240	Supplies & Materials	<u>\$291,500.00</u>

Total For Police Dept (Sub-Program Code: 11)	\$2,499,640.00
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EMERGENCY MANAGEMENT (Sub-Program Code: 13)

101.104 **COUNTY EMA**

220 - 240	Supplies & Materials	<u>\$4,920.00</u>
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Total For Emergency Mgt (Sub-Program Code: 13)	\$4,920.00
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ADMINISTRATIVE SUPPORT FOR SECURITY OF PERSONS & PROPERTY
(Sub-Program Code: 14) (Director of Safety, etc)

101.103 **STREET LIGHTING**

220 - 240	Supplies & Materials	<u>\$120,000.00</u>
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Total For Street Lighting (Sub-Program Code: 14)	\$120,000.00
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101.105 **TRAFFIC**

210	Personal Services	\$6,000.00
220 - 240	Supplies & Materials	<u>\$13,000.00</u>

Total For Traffic (Sub-Program Code: 15)	<u>\$19,000.00</u>
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Total For Security of Persons & Property (Program Code: 10)	\$2,643,560.00
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LEISURE TIME ACTIVITIES (PROGRAM CODE: 30)
RECREATION PROGRAMS (Sub-Program Code: 31)

101.301 **RECREATION**

210	Personal Services	\$206,000.00
220 - 240	Supplies & Materials	<u>\$90,500.00</u>

Total For Recreation (Sub-Program Code: 31)	\$296,500.00
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PARKS (Sub-Program Code: 32)

101.302 **PARKS**

210	Personal Services	\$284,000.00
220 - 240	Supplies & Materials	<u>\$75,000.00</u>

Total For Parks (Sub-Program Code: 32)	\$359,000.00
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CULTURAL ACTIVITIES (Sub-Program Code: 33)

101.303 **CHRISTMAS**

210	Personal Services	\$11,000.00
220 - 240	Supplies & Materials	<u>\$15,000.00</u>

Total For Christmas	\$26,000.00
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101.304 **POOL**

220 - 240	Supplies & Materials	<u>\$30,000.00</u>
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Total For Pool	\$30,000.00
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101.306 **TRAIL**

210	Personal Services	\$4,500.00
220 - 240	Supplies & Materials	<u>\$2,000.00</u>

Total For Rails to Trails	\$6,500.00
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101.399 **4th of July**

220 - 240	Supplies & Materials	<u>\$35,000.00</u>
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Total For Fireworks	\$35,000.00
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101.399 **HOMECOMING**

210	Personal Services	\$11,000.00
220 - 240	Supplies & Materials	<u>\$6,000.00</u>

Total For Homecoming	<u>\$17,000.00</u>
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Total For Cultural Activities (Sub-Program Code: 33)	<u>\$114,500.00</u>
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Total For Leisure Time Activities (Program Code: 30)	\$770,000.00
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COMMUNITY ENVIRONMENT (PROGRAM CODE: 40)
BUILDING, ZONING & HOUSING (Sub-Program Code: 41)

101.401 **BZH**

210	Personal Services	\$150,000.00
220 - 240	Supplies & Materials	<u>\$20,000.00</u>

Total For Building, Zoning & Housing (Sub-Program Code: 41) \$170,000.00

LAND USE PLANNING (Sub-Program Code: 42)

101.402 **COUNTY**

220 - 240	Supplies & Materials	<u>\$3,800.00</u>
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Total For County Assessment \$3,800.00

101.497 **TREES**

210	Personal Services	\$47,500.00
220 - 240	Supplies & Materials	\$15,000.00
250	Capital Outlay	<u>\$5,000.00</u>

Total For Trees \$67,500.00

Total For Land Use Planning (Sub-Program Code: 42) \$71,300.00

Total For Community Environment (Program Code: 40) \$241,300.00

TRANSPORTATION FACILITIES (PROGRAM CODE: 60)
PUBLIC WORKS (Sub-Program Code: 63)

101.698 **DIRECTOR**

210	Personal Services	\$62,000.00
220 - 240	Supplies & Materials	<u>\$5,900.00</u>

Total For Director \$67,900.00

101.699 **PUBLIC WORKS**

210	Personal Services	\$303,000.00
220 - 240	Supplies & Materials	<u>\$119,000.00</u>

Total For Public Works \$422,000.00

Total For Public Works (Sub-Program Code: 63) \$489,900.00

MAINTENANCE OF SEWERS (Sub-Program Code: 64)

