

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

July 14, 2023

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of July 17, 2023

Dear Council Members:

At the outset of the meeting, John Myles would like to address Council regarding the Historical Society.

A presentation of Oath of Offices will be held for the following individuals:

Brian Baden – Fire Department

Tony Druhot - Fire Department

Nathan Hartsock – Police Department

The Tree Commission will present a report from its July 6, 2023, meeting.

There will be a first reading on Resolution 2023-9 (emergency), which authorizes the purchase of certain products from Zoll Medical Corporation for use by the Fire Department.

There will be a second reading on Resolution 2023-7 (emergency), which authorizes the Mayor to execute an amendment to the Collective Bargaining Agreement with the Ohio Patrolmen's Benevolent Association Patrol Officer's Union. There will also be a reading on Resolution 2023-8 (emergency), which authorizes the Mayor to execute an amendment to The Collective Bargaining Agreement with the Ohio Patrolmen's Benevolent Association full-time dispatchers and records technicians.

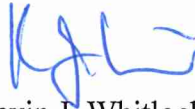
There is no legislation for third reading.

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These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Kevin J. Whitlock
City Law Director

KJW:knp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

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WAUSEON CITY COUNCIL AGENDA
July 17, 2023
5:00 pm

Order of Business

- Call meeting to order
- Pledge of Allegiance
- Moment of Silence
- Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Council President Stiriz
 - f) Councilor Tijerina
- Approval of prior meeting minutes:
 - a) Council Meeting: June 19, 2023
 - b) Committee of the Whole: July 13, 2023
- Motion to approve the prior meeting minutes moved by _____ and seconded by _____.
All in favor:
- Names of Individuals Wishing to Address Council and Topic
 - a) John Myles: Historical Society
- Oaths of Office
 - a) Brian Baden- Fire Department
 - b) Tony Druhot- Fire Department
 - c) Nathen Hartsock- Police Department
- Department Head Reports
 - a) Chief Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
- Committee Reports
 - a) Tree Commission: July 6, 2023 (Council President Stiriz)
- First Reading of Legislation or Emergency

- a) Resolution 2023-9: A Resolution Authorizing the Mayor to Sign the Quote From Zoll Medical Corporation Dated July 12, 2023 for the Purchase of Supplies for the Fire Department; and Declaring an Emergency
 - Motion to place Resolution 2023-9 on emergency reading moved by _____ and seconded by _____
Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2023-9 on final reading and the final reading be passed moved by _____ and seconded by _____
Vote: ____ Yeas ____ Nays
- Second Reading of Legislation or Emergency
 - a) Resolution 2023-7: A Resolution Authorizing The Mayor To Execute An Amendment To The Collective Bargaining Agreement With The Ohio Patrolmen's Benevolent Association Patrol Officer's Union; And Declaring An Emergency
 - Motion to place Resolution 2023-7 on emergency reading moved by _____ and seconded by _____
Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2023-7 on final reading and the final reading be passed moved by _____ and seconded by _____
Vote: ____ Yeas ____ Nays
 - b) Resolution 2023-8: A Resolution Authorizing The Mayor To Execute An Amendment To The Collective Bargaining Agreement With The Ohio Patrolmen's Benevolent Association Full-time Dispatchers And Records Technicians; And Declaring An Emergency
 - Motion to place Resolution 2023-8 on emergency reading moved by _____ and seconded by _____
Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2023-8 on final reading and the final reading be passed moved by _____ and seconded by _____
Vote: ____ Yeas ____ Nays
- Third Reading of Legislation or Emergency
- New Business
- Old Business
- Approval of the Bills
 - a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.
• Vote: ____ Yeas ____ Nays
- Adjournment
 - a) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Korin Baumgartner
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, June 19, 2023**

Council President Stiriz called this meeting of the Wauseon City Council to order at 5:00 p.m. in the Council Chambers. He led the Pledge of Allegiance which was followed by a moment of silence. Councilor Heising had an excused absence. Councilor Chamberlin had an unexcused absence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stiriz, Councilors Schneider, Tijerina, and Stickley to constitute a quorum for the transaction of city business. Councilor Heising had an excused absence. Councilor Chamberlin had an unexcused absence.

MINUTES

Council President Stiriz asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Tijerina to approve the minutes as printed.

All in favor: Motion Passed Unanimously

COMMITTEE REPORTS

Councilor Stickley gave a report from the previous Personnel Committee on June 19, 2023. He told council that Chief Chittenden requested the "Police Chief Secretary" job title be changed to "Personal Assistant to the Police Chief". Law Director, McWatters approves the change.

Recommendation to revise the Classification Specification and Position Description for the position of Police Chief Secretary to change the name of the position to "Personal Assistant to the Police Chief" moved by Councilor Stickley and seconded by Council President Stiriz.

