

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

June 15, 2023

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of June 19, 2023

Dear Council Members:

We are not aware of anyone wishing to address Council at the beginning of the meeting.

There are no Committee reports and no legislation for reading.

In new business, the following motions will be necessary:

1. To authorize the approval of the Assistance to Firefighter Grant.
2. To cancel the July 3, 2023, general Council Meeting.
3. To authorize the Director of Finance to pay all bills.

Finally, also in new business, Council will have the opportunity to comment on the application by Habaneros LLC, 625 N. Shoop Avenue, for a transfer of the D5/D6 liquor license from Los Mariachis Mexican Restaurant (at the same address).

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Thomas A McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

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WAUSEON CITY COUNCIL AGENDA
June 19, 2023
5:00 pm

Order of Business

- Call meeting to order
- Pledge of Allegiance
- Moment of Silence
- Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Council President Stiriz
 - f) Councilor Tijerina
- Approval of prior meeting minutes:
 - a) Council Meeting: June 5, 2023
 - b) Committee of the Whole: June 15, 2023
- Motion to approve the prior meeting minutes moved by _____ and seconded by _____.
All in favor:
- Department Head Reports
 - a) Chief Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
- Committee Reports
- First Reading of Legislation or Emergency
- Second Reading of Legislation or Emergency
- Third Reading of Legislation or Emergency
- New Business
 - a) Motion to accept the Assistants to Firefighters Grant moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - b) Habaneros LLC, 625 N Shoop Avenue, Applied for a Transfer of D5 D6 Liquor License from Los Mariachis Mexican Restaurant LLC.

- c) Motion to cancel the July 3, 2023, general Council Meeting moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- d) Motion to authorize the Director of Finance to pay all bills moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Old Business
- Approval of the Bills
 - a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Adjournment
 - a) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Korin Baumgartner
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, June 5, 2023**

Council President Stiriz called this meeting of the Wauseon City Council to order at 5:00 p.m. in the Council Chambers. He led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stiriz, Councilors Schneider, Tijerina, Heising, Chamberlin and Stickley to constitute a quorum for the transaction of city business. Mayor Huner had an excused absence.

MINUTES

Council President Stiriz asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Stickley to approve the minutes as printed.

All in favor: Motion Passed Unanimously

DEPARTMENT REPORTS

Chief Kessler gave a report for his department. In June his department will be adding two full time employees. They just finished up a mandatory Medicare audit. He reminded everyone the fireworks will be July 3, 2023. He has been working with Fulton County GIS to help get SOMA updated for the CAD system.

Director of Public Service, Keith Torbet, gave a report for his department. He said 95 city pool passes have been sold this year. There have been about 2725 daily passes sold each day. The Snack Shacks gross sales so far are \$11,500. There is one open spot for a pool reservation. One pool slide is still down, but they are working as quick as possible to get it running.

Director of Finance, Jamie Giguere, gave a report for her department. She has submitted the financial statements to the state auditor. Month-end reports have been provided. Income tax revenue is up 37% compared to last year.

Law Director, Tom McWatters, gave a report for his department. He has been working with Chief Kessler on the York Township Fire Contract. He explained there will be more discussion on that in Executive Session with the Clinton Township Trustees.

COMMITTEE REPORTS

Councilor Schneider gave a report from the three previous Finance Committee Meetings, May 15, May 26, and June 1, 2023. He gave a summary of the three Finance Committee reports. He explained the four recommendations the committee was presenting.

Recommendation to move forward with the restoration of the North Park and Fire Department monuments.

Recommendation to proceed with the milling and repaving of the existing sections of Seneca Drive.

Recommendation that the Fire Department be permitted to purchase a new vehicle moved.

Recommendation that the city proceed with the purchase of a replacement generator for the Municipal Building moved.

Recommendation to approve all the Finance Committee Recommendations moved by Councilor Chamberlin and seconded by Councilor Heising.

