

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Richard Sluder

December 28, 2022

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of January 3, 2023

Dear Council Members:

We are not aware of anyone wishing to address Council at the beginning of the meeting.

There are no committee reports.

There is no legislation for first reading.

There will be a second reading on Resolution 2022-40, which authorizes the Mayor to renew the City's agreement with Schoenhardt & Associates for GAAP accounting services.

There is no legislation for third reading.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

A blue ink signature of Thomas A. McWatters III, which appears to be a stylized "TAM" followed by a flourish.

Thomas A. McWatters III
City Law Director

TAM:knnp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

Phone 419-335-9022 • Office Fax 419-335-3866

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Phil Kessler

WAUSEON CITY COUNCIL AGENDA

January 3, 2023

5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Council President Stiriz
 - f) Councilor Tijerina
5. Approval of prior meeting minutes:
 - Council Meeting: December 19, 2022
 - Committee of the Whole: December 29, 2022
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Names of Individuals Wishing to Address Council and Topic
7. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
8. Committee Report
9. First Reading of Legislation or Emergency
10. Second Reading of Legislation or Emergency
 - a) Resolution 2022-40: A Resolution Authorizing The Mayor To Renew An Agreement With Schonhardt & Associates For Accounting Services Needed To Handle The "gaap" Accounting
 - Motion to place Resolution 2022-40 on second reading moved by _____ and seconded by _____
 - Vote: ___ Yeas ___ Nays
11. Third Reading of Legislation or Emergency

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12. New Business

13. Old Business

14. Approval of the Bills

a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____

- Vote: ____ Yeas ____ Nays

16. Adjournment

a) Motion to adjourn moved by _____ and seconded by _____.

All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, December 19, 2022**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in the Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stiriz, and Councilors, Heising, Schneider, Chamberlin, and Stickley to constitute a quorum for the transaction of city business. Councilor Tijerina had an excused absence.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Council President Stiriz moved and seconded by Councilor Heising to approve the minutes as printed.

All in favor: *Motion Passed Unanimously*

COMMITTEE REPORTS

Council President Stiriz gave a report from the Building and Grounds meeting on December 5, 2022. He said the city was approached to purchase a property on Glenwood Avenue. He explained the committee discussed the pros and cons but ultimately decided they were not interested.

Councilor Schneider gave a report from the previous Finance meeting on December 8, 2022. He said the committee went through the budget page by page and asked all the questions they needed to. Minimum changes needed to be made.

Recommendation to approve the budget as amended moved by Council President Stiriz and seconded by Councilor Chamberlin.

Vote: 5 Yeas 0 Nays Motion Carries

Councilor Chamberlin gave a report from the Personnel Meeting earlier that day. The committee discussed the compensation of the Clerk of Council. They are recommending a 4% increase to coincide with the rest of the nonunion employees. No action was taken by the council member, recommendation passes.

Council President Stiriz shared the minutes from the joint meeting between Park Board and Tree Commission. He said the two committees met together to investigate a forestry program for Reighard Park. He shared that they have had to cut some large trees down and have had some large limbs fall. He would like a game plan on how to keep Reighard Park looking beautiful. Overall, they would like a risk assessment to plan for the future of the trees at Reighard Park. Regional Forester, Stephanie Miller was present for the meeting and shared that this is something she specializes in. She said she can come out and perform a risk assessment of the park and determine pruning timelines, target risks, and tree risks. She also shared that a lot of tree damage can be prevented through young tree training and mature tree care. During the meeting Laura Kamp presented an idea to both committees. She stated that she would like to propose a substantial amount of the mowed grass area of Homecoming Park into native grassland, oak savannah, and woodlands. She shared that the idea is to extend Indian Hills trails so many people can walk and enjoy the natural setting. This would also lower the time spent on mowing, as the area would require minimal maintenance from the City. The Park Board and Tree Commission members all seemed to like the idea and would like to move forward in the planning processes. Council President Scott Stiriz said after the Joint meeting Park Board Committee discussed sculptures presented by Paul

Zumfelde. The Tree Commission continued their planning for the Tree City USA event Wauseon is hosting in the spring. There will be two recommendations presented to council.

