

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

April 28, 2023

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of May 1, 2023

Dear Council Members:

We are not aware of anyone wishing to address Council at the beginning of the meeting.

The Tree Commission will present a report. The Building and Grounds Committee will present a report and recommend that a memorial be placed in the City's pool building in memory of Karson Torbet.

There is no legislation for first, second, or third reading.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

A blue ink signature of Thomas A. McWatters III, which is stylized and fluid, written over a horizontal line.

Thomas A McWatters III
City Law Director

TAM:knp
cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

Phone 419-335-9022 • Office Fax 419-335-3866

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WAUSEON CITY COUNCIL AGENDA

May 1, 2023

5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Council President Stiriz
 - f) Councilor Tijerina
5. Approval of prior meeting minutes:
 - Council Meeting: April 17, 2023
 - Committee of the Whole: April 27, 2023
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Names of Individuals Wishing to Address Council and Topic
7. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
8. Committee Reports
 - a) Tree Commission: April 20, 2023
 - b) Building and Grounds: April 20, 2023
 - Recommendation that a memorial be placed in the City's pool building in memory of Karson Torbet moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
9. Second Reading of Legislation or Emergency
10. Third Reading of Legislation or Emergency
11. New Business
13. Old Business

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14. Approval of the Bills

- a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____
- Vote: ____ Yeas ____ Nays

15. Adjournment

- a) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, April 17, 2023**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in the Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stiriz, Councilors Schneider, Heising, Tijerina, Chamberlin, and Stickley to constitute a quorum for the transaction of city business.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Heising to approve the minutes as printed.

All in favor: Motion Passed Unanimously

DEPARTMENT REPORTS

Director Torbet gave a report for his department. He explained they have been very busy. Wednesday the large section of the city pool will be repainted. This week the new playground equipment should be placed at North Park. He explained that his department is working with Omnifiber to make sure the job is being done correctly.

THERE WAS ONE PIECE OF LEGISLATION FOR FRIST READINGS

Resolution 2023-6: A Resolution Authorizing The Mayor To Enter Into An Electrical Supply Agreement For City Street Lights; And Declaring An Emergency

Motion to place Resolution 2023-6 on emergency reading moved by Councilor Tijerina and Seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays Motion Carries

Motion to place Resolution 2023-6 on final reading and the final reading be passed moved by Councilor Schneider and Seconded by Councilor Stiriz.

Vote: 6 Yeas 0 Nays Motion Carries

THERE WAS NO LEGISLATION FOR SECOND OR THIRD READING

APPROVAL OF BILLS

Motion to approve and pay the bills as presented moved by Councilor Chamberlin and seconded by Councilor Schneider.

Vote: 6 Yeas 0 Nays Motion Carries

ADJOURNMENT

There being no further business, Councilor Stickley moved and seconded by Councilor Heising to adjourn this meeting at 5:15 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Scott Stiriz, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, April 27, 2023**

Council President Stiriz called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors, Stickley, Schneider, Tijerina, Heising Tijerina, and Chamberlin.

DEPARTMENT HEAD REPORTS

Chief Chittenden gave a report for the Police Department. He told council that Drug Takeback Day was a success. He also said his department has received the Lexipol Gold Plaque for 2022. He explained that that is Lexipol's highest honor, which represents excellence in policy management. He also provided a chart of the breakdown of calls his department received in January and February.

Director Torbet gave a report for his department. He told council that the North Park Playground has been installed and Public Works will be painting the large swing set. The renovation of the Homecoming Park bathrooms has been completed. The Wauseon City Pool has been power washed. He told council Omni Fiber has been doing a good job and they have been cleaning up well after themselves. Director Torbet also said there will be an Annexation Meeting after the council meeting on Monday.

COMMITTEE REPORTS

Council President Stiriz gave a report from the previous Tree Commission Meeting on April 3, 2023. He explained that the committee is working hard at planning the Tree City USA Awards event that will be on May 9, 2023.

Councilor Stickley gave a report from the previous Building and Grounds Meeting on April 20, 2023. He explained that Eric Demaline addressed the committee on behalf of the Wauseon Aquatic Club. The club has raised money and would like to place a memorial at the Wauseon City Pool for Karson Torbet. They will present one recommendation to the council.

Recommendation that a memorial be placed in the City's pool building in memory of Karson Torbet.

THERE WILL BE NO LEGISLATION UNDER FIRST SECOND OR THIRD READING

There being no further business, this meeting adjourned at 8:10 a.m.

Korin Miller, Clerk of Council

Scott Stiriz, Council President



**TREE COMMISSION
COUNCIL CHAMBERS
Monday April 3, 2023
8:00 AM**

Present: Kurt Stuckey, Tom Collins, Laura Kamp, Rick Frey, Dan Nelson

Staff: Korin Miller

The Tree Commission Committee met to mainly discuss the Annual Tree City USA event that Wauseon will be hosting May 9th, 2023. Korin Miller updated them on the RSVP's that have gotten so far. They discussed the donations they have received so far. The committee is working on the fine details of the event. Kurt is working on the center pieces. He is collaborating with Kathy Shaw on the project. Kathy Shaw will be promoting her Festival of Tree's event that is happening later in the year. Korin Miller will ordering coffee for the event. John Alexander updated the committee on Arbor Day. Arbor Day is on April 28, 2023. An Exclamation Tree will be planted at the Wauseon Primary School at 10:45 a.m. and a Dawn Redwood Tree will be planted at Wauseon Elementary School at 1:45 p.m. John has also dropped off paper placemats with the first and third graders. The students will be decorating them for the Tree City USA Awards event.

The Tree Commission will meet again on May 3, 2023 at 8:00 a.m.

Respectfully submitted,
Korin Miller
Clerk of Council

Buildings & Grounds Committee

Thursday, April 20, 2023

This meeting of the Building and Grounds Committee was called to order at 5:30 p.m. in Council Chambers.

Members present: Harold Stickley (chair), Council President Stiriz, and Brandon Tijerina

Staff present: Korin Miller

Others Present: Eric Demaline

Councilor Stickley opened this meeting at 5:30 p.m.

Eric Damaline was present to present an idea on behalf of the Wauseon Aquatic Club. Through fundraising the club would like to purchase a memorial for Karson Torbet. Eric explained to the committee that Karson was involved in the Aquatic club and they would like to honor him by having a memorial for him located at the Wauseon City Pool.

The committee members discussed that there was space for a memorial in the Wauseon City Pool building.

Councilor Stickley moved and seconded by Council President Stiriz to allow Eric Demaline to move forward with the memorial.

Vote: 2 Yeas 0 Nays *Motion Carries*

Eric Damaline said he will be getting a design together to present back to the committee.

There being no further business of this Building & Grounds Committee the meeting adjourned at 5:26 p.m.

Respectfully Submitted,

Korin Miller
Clerk of Council