101.505 **STORM SEWERS**

210	Personal Services	\$20,000.00
220 - 240	Supplies & Materials	<u>\$40,000.00</u>

Total For Maintenance of Storm Sewers (Sub-Program Code: 64) \$60,000.00

Total For Transportation Facilities (Program Code: 60) \$549,900.00

GENERAL GOVERNMENTAL SERVICES (PROGRAM CODE: 70)
EXECUTIVE AND ADMINISTRATIVE (Sub-Program Code: 71)

101.701	MAYOR	
210	Personal Services	\$92,000.00
220 - 240	Supplies & Materials	\$39,000.00
250	Capital Outlay	<u>\$2,000.00</u>
Total For Mayor		\$133,000.00
101.703	PRISONER FEES	
220 - 240	Supplies & Materials	<u>\$1,000.00</u>
Total For Prisoner Fees		\$1,000.00
101.704	FINANCE	
210	Personal Services	\$105,000.00
220 - 240	Supplies & Materials	\$76,500.00
250	Capital Outlay	<u>\$1,500.00</u>
Total For Finance		\$183,000.00
101.705	LAND & BUILDINGS	
210	Personal Services	\$11,000.00
220 - 240	Supplies & Materials	<u>\$205,000.00</u>
Total For Land & Bldgs		\$216,000.00
101.706	CIVIL SERVICE	
220 - 240	Supplies & Materials	<u>\$5,000.00</u>
Total For Civil Service		\$5,000.00
101.707	AUDITOR & TREASURER	
220 - 240	Supplies & Materials	<u>\$9,000.00</u>
Total For Auditor & Treas		\$9,000.00
101.708	AUDITING	
220 - 240	Supplies & Materials	<u>\$10,000.00</u>
Total For Auditing		\$10,000.00
101.709	LAW	
210	Personal Services	\$102,900.00
220 - 240	Supplies & Materials	<u>\$31,000.00</u>
Total For Law		\$133,900.00

101.710 & 711

INCOME TAX

210	Personal Services	\$99,000.00
220 - 240	Supplies & Materials	\$17,500.00
250	Capital Outlay	\$2,000.00
270	Tax Refunds	<u>\$100,000.00</u>

Total For Income Tax \$218,500.00

101.998

REIMBURSEMENTS

270	Reimbursements	<u>\$2,483,715.00</u>
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Total For Reimbursements \$2,483,715.00

Total For Executive & Administrative (Sub-Program Code: 71) \$3,393,115.00

LEGISLATIVE (Sub-Program Code: 72)

101.702

COUNCIL

210	Personal Services	\$49,920.00
220 - 240	Supplies & Materials	\$61,000.00
250	Capital Outlay	<u>\$16,615.00</u>

Total For Council \$127,535.00

101.799

CLERK OF COUNCIL

210	Personal Services	\$42,000.00
220 - 240	Supplies & Materials	\$4,000.00
250	Capital Outlay	<u>\$1,000.00</u>

Total For Clerk of Council \$47,000.00

Total For Legislative (Sub-Program Code: 72) \$174,535.00

Total For General Governmental Services (Program Code: 70) \$3,567,650.00

Sec. 3. That there be appropriated from the GENERAL FUND for CONTINGENCIES for purposes not otherwise provided for, to be expended in accordance with the provisions of Sec. 5705.40, R.C., the sum of:

\$0.00

Grand Total GENERAL FUND Appropriation

\$7,772,410.00

Sec. 4. That there be appropriated from the SPECIAL REVENUE FUNDS

TRANSPORTATION FACILITIES (PROGRAM CODE: 60)

STREET RESURFACING (Sub-Program Code: 61)

	208.601	RESURFACING	
250	Capital Outlay	<u>\$150,000.00</u>	
	Total For Street Resurfacing (Sub-Program Code: 61)		\$150,000.00

STREET MAINTENANCE AND REPAIR FUND (Sub-Program Code: 62)

	201.602	STREET MAINT	
210	Personal Services	\$270,000.00	
220 - 240	Supplies & Materials	<u>\$225,000.00</u>	
	Total For Street Maint and Repair Fund (Sub-Program Code: 62)		\$495,000.00

STATE HIGHWAY IMPROVEMENT FUND (Sub-Program Code: 62)