Vote: 4 Yeas 0 Nays Motion Carries

THERE WAS NO LEGISLATION FOR FIRST SECOND AND THIRD READING

NEW BUSINESS

Motion to accept the Assistants to Firefighters Grant moved by Councilor Tijerina and seconded by Councilor Stickley.

Vote: 4 Yeas 0 Nays Motion Carries

Habaneros LLC, 625 N Shoop Avenue, Applied for a Transfer of D5 D6 Liquor License from Los Mariachis Mexican Restaurant LLC.

There were no objections.

Motion to cancel the July 3, 2023, general Council Meeting moved by Councilor Stickley and seconded by Councilor Tijerina.

Vote: 4 Yeas 0 Nays Motion Carries

Motion to authorize the Director of Finance to pay all bills moved by Councilor Schneider and seconded by Council President Stiriz.

Vote: 4 Yeas 0 Nays Motion Carries

APPROVAL OF BILLS

Motion to approve and pay the bills as presented moved by Councilor Schneider and seconded by Councilor Stickley.

Vote: 4 Yeas 0 Nays Motion Carries

EXECUTIVE SESSION

Motion to Enter into Executive Session for the purpose of potential or imminent litigation moved by Councilor Stickley and seconded by Councilor Tijerina.

Vote: 4 Yeas 0 Nays Motion Carries

Council exited Executive Session at 6:14 p.m.

ADJOURNMENT

There being no further business, Council President Stiriz moved and seconded by Councilor Tijerina to adjourn this meeting at 6:17 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Scott Stiriz, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, July 13, 2023**

Council President Stiriz called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors, Stickley, Schneider, Tijerina, Heising, and Tijerina. Councilor Chamberlin was absent.

DEPARTMENT HEAD REPORTS

Chief Kessler had a Fire Department Presentation for council. The demonstration showed council Zoll Medical Corporation's CPR equipment that Chief Kessler would like to purchase for his department. Council appreciated the demonstration, and they would like to move forward with the purchase of the medical equipment. Council would like emergency legislation authorizing the Mayor to sign the quote for Zoll Medical so that the product can be ordered. It will not ship until late 2023 and the funds would come out of FD Capital that will be approved later in 2023 for the 2024 budget. The devices will have a 90-day net billing to ensure that the bill won't be due until January 2024.

Director Torbet gave a report for his department. His department is working on the new pickleball court at Homecoming Park. The new Rainbird system is at Biddle Park and working great. The statues at North Park and the Fire department are scheduled to get cleaned. He explained that a speed study was done on County Road D to Leggett Street. The state is recommending the speed limits be raised.

Council President Stiriz went over the expected agenda for the upcoming council meeting.

INDIVIDUALS WISING TO ADDRESS COUNCIL

John Myles: Historical Society

OATH OF OFFICES

Brian Baden- Fire Department
Tony Druhot- Fire Department
Nathen Hartsock- Police Department

COMMITTEE REPORTS

Tree Commission Meeting: July 6,2023

FIRST READING OF LEGISLATION UNDER FIRST

Resolution 2023-9: A Resolution Authorizing the Mayor to Sign the Quote From Zoll Medical Corporation Dated July 12, 2023 for the Purchase of Supplies for the Fire Department; and Declaring an Emergency

SECOND READING OF LEGISLATION

Resolution 2023-7: A Resolution Authorizing The Mayor To Execute An Amendment To The Collective Bargaining Agreement With The Ohio Patrolmen's Benevolent Association Patrol Officer's Union; And Declaring An Emergency

Resolution 2023-8: A Resolution Authorizing The Mayor To Execute An Amendment To The Collective Bargaining Agreement With The Ohio Patrolmen's Benevolent Association Full-time Dispatchers And Records Technicians; And Declaring An Emergency

ADJOURNMENT

There being no further business, this meeting adjourned at 9:10 a.m.

Korin Miller, Clerk of Council

Scott Stiriz, Council President



**TREE COMMISSION
COUNCIL CHAMBERS
Thursday, July 6, 2023
7:30 AM**

Present: Kurt Stuckey, Laura Kamp, Rick Frey, John Alexander, Dan Nelson, Tom Collins, Scott Stiriz

Staff: Korin Miller

Guest: Robert Flores

Laura Kamp introduced the Guest she brought with her. Robert Flores is a local arborist. He has been in the tree care industry for 34 years. Laura Kamp and the Tree Commission members explained to Flores what the Tree Commission does for the City of Wauseon.

Robert Flores recommended that the Tree Commission utilizes a public platform to get information out to the public on Tree Commission updates.

Laura Kamp reminded the committee that the Thank You Letters from the Tree City USA event needs to go out. The Clerk of Council will be working on that.

