

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Richard Sluder

April 14, 2023

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of April 17, 2023

Dear Council Members:

We are not aware of anyone wishing to address Council at the beginning of the meeting.

The Tree Commission will present a report.

There will be a first reading on Resolution 2023-6 (emergency), which authorizes the Mayor to enter into an electrical service agreement for electrical service to the City's street lights.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "TAM", is written over a horizontal line.

Thomas A McWatters III
City Law Director

TAM:knp
cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

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Phil Kessler

WAUSEON CITY COUNCIL AGENDA
April 17, 2023
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Council President Stiriz
 - f) Councilor Tijerina
5. Approval of prior meeting minutes:
 - Council Meeting: April 3, 2023
 - Committee of the Whole: April 12, 2023
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Names of Individuals Wishing to Address Council and Topic
7. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
8. Committee Reports
 - a) Tree Commission: April 3, 2023
9. First Reading of Legislation or Emergency
 - a) Resolution 2023-6: A Resolution Authorizing The Mayor To Enter Into An Electrical Supply Agreement For City Street Lights; And Declaring An Emergency
 - Motion to place Resolution 2023-6 on emergency reading and the final reading be passed moved by _____ and seconded by _____
 - Vote: __ Yeas __ Nays
 - Motion to place Resolution 2023-6 on final reading and the final reading be passed moved by _____ and seconded by _____

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- Vote: ___ Yeas ___ Nays

10. Second Reading of Legislation or Emergency

11. Third Reading of Legislation or Emergency

12. New Business

13. Old Business

14. Approval of the Bills

- a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____

- Vote: ___ Yeas ___ Nays

15. Adjournment

- a) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, April 3, 2023**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in the Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stiriz, Councilors Schneider, Heising, Tijerina and Stickley to constitute a quorum for the transaction of city business. Councilor Chamberlin had an excused absence.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Heising to approve the minutes as printed.

All in favor: Motion Passed Unanimously

DEPARTMENT REPORTS

Chief Kessler gave a report for his department. His department is doing a lot of educational projects. They participated in a Grain Rescue Training. His department has followed up with the fatal structure fire that happened in Archbold, Ohio.

Sergeant Michael Oehlers gave a report for the Police Department. He reported they have sold sixteen cars from their impound lot. They have ordered stop sticks and will be training on how to use them properly.

Director Giguere gave a report for the Finance Department. She told council the HR/Payroll clerk position has been filled.

Law Director McWatters had nothing to report for his department.

THERE WAS NO LEGISLATION FOR FRIST SECOND OR THIRD READINGS

NEW BUSINESS

Mayor Huner said Rotary's Dueling Piano event was a great success.

Councilor Stickley wanted to remind everyone of the Easter Bunny Fly In event at the Fulton County Airport on April 8, 2023.

APPROVAL OF BILLS

Motion to approve and pay the bills as presented moved by Councilor Schneider and seconded by Councilor Tijerina.

Vote: 5 Yeas 0 Nays Motion Carries

EXECUTIVE SESSION

Motion to Enter into Executive Session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official moved by Council President Stiriz and seconded by Councilor Heising.

Vote: 5 Yays 0 Nays

Council exited Executive Session at 5:53 p.m.

Mayor Huner advised Council that: (1) Fire Department Chief Phil Kessler is now past his probation period and she was recommending a salary increase of 1.1%; and (2) that the City would be starting the search for a person to fill the position of Building Official/Code Administrator.

No action was taken on this recommendation, motion carries.

ADJOURNMENT

There being no further business, Councilor Heising moved and seconded by Councilor Heising to adjourn this meeting at 5:58 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Scott Stiriz, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, April 13, 2023**

Council President Stiriz called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors, Stickley, Schneider, Tijerina, Heising Tijerina, and Chamberlin.

DEPARTMENT HEAD REPORTS

Chief Kessler gave a report for the Fire Department. He told Council the Easter at the Airport was a successful event, with a great turnout. They will be participating in a live fire training at the end of the month. He reported that there was a vehicle spill at the beginning of the year. His department was able to receive reimbursement for the event.

Chief Chittenden gave a report for the Police Department. He explained that Troy Armstrong has provided the Police Department with key cards to be able to get into the school in case of an emergency.

Director Torbet gave a report for his department. He told council that the playground equipment at North Park should be installed soon. The bathrooms at homecoming park have been renovated and should be completed this week. He said the Administrative Assistant, Brooke Baumgartner has been getting pool reservations for the upcoming pool season.

Councilor Schneider asked Director Torbet for an update on the pickle ball courts. Director Torbet said they are looking into additional courts at Homecoming Park.

Director Giguere gave a report for her department. She informed council members she would have the new HR/Payroll clerk come meet them before the next council meeting. She also told council she has received an audit and is working through that.

COMMITTEE REPORTS

Council President Stiriz gave a report from the previous Tree Commission Meeting on April 3, 2023. He explained that the committee is working hard at planning the Tree City USA Awards event that will be on May 9, 2023.

THERE WILL BE ONE PIECE OF LEGISLATION UNDER FIRST READING

Resolution 2023-6: Resolution 2023-6: A Resolution Authorizing The Mayor To Enter Into An Electrical Supply Agreement For City Street Lights; And Declaring An Emergency

There being no further business, this meeting adjourned at 8:12 a.m.

Korin Miller, Clerk of Council

Scott Stiriz, Council President



**TREE COMMISSION
COUNCIL CHAMBERS
Monday April 3, 2023
8:00 AM**

Present: Kurt Stuckey, Tom Collins, Laura Kamp, Rick Frey

Staff: Korin Miller

The Tree Commission Committee met to mainly discuss the Annual Tree City USA event that Wauseon will be hosting May 9th, 2023. Kurt Stuckey is working on center pieces for the event. Laura Kamp is keeping track of the budget. Tickets are starting to be purchased for the event. The committee is utilizing the Ohio Arborist website as an online ticket purchase option. Kurt Stuckey is working on getting door prizes for the event. The committee is finalizing the agenda for the event.

The Tree Commission will meet again on April 24, 2023, at 8:00 a.m.

Respectfully submitted,
Korin Miller
Clerk of Council

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2023-6

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN ELECTRICAL SUPPLY AGREEMENT FOR CITY STREET LIGHTS; AND DELCARING AN EMERGENCY

WHEREAS, the City operates and provides electricity for streetlights in the City; and

WHEREAS, City Council desires to authorize the Mayor to enter into an electrical service agreement with either AEP Energy, Inc. (“AEP”) or Dynegy Energy Services, East, LLC (“Dynegy”) to provide electricity to the City’s street lights; and

WHEREAS, proposed agreements from both AEP and Dynegy are on file in the office of the Clerk of Council; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City, and because City Council desires to authorize the Mayor to immediately enter into one of the proposed electrical supply agreements in order to obtain cost savings on the purchase of electricity as quickly as possible;

NOW THEREFORE, BE IT ORDAINED by the Council, City of Wauseon, Fulton County, Ohio as follows:

Section 1.

That the Mayor is hereby authorized to enter into one of the proposed electrical supply agreements, copies of which are on file in the office of the Clerk of Council.

Section 2.

That the Mayor is authorized to execute any and all documents necessary to carry out the intent of this resolution.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Scott Stiriz,
President of Council

Attest:

Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director