Vote: 6 Yeas 0 Nays Motion Carries

Councilor Tijerina gave a report from the previous Safety and Code Meeting. He explained the topic was the legalization of golf carts driving on city streets. There was discussion on this topic. Council members expressed their opinions. Councilor Tijerina explained that if the recommendation presented passes the Safety and Code committee will rejoin to create restrictions on the matter.

Recommendation that the use of golf carts be legalized in the City of Wauseon, subject to certain restrictions moved by Councilor Schneider and seconded by Councilor Tijerina.

Vote: 3 Yeas 3 Nays Motion Does Not Carry

FIRST READING OF LEGISLATION

Resolution 2023-7: A Resolution to Amend Ordinance 2022-7 Annual Appropriation Ordinance By Authorizing The Director Of Finance To Increase Or Decrease Certain Line Account Appropriations Within The Various Funds Listed Within The Year Of 2023

Motion to place Resolution 2023-7 on first reading moved by Councilor Schneider and seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays Motion Carries

NEW BUSINESS

Motion to accept the Public Water System Equipment Grant moved by Councilor Tijerina and seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays Motion Carries

APPROVAL OF BILLS

Motion to approve and pay the bills as presented moved by Councilor Chamberlin and seconded by Councilor Schneider.

Vote: 6 Yeas 0 Nays Motion Carries

EXECUTIVE SESSION

Motion to Enter into Executive Session for the purpose of potential or imminent litigation; and considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official moved by Councilor Heising and seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays Motion Carries

Council exited Executive Session at 6:44 p.m.

Motion to increase the Clerk of Council's wages by \$1.00 per hour effective immediately, moved by Councilor Stickley and seconded by Councilor Schneider.

The motion passed unanimously.

ADJOURNMENT

There being no further business, Councilor Stickley moved and seconded by Councilor Schneider to adjourn this meeting at 6:47 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Scott Stiriz, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, June 15, 2023**

Council President Stiriz called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors, Stickley, Schneider, Tijerina, Heising Tijerina, and Chamberlin.

DEPARTMENT HEAD REPORTS

Chief Kessler gave a report for his department. He explained that his department will be receiving a \$110,000, Assistants to Firefighters Grant. He wanted to give recognition to Jeremy Shirkey, Jason Fisher, and Hannah Kreitzer for the work they did for his department to receive the grant. Chief Kessler showed a video on what the grant will provide the Fire Department. Council members congratulated his department.

Chief Chittenden gave a report for the Police Department. He explained that the first session of Safety City went well. Patrolman Mitch Huner will be going to full time to part time. The Police Chief Secretary, Jan Tropf, has accepted the Administrative Assistant to the Mayor Position. He will be looking to get that position filled. The job title of Police Chief Secretary will be changed at an upcoming Personnel Committee Meeting to Police Chief Administrative Assistant.

Director Torbet gave a report for his department. His department is keeping up with the locates for Omni Fiber. Omni Fiber is estimated to be done by the end of June. The Hybrid Beacon project will be bid out early next year. He explained that the pool has closed for a couple of days due to cold weather.

Councilor Chamberlin asked if both pool slides were up and running. Director Torbet said he will check on that. His department is working on getting it fixed promptly.

Councilor Stickley said the swing set at North Park looked great painted red.

Councilor Heising shared her ideas for placing benches at the City Reservoir. Everyone agreed that was a good idea.

Council President Stiriz then read over the expected agenda for the next council meeting.

THERE WILL BE NO LEGISLATION UNDER FIRST SECOND OR THIRD READING

NEW BUSINESS

Motion to accept the Assistant Firefighter Grant.

Habaneros LLC, 625 N Shoop Avenue, Applied for a Transfer of D5 D6 Liquor License from Los Mariachis Mexican Restaurant LLC.

Motion to cancel the July 3, 2023, Council Meeting.

Motion to authorize the Director of Finance to pay all bills.

ADJOURNMENT

There being no further business, this meeting adjourned at 8:05 a.m.

Korin Miller, Clerk of Council

Scott Stiriz, Council President