John Alexander gave an update on City Trees. The big Elm trees at North Park and South Park are not doing well and potentially need to come down.

Laura Kamp updated the committee on the Wildflower project at Homecoming Park. The seeds have been planted but the lack of rain hasn't been good for the seeds. She is looking into it and will send an update via email.

The Committee will meet again August 9, 2023, at 8:00 a.m.

Meeting Adjourned at: 8:55 a.m.

Respectfully submitted,
Korin Miller
Clerk of Council

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2023-7

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN’S BENEVOLENT ASSOCIATION PATROL OFFICER’S UNION; AND DECLARING AN EMERGENCY

WHEREAS, the Ohio Patrolmen’s Benevolent Association (“OPBA”) is the bargaining agent for the Patrol Officers employed by the City of Wauseon; and

WHEREAS, pursuant to Resolution 2022-11, the City of Wauseon entered into a Collective Bargaining Agreement with the OPBA (Patrol Officers) dated May 5, 2022; and

WHEREAS, Paragraph 25.1 of the CBA sets forth the wages to be paid the Patrol Officers; and

WHEREAS, the City desires to amend the CBA to increase the wages set forth in Paragraph 25.1 of the CBA; and

WHEREAS, the passage of this resolution is necessary for the protection of the health, safety, and welfare of the citizens of Wauseon and should therefore be declared an emergency.

NOW, THEREFORE, BE IT RESOLVED, by the council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1.

Effective July 1, 2023, current Paragraph 25.1 of the CBA shall be deleted and replaced with Paragraph 25.1 as set forth in Exhibit A attached to this Resolution.

Section 2.

That the Mayor is hereby authorized to execute any and all documents necessary to fulfill the terms of said agreement.

Section 3.

That this measure is hereby declared to be an emergency measure necessary for the health, safety, welfare and protection of the citizens of Wauseon and shall be in full force and effect immediately after its passage.

Passed:

Kathy Huner, Mayor

Scott Stiriz, President
of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2023-8

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN’S BENEVOLENT ASSOCIATION FULL-TIME DISPATCHERS AND RECORDS TECHNICIANS; AND DECLARING AN EMERGENCY

WHEREAS, the Ohio Patrolmen’s Benevolent Association (“OPBA”) is the bargaining agent for the Full-time Dispatchers and Record Technicians employed by the City of Wauseon; and

WHEREAS, pursuant to Resolution 2022-12, the City of Wauseon entered into a Collective Bargaining Agreement with the OPBA (Full-time Dispatchers and Record Technicians) dated May 5, 2022; and

WHEREAS, Paragraph 25.1 of the CBA sets forth the wages to be paid the Full-time Dispatchers and Record Technicians; and

WHEREAS, the City desires to amend the CBA to increase the wages set forth in Paragraph 25.1 of the CBA; and

WHEREAS, the passage of this resolution is necessary for the protection of the health, safety, and welfare of the citizens of Wauseon and should therefore be declared an emergency.

NOW, THEREFORE, BE IT RESOLVED, by the council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1.

Effective July 1, 2023, current Paragraph 25.1 of the CBA shall be deleted and replaced with Paragraph 25.1 as set forth in Exhibit A attached to this Resolution.

Section 2.

That the Mayor is hereby authorized to execute any and all documents necessary to fulfill the terms of said agreement.

Section 3.

That this measure is hereby declared to be an emergency measure necessary for the health, safety, welfare and protection of the citizens of Wauseon and shall be in full force and effect immediately after its passage.

Passed:

Kathy Huner, Mayor

Scott Stiriz, President
of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2023-9

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE QUOTE FROM ZOLL MEDICAL CORPORATION DATED JULY 12, 2023 FOR THE PURCHASE OF SUPPLIES FOR THE FIRE DEPARTMENT; AND DECLARING AN EMERGENCY

WHEREAS, the Fire Department is a Department funded by the City of Wauseon; and

WHEREAS, certain supplies are necessary for the Fire Department to perform its required duties and tasks; and

WHEREAS, Zoll Medical Corporation has provided a quote for necessary supplies required by the Fire Department dated July 12, 2023; and

WHEREAS, the passage of this resolution is necessary for the protection of the health, safety, and welfare of the citizens of Wauseon and should therefore be declared an emergency.

NOW, THEREFORE, BE IT RESOLVED, by the council of the City of Wauseon, Fulton County, Ohio, resolves as follows:

Section 1.

The Mayor is hereby authorized to execute any and all documents necessary to accept the terms of the quote; and

Section 2.

That this measure is hereby declared to be an emergency measure necessary for the health, safety, welfare and protection of the citizens of Wauseon and shall be in full force and effect immediately after its passage.

Passed:

Kathy Huner, Mayor

Scott Stiriz, President
of Council

Attest:

Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director