	202.602	STATE HIGHWAY MAINT	
210	Personal Services	\$12,500.00	
220 - 240	Supplies & Materials	<u>\$107,500.00</u>	
	Total For State Highway Improvement Fund (Sub-Program Code: 62)		\$120,000.00

LEISURE TIME ACTIVITIES (PROGRAM CODE: 30)

SWIMMING POOL (Sub-Program Code: 34)

	204.304	SWIMMING POOL	
210	Personal Services	\$117,000.00	
220 - 240	Supplies & Materials	<u>\$102,000.00</u>	
	Total For Swimming Pool (Sub-Program Code: 34)		\$219,000.00

IMAGINATION KINGDOM SPECIAL REVENUE FUND (Sub-Program Code: 32)

	290.302	IMAGINATION KINGDOM SPECIAL REVENUE	
220 - 240	Supplies & Materials	<u>\$0.00</u>	
	Total For Imagination Kingdom Special Revenue Fund (Sub-Program Code: 32)		<u>\$0.00</u>

Total For LEISURE TIME ACTIVITIES (Program Code: 30) \$219,000.00

GENERAL GOVERNMENTAL SERVICES (PROGRAM CODE: 70)
STATE AND LOCAL FISCAL RECOVERY FUND

206.705	STATE AND LOCAL FISCAL RECOVERY	
250	Capital Outlay	<u>\$0.00</u>
	Total For State and Local Fiscal Recovery	<u>\$0.00</u>
	Total For GENERAL GOVERNMENTAL SERVICES (Program Code: 70)	\$0.00

SECURITY OF PERSONS & PROPERTY (PROGRAM CODE: 10)
DRUG ENFORCEMENT FUND

210.101	DRUG ENFORCEMENT	
220 - 240	Supplies & Materials	\$50,000.00

EDUCATION & ENFORCEMENT FUND

213.101	ED & ENFORCEMENT	
220 - 240	Supplies & Materials	\$0.00

EDUCATION & ENFORCEMENT FUND

215.101	ONEOHIO OPIOID	
220 - 240	Supplies & Materials	<u>\$0.00</u>

Total For Police Enforcement (Sub-Program Code: 11) \$50,000.00

FIRE/EMS FUND (Sub-Program Code: 12)

230.102	FIRE/EMS	
210	Personal Services	\$2,832,600.00
220 - 240	Supplies & Materials	<u>\$210,000.00</u>

Total For Fire/EMS (Sub-Program Code: 12) \$3,042,600.00

Total For SECURITY OF PERSONS & PROPERTY (Program Code: 10) \$3,092,600.00

COMMUNITY ENVIRONMENT (PROGRAM CODE: 40)
SPECIAL ENERGY IMPROVEMENT DISTRICT FUND

240.490	SPECIAL ENERGY IMPROVEMENT DISTRICT	
220 - 240	Supplies & Materials	<u>\$17,295.52</u>
	Total For Special Energy Improvement District	<u>\$17,295.52</u>

Total For COMMUNITY ENVIRONMENT (Program Code: 40)

\$17,295.52

Grand Total SPECIAL REVENUE FUNDS Appropriations

\$4,093,895.52

Sec. 5. That there be appropriated from the DEBT REDUCTION FUND

DEBT REDUCTION FUND

	301.801	DEBT REDUCTION		
260	General Obligation Debt Reduction		<u>\$202,114.80</u>	
	Total For General Obligation Debt Reduction Fund			<u>\$202,114.80</u>
	Grand Total DEBT REDUCTION FUND Appropriation			<u>\$202,114.80</u>

Sec. 6. That there be appropriated from the CAPITAL PROJECTS INCOME TAX FUND

CAPITAL PROJECTS

	403	CAPITAL OUTLAY		
210	Personal Services	\$20,000.00		
250	Capital Outlay	\$2,201,350.00		
	Total For Capital Outlay		<u>\$2,221,350.00</u>	
	450	TIF PROJECT		
250	Capital Outlay	\$0.00		
260	Debt Service	\$26,233.44		
	Total For TIF PROJECTS		<u>\$26,233.44</u>	
	Grand Total CAPITAL PROJECTS FUND Appropriation			<u>\$2,247,583.44</u>

Sec. 7. That there be appropriated from the following PERMANENT FUNDS

Sec. 8. That there be appropriated from the following ENTERPRISE FUNDS

WATER FUND

BASIC UTILITY SERVICES (Sub-Program Code: 53)

601.554	WATER PLANT		
210	Personal Services	\$486,000.00	
220 - 240	Supplies & Materials	\$440,000.00	
250	Capital Outlay	\$600,000.00	
256	Replacement Capital	<u>\$100,000.00</u>	
	Total For Water Plant		\$1,626,000.00
601.556	WATER DISTRIBUTION		
210	Personal Services	\$295,000.00	
220 - 240	Supplies & Materials	\$148,000.00	
250	Capital Outlay	<u>\$1,400,000.00</u>	
	Total For Water Distribution		<u>\$1,843,000.00</u>
	Total For Water System Operations		<u>\$3,469,000.00</u>

ADMINISTRATION - WATER

601.551/801/802	WATER FINANCE		
210	Personal Services	\$100,000.00	
220 - 240	Supplies & Materials	\$31,000.00	
250	Capital Outlay	\$500.00	
260	Debt Service	\$53,657.00	
270	Reimbursements	<u>\$62,000.00</u>	
	Total For Water Finance		\$247,157.00
601.569	P. S. DIRECTOR		
210	Personal Services	\$60,000.00	
220 - 240	Supplies & Materials	\$1,500.00	
250	Capital Outlay	<u>\$3,000.00</u>	
	Total For P.S. Director		<u>\$64,500.00</u>
	Total For Administration - Water		<u>\$311,657.00</u>
	Total For Water (Revenue) Fund (Program Code: 53)		\$3,780,657.00

WATER RECLAMATION FUND

BASIC UTILITY SERVICES (Sub-Program Code: 54)

602.504

WATER RECLAMATION PLANT

210	Personal Services	\$475,000.00
220 - 240	Supplies & Materials	\$383,000.00
250	Capital Outlay	\$350,000.00
256	Replacement Capital	<u>\$150,000.00</u>

Total For Sewage Plant	\$1,358,000.00
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602.598

SANITARY SEWER MAINT

210	Personal Services	\$135,000.00
220 - 240	Supplies & Materials	\$46,500.00
250	Capital Outlay	<u>\$350,000.00</u>

Total For Sanitary Sewer Maint	\$531,500.00
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Total For Water Reclamation Operations	\$1,889,500.00
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ADMINISTRATION - WATER RECLAMATION

602.551

WATER RECLAMATION FINANCE

210	Personal Services	\$88,000.00
220 - 240	Supplies & Materials	\$28,000.00
250	Capital Outlay	\$500.00
260	Debt Service	\$5,625.00
270	Reimbursements	<u>\$8,200.00</u>

Total For Water Reclamation Finance	\$130,325.00
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602.569

P. S. DIRECTOR

210	Personal Services	\$62,000.00
220 - 240	Supplies & Materials	\$7,000.00
250	Capital Outlay	<u>\$3,000.00</u>

Total For P.S. Director	<u>\$72,000.00</u>
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Total For Administration - Water Reclamation	<u>\$202,325.00</u>
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Total For Water Reclamation (Revenue) Fund (Program Code: 54)	\$2,091,825.00
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WATER RECLAMATION DEBT CHARGE FUND
DEBT SERVICES (PROGRAM CODE: 85)

607	FINANCE		
261	Principal	\$168,630.33	
262	Interest	\$38,780.35	
270	Reimbursements	<u>\$0.00</u>	
	Total for Water Reclamation Debt Charge Finance	<u>\$207,410.68</u>	
	Total For Water Reclamation Debt Charge Fund (Program Code: 85)		\$207,410.68

WATER SERVICE DEPOSIT FUND
UTILITY DEPOSIT SERVICES (PROGRAM CODE: 59)

608	FINANCE		
270	Reimbursements	<u>\$6,000.00</u>	
	Total for Water Service Deposit Finance	<u>\$6,000.00</u>	
	Total For Water Service Deposit Fund (Program Code: 59)		<u>\$6,000.00</u>
	Grand Total ENTERPRISE FUNDS Appropriations		<u>\$6,085,892.68</u>

Sec. 9. That there be appropriated from the INTERNAL SERVICE FUNDS

Sec. 10. That there be appropriated from the TRUST AND AGENCY FUNDS

FIRE INSURANCE TRUST FUND
FIRE INSURANCE TRUST (PROGRAM CODE: 59)

630	FINANCE		
270	Refunds	<u>\$21,680.00</u>	
	Total for Fire Insurance Trust Finance	<u>\$21,680.00</u>	
	Total For Fire Insurance Trust Fund (Program Code: 59)		\$21,680.00
	Grand Total TRUST AND AGENCY FUNDS Appropriations		<u>\$21,680.00</u>
	Memo total - all funds		<u><u>\$20,423,576.44</u></u>

RECAPITULATION OF APPROPRIATIONS AND FUNDS
GENERAL

Police	\$2,499,640.00	
County EMA	\$4,920.00	
Street Lighting	\$120,000.00	
Traffic Signs	\$19,000.00	
Recreation	\$296,500.00	
Parks	\$359,000.00	
Christmas	\$26,000.00	
Pool	\$30,000.00	
Rails to Trails	\$6,500.00	
Fireworks	\$35,000.00	
Homecoming	\$17,000.00	
Building, Zoning & Housing	\$170,000.00	
County Assessment	\$3,800.00	
Trees	\$67,500.00	
Storm Sewers	\$60,000.00	
Public Works	\$422,000.00	
P.S. Director	\$67,900.00	
Mayor	\$133,000.00	
Prisoner Fees	\$1,000.00	
Finance	\$183,000.00	
Income Tax	\$218,500.00	
Law	\$133,900.00	
Civil Service	\$5,000.00	
Reimbursements	\$2,483,715.00	
Auditor & Treasurer	\$9,000.00	
Auditing	\$10,000.00	
Land & Building	\$216,000.00	
Council	\$127,535.00	
Clerk of Council	\$47,000.00	
Total General Fund		\$7,772,410.00
STREET CONSTRUCTION FUND		\$495,000.00
STATE HIGHWAY IMPROVEMENT FUND		\$120,000.00
PARK AND RECREATION SPECIAL REVENUE FUND		\$219,000.00
COUNTY \$5 MVL PERMISSIVE LICENSES FUND		\$150,000.00
DRUG ENFORCEMENT FUND		\$50,000.00
EDUCATION & ENFORCEMENT FUND		\$0.00
ONEOHIO OPIOID FUND		\$0.00
FIRE/EMS FUND		\$3,042,600.00
SPECIAL ENERGY IMPROVEMENT DISTRICT FUND		\$17,295.52
IMAGINATION KINGDOM FUND		\$0.00
STATE AND LOCAL FISCAL RECOVERY FUND		\$0.00
DEBT REDUCTION FUND		\$202,114.80
CAPITAL PROJECTS INCOME TAX FUND		\$2,247,583.44
WATER (REVENUE) FUND		
Filtration - Plant	\$1,626,000.00	
Distribution	\$1,843,000.00	
Administration	\$311,657.00	
Total Water (Revenue) Fund		
		\$3,780,657.00
WATER RECLAMATION (REVENUE) FUND		
Disposal - Plant	\$1,358,000.00	
Maintenance	\$531,500.00	
Administration	\$202,325.00	
Total Sewer (Revenue) Fund		
		\$2,091,825.00
WATER RECLAMATION DEBT FUND		\$207,410.68
WATER SERVICE DEPOSIT FUND		\$6,000.00
FIRE INSURANCE TRUST FUND		\$21,680.00

Jamie L. Giguere
Director of Finance

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

ORDINANCE NO. 2024-13

AN ORDINANCE AMENDING SECTION 147.26 OF THE CODIFIED ORDINANCES AND COMPENSATION PLAN; AND DECLARING AN EMERGENCY

WHEREAS, Section 147.26 of the Codified Ordinances provides longevity pay for all full-time employees; and

WHEREAS, Section 147.26 has not been updated since 2006; and

WHEREAS, Council desires to update section 147.26 to increase the amount of longevity pay paid to full-time, non-bargaining employees; and

WHEREAS, Council desires to add the updated longevity pay amounts to the City's Compensation Plan; and

WHEREAS, this Ordinance should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City to ensure that longevity pay will be effective for January 2025;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That effective with the second pay period in January 2025, Section 147.26 shall be amended to provide, in its entirety, as follows:

147.26 LONGEVITY

All full-time, non-bargaining employees shall receive additional longevity pay as follows:

- a. After one year of full-time employment with the City: \$.50 per hour
- b. After five years of full-time employment with the City: \$1.00 per hour
- c. After ten years of full-time employment with the City: \$1.50 per hour
- d. After fifteen years of full-time employment with the City: \$2.00 per hour

Longevity pay shall not be considered in determining retirement pay pursuant to Section 147.03(t) of the Codified Ordinances.