Recommendation to schedule a risk assessment tree program for Reighard Park moved by Councilor Stickley and seconded by Councilor Heising.

Vote: 5 Yeas 0 Nays Motion Carries

The Council members discussed the pros and cons of the native grassland idea. They agreed to move forward with the recommendation with the smaller portion of land.

Recommendation to move forward with the planning and implementation of the nation grasslands in the smaller section of Homecoming Park moved by Councilor Stickley and seconded by Councilor Chamberlin

Vote: 5 Yeas 0 Nays Motion Carries

FIRST READING OF LEGISLATION OR EMERGENCY

Ordinance 2022-6: An Ordinance To Approve, Adopt And Enact The 2022 Replacement Pages To The Codified Ordinances; To Repeal Ordinances In Conflict Therewith; To Publish The Enactment Of New Matter; And Declaring An Emergency

Motion to place Ordinance 2022-6 on emergency reading moved by Councilor Schneider and seconded by Council President Stiriz.

Vote: 5 Yeas 0 Nays *Motion Carries*

Motion to place Ordinance 2022-6 on final reading and the final reading be passed moved by Councilor Stickley and seconded by Councilor Heising.

Vote: 5 Yeas 0 Nays *Motion Carries*

Ordinance 2022-7: An Ordinance to make appropriations for current expenses and other expenditures of the City of Wauseon, State of Ohio, during the fiscal year ending December 31, 2022.

Motion to place Ordinance 2022-7 on emergency reading moved by Councilor Heising and seconded by Councilor Stickley.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Ordinance 2022-7 on final reading and the final reading be passed moved by Councilor Schneider and seconded by Council President Stiriz.

Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2022-36: A Resolution Revising Section 6, Paragraph B Of The City Of Wauseon's Compensation Plan To Eliminate Merit Raises Tied TO Annual Evaluation Scores; And Declaring An Emergency

Motion to place Resolution 2022-36 on emergency reading moved by Councilor Stickley and seconded by Councilor Heising.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2022-36 on final reading and the final reading be passed moved by Councilor Schneider and seconded by Council President Stiriz.

Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2022-37: A Resolution Revising Section 623.3(A)(1) Of The City Of Wauseon Local Government Manual; And Declaring An Emergency

Motion to place Resolution 2022-37 on emergency reading moved by Councilor Stickley and seconded by Council President Stiriz.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2022-37 on final reading and the final reading be passed moved by Council President Stiriz and seconded by Councilor Heising.

Vote: 5 Yeas 0 Nays Motion Carries

Resolution 2022-38: A Resolution Approving A Wage Increase For Full-time Non-union Employees; And Declaring An Emergency Resolution Revising Section 623.3(A)(1) Of The City Of Wauseon Local Government Manual; And Declaring An Emergency

Motion to place Resolution 2022-38 on emergency reading moved by Councilor Schneider and seconded by Council President Stiriz.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2022-38 on final reading and the final reading be passed moved by Council President Stiriz and seconded by Councilor Stickley.

Vote: 5 Yeas 0 Nays Motion Carries

THERE WAS NO LEGISLATION UNDER SECOND READING OR EMERGENCY

Resolution 2022-35: A Resolution Authorizing The Mayor To Enter Into An Agreement With The Standard To Provide Life Insurance And Voluntary Dental And Vision Insurance For Full-time Employees; And Declaring An Emergency

Motion to place Resolution 2022-35 on second reading moved by Councilor Heising and seconded by Councilor Stickley.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to place Resolution 2022-35 on final reading and the final reading be passed moved by Councilor Schneider and seconded by Councilor Heising.

Vote: 5 Yeas 0 Nays Motion Carries

NEW BUSINESS

Motion to authorize the Director of Finance to pay all bills through December 31, 2022, moved by Councilor Stickley and seconded by Councilor Chamberlin.

Vote: 5 Yeas 0 Nays Motion Carries

Motion to appoint Councilor Chamberlin, Council President Stiriz, and Brett Kolb to the Volunteer Fire Fighter Dependent Board moved by Councilor Stickley and seconded by Councilor Heising.

Vote: 5 Yeas 0 Nays Motion Carries

Mayor Huner wanted to recognize Bill Drummer for all he has done.

APPROVAL OF THE BILLS

Motion to approve and pay the bills as presented moved by Councilor Schneider and seconded by Council President Stiriz.

Vote: 5 Yeas 0 Nays *Motion Carries*

ADJOURNMENT

There being no further business, Councilor Chamberlin moved and seconded by Councilor Heising to adjourn this meeting at 6:10 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Scott Stiriz, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, DECEMBER 29, 2022**

Council President Stiriz called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors, Stickley, Schneider, Tijerina, and Heising. Also present was, Chief Kessler, Chief Chittenden, Keith Torbet, Tom McWatters, Jamie Giguere and Mayor Huner. Councilor Chamberlin had an excused absence.

Chief Kessler gave a report for his department. He explained that they did have some weather-related issues, but to be expected with the weather we received.

Chief Chittenden gave a report for his department. He informed council of a couple officers leaving, a dispatcher and an auxiliary officer. He explained that the new mandates have driven some people away.

Keith Torbet gave a report for his department. He wanted to recognize the employees that work at the city's water plant. He explained that the plant was running all Christmas night, if it wasn't for the water plant running the city would have run out of water due to the water lines breaking. Public works employees were working hard Christmas weekend to repair the damages and keep the roads cleared. He informed council of a couple road closures. First Energy will be replacing the poles on Lawrence Avenue which will cause road closure at times. The bridge property project will start soon, the contaminated soil will be replaced, temporary road closures may happen.

Jamie Giguere gave a report for her department. She reminded council that they should be getting an email of the final audit release. She's been working on end of year things and the final budget amendment.

Councilor Stickley asked for an updated employee list. Jamie Giguere explained that the Clerk of Council usually updates a flow chart once a year. Korin Miller agreed to update that chart.

Tom McWatters gave report for his department. He explained that there will be an appeal for the property of 729 Parkside Drive. They are wanting to use the property for the rehabilitation of women. They will present their appeal to the zoning board.

Councilor Tijerina added that he heard the Santa at the Depot was a great success.

Council President Stiriz then read over the expected agenda for the next council meeting.

There will be one piece of legislation under second reading:

Resolution 2022-40: A Resolution Authorizing The Mayor To Renew An Agreement With Schonhardt & Associates For Accounting Services Needed To Handle The "gaap" Accounting

There will be a Special Council Meeting taking place after the Committee of the Whole.

There being no further business, this meeting adjourned at 8:00 a.m.

Korin Miller, Clerk of Council

Scott Stiriz, Council President

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2022-40

A RESOLUTION AUTHORIZING THE MAYOR TO RENEW AN AGREEMENT WITH SCHONHARDT & ASSOCIATES FOR ACCOUNTING SERVICES NEEDED TO HANDLE THE “GAAP” ACCOUNTING

WHEREAS, the City of Wauseon is required to comply with “GAAP” accounting pursuant to State mandate; and

WHEREAS, the Finance Director has in the past consulted with Schonhardt & Associates for accounting services in order to comply with “GAAP” accounting requirements; and

WHEREAS, those services are necessary and appropriate for the proper administration of the Finance Department;

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1

The Mayor is hereby authorized to renew the contract with Schonhardt & Associates for accounting services needed to handle the “GAAP” accounting pursuant to State mandate.

Section 2

The Mayor is hereby authorized to execute any and all documents necessary therefore.

Passed:

Kathy Huner, Mayor

Scott Stiriz, President
of Council

Attest:

Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director