

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

September 15, 2023

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of September 18, 2023

Dear Council Members:

At the outset of the meeting, a public hearing will be held on the request to have the old Elm Street School property rezoned from R-3 to B-4.

We are not aware of anyone wishing to address Council at the beginning of the meeting.

The Park Board will present a report.

There will be a first reading on Ordinance 2023-3 (emergency), which would amend the zoning ordinance to change the zoning of the old Elm Street School property from R3 to B4.

There is no legislation for second or third reading.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

A blue ink signature of Thomas A. McWatters III, written in a cursive style.

Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

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WAUSEON CITY COUNCIL AGENDA
September 18, 2023
5:00 pm

Order of Business

- Call meeting to order
- Pledge of Allegiance
- Moment of Silence
- Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Council President Stiriz
 - f) Councilor Tijerina
- Approval of prior meeting minutes:
 - a) Council Meeting: August 21, 2023
 - b) Committee of the Whole: September 14, 2023
- Motion to approve the prior meeting minutes moved by _____ and seconded by _____.
All in favor:
- Public Hearing
 - a) A public hearing will be held on the request to have the old Elm Street School property rezoned from R-3 to B-4.
- Department Head Reports
 - a) Chief Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
- Committee Reports
 - a) Park Board: September 12, 2023
- First Reading of Legislation or Emergency
 - a) Ordinance 2023-3: An Ordinance Amending Codified Ordinance Chapter 1117 – Establishment Of Districts And Maps, And Amending The Official Zoning Map; And Declaring An Emergency
 - Motion to place Ordinance 2023-3 on emergency reading moved by _____ and seconded by _____.

- Vote: ____ Yeas ____ Nays
- Motion to place Ordinance 2023-3 on final reading and the final reading be passed moved by _____ and seconded by _____.
- Vote: ____ Yeas ____ Nays
- Second Reading of Legislation or Emergency
- Third Reading of Legislation or Emergency
- New Business
- Old Business
- Approval of the Bills
 - a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Adjournment
 - a) Motion to adjourn moved by _____ and seconded by _____.
 - All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, August 21, 2023**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in the Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stiriz, Councilors Schneider, Tijerina, Chamberlin, Heising, and Stickley to constitute a quorum for the transaction of city business.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and was seconded by Councilor Heising to approve the minutes as printed.

All in favor: Motion Passed Unanimously

DEPARTMENT REPORTS

Keith Torbet gave a report for his department. He reported that Jeff Newlove has submitted his letter of retirement. His last day will be October 1, 2023. The paving project is completed.

Councilor Chamberlin mentioned a stop sign should be at Senica Drive and Arrowhead Trail. Keith Torbet noted that.

Tom McWatters gave a report to his department. He apologized to council for not getting them golf cart information. He stated he will be getting that information to them by the end of the week.

COMMITTEE REPORTS

Council President Stiriz gave a report from the August 8, 2023, Park Board Meeting. A topic of discussion was the North Park Monument. Council President Stiriz reported that since the monument has been cleaned there is actual repair work that needs to be done. Keith Torbet said the estimated cost of the repair work would be \$8,700. Councilor Stickley stated that the repair work should be done before winter.

Mayor Huner said they can discuss a recommendation under New Business.

Council President Stiriz gave a report from the August 9, 2023, Tree Commission Meeting. The committee had no recommendations to present.

FIRST READING OF LEGISLATION

Resolution 2023-12: A Resolution Authorizing The Mayor Or Her Designee To Submit An Application To Participate In The Ohio Public Works Commission (OPWC) State Capital Improvement And/or Local Transportation Improvement Program(S) And To Enter Into Any Agreements As Required; And Declaring An Emergency

Motion to place Resolution 2023-12 on emergency reading moved by Councilor Heising and Seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays Motion Carries

Motion to place Resolution 2023-12 on final reading and the final reading be passed moved by Councilor Schneider and seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays Motion Carries

Resolution 2023-13: A Resolution To Amend Ordinance 2022-7 Annual Appropriation Ordinance By Authorizing The Director Of Finance To Increase Or Decrease Certain Line Account Appropriations Within The Various Funds Listed