Section 2.

That effective with the second pay period in January 2025, a new Section 6.J be added to the City's Compensation Plan, which shall state as follows:

J. Longevity

All full-time, non-bargaining employees shall receive additional longevity pay as follows:

- a. After one year of full-time employment with the City: \$.50 per hour
- b. After five years of full-time employment with the City: \$1.00 per hour
- c. After ten years of full-time employment with the City: \$1.50 per hour
- d. After fifteen years of full-time employment with the City: \$2.00 per hour

Longevity pay shall not be considered in determining retirement pay pursuant to Section 147.03(t) of the Codified Ordinances.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed: _____

Kathy Huner, Mayor

Harold Stickley, President
of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____

RESOLUTION 2024-37

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH HR PREMIER CONSULTING, LLC FOR HUMAN RESOURCE SERVICES; AND DECLARING AN EMERGENCY

WHEREAS, the City is currently without a human resources staff member and is in need of human resource services; and

WHEREAS, the City desires to retain a consultant to assist the City with certain human resource services, and

WHEREAS, the City desires to retain HR Premier Consulting, LLC to provide the human resource services needed by the City;

WHEREAS, the City desires to enter into a Consulting Services Agreement (“Agreement”) with HR Premier Consulting, LLC , a copy of which is on file in the office of the Clerk of Council; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City in order that HR Premier Consulting, LLC can begin providing needed human resource services to the City beginning January 1, 2025;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That the Mayor be, and hereby is, authorized to execute the Agreement, a copy of which is on file in the Office of the Clerk of Council.

Section 2.

That the Mayor is further authorized to execute any and all documents necessary therefore.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Harold Stickley, President of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2024-38

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENTS FOR HEALTH INSURANCE COVERAGE WITH PARETO CAPTIVE SERVICES, MERTIAN HEALTH, SMITHRX, AND TOKIO MARINE HCC; AND DECLARING AN EMERGENCY

WHEREAS, the City of Wauseon provides health insurance coverage for its qualified employees; and

WHEREAS, that insurance will soon expire; and

WHEREAS, Council has now determined that obtaining insurance through Pareto Captive Services, LLC is the best arrangement for obtaining insurance coverage; and

WHEREAS, the Mayor should be authorized to enter into an agreement with Pareto Captive Services, LLC, Mertian Health, Smithrx, and Tokio Marine HCC for purposes of providing the necessary health insurance coverage; and

WHEREAS, the passage of this resolution is necessary in order to provide health insurance coverage for the eligible employees of the City of Wauseon and is therefore necessary to protect the health, safety and welfare of the citizens of the City of Wauseon and should be declared an emergency measure.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1.

Pareto Captive Services, LLC is hereby declared to be the best source for providing health insurance coverage pursuant to the specifications on file in the office of the Clerk of Council.

Section 2.

The Mayor is hereby authorized to enter into an agreement with Pareto Captive Services, LLC, Mertian Health, Smithrx, and Tokio Marine HCC for purposes of providing health insurance coverage for the years 2025-2026.

Section 3.

The Mayor is further authorized to execute any and all documents necessary to effectuate the intention of Council pursuant to the Resolution.

Section 4.

This matter is hereby declared to be an emergency matter urgently necessary in order to provide health insurance coverage for all eligible employees of the City of Wauseon and this measure should therefore be declared an emergency measure and shall be in full force and effect immediately after its passage.

Passed:

Kathy Huner, Mayor

Harold Stickley, President
of Council

Attest:

Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2024-39

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE STANDARD TO PROVIDE LIFE INSURANCE AND VOLUNTARY DENTAL AND VISION INSURANCE FOR FULL-TIME EMPLOYEES; AND DECLARING AN EMERGENCY

WHEREAS, the City currently offers life insurance and voluntary dental and vision insurance to all full-time employees; and

WHEREAS, City Council desires to continue to offer life insurance and voluntary dental and vision insurance; and

WHEREAS, City Council desires that the City enter into an agreement with The Standard pursuant to the proposal on file in the office of the Clerk of Council to provide such coverage for 2024; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City, and in order that that the insurance be available January 1, 2025;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Wauseon as follows:

Section 1.

The Mayor is hereby authorized to execute an agreement with The Standard for the provision of life insurance and voluntary dental and vision insurance for all full-time employees for 2025 pursuant to the proposal on file in the office of the Clerk of Council.

Section 2.

The Mayor is further authorized to execute any and all documents necessary to effectuate the intention of Council pursuant to the Resolution.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Harold Stickley, President of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2024-40

A RESOLUTION APPROVING A WAGE INCREASE FOR FULL-TIME NON- UNION EMPLOYEES; AND DECLARING AN EMERGENCY

WHEREAS, the City of Wauseon provides for monetary compensation for its employees; and

WHEREAS, City Council believes that the rates of compensation for its full-time, non-bargaining employees should be modified; and

WHEREAS, the City believes those modifications should be effective the second pay period in January 2025; and

WHEREAS, the proper payment of its City employees is necessary to ensure the proper functioning of the City of Wauseon; and

WHEREAS, this measure is therefore declared to be an emergency measure necessary to protect the health, safety and welfare of the citizens of Wauseon in order to ensure that the pay increase takes effect in January 2025.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That effective the second pay period in January, 2025, the wages of all full-time, non-bargaining employees shall be increased by 5%.

Section 2.

This measure is hereby declared to be an emergency measure necessary to preserve the health, safety and welfare of the citizens of the City of Wauseon and should be in full force and effect immediately after its passage.

Passed: _____

Kathy Huner, Mayor

Harold Stickley, President
of Council

Attest: _____

Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2024-41

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CIVIC PLUS FOR SOFTWARE MANAGEMENT SERVICES FOR CITY MEETINGS AND FOR PUBLICATION OF THE MUNICIPAL CODE AND LEGISLATION; AND DECLARING AN EMERGENCY

WHEREAS, City Council has determined that the City is in need of software to help manage agendas and meetings for Council and the City’s various committees; and

WHEREAS, CivicPlus has provided an agreement for providing its Agenda and Meeting Management Select software (“Meeting Software Agreement”) which would assist the City in helping manage agendas and meetings for Council and the City’s various committees; and

WHEREAS, City Council desires to enter into the Meeting Software Agreement with CivicPlus, a copy of which is on file in the office of the Clerk of Council; and

WHEREAS, the City desires to improve the publishing of the City’s Codified Ordinances and other legislation for the benefit of the City and the City’s residents; and

WHEREAS, CivicPlus has presented an agreement for providing the City with publication of its Charter and Codified Ordinances, and for creating and maintaining an on-line version of its Charter, Codified Ordinances, and other legislation and related materials “MuniCode Agreement”); and

WHEREAS, City Council desires to enter into the MuniCode Agreement, a copy of which is on file in the office of the Clerk of Council; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City, and in order to obtain a discounted price for both agreements which is available only through December 31, 2024;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Wauseon as follows:

Section 1.

The Mayor is hereby authorized to execute both the Meeting Software Agreement and the MuniCode Agreement.

Section 2.

The Mayor is further authorized to execute any and all documents necessary to effectuate the intention of Council pursuant to the Resolution.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Harold Stickley, President of Council

Attest: _____

Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

2025 Council Meeting Schedule

January 6, 2025

January 20, 2025

February 3, 2025

February 17, 2025

March 3, 2025

March 17, 2025

April 7, 2025

April 21, 2025

May 5, 2025

May 19, 2025

June 2, 2025

June 16, 2025

July 7, 2025

July 21, 2025

August 4, 2025

August 18, 2025

September 15, 2025

October 6, 2025

October 20, 2025

November 3, 2025

November 17, 2025

December 1, 2025

December 15, 2025

2025 Holiday Calendar City Offices will be closed

Wednesday, January 1, 2025 – New Year's

Friday, April 18, 2025 – Good Friday

Monday, May 26, 2025 – Memorial Day

Friday, July 4, 2025 – Independence Day

Monday, September 1, 2025 – Labor Day

Thursday, November 27, 2025 – Thanksgiving

Friday, November 28, 2025 – Thanksgiving

Wednesday, December 24, 2025 – Christmas

Thursday, December 25, 2025 - Christmas

Wednesday, December 31, 2025 – New Year's

Thursday, January 1, 2026 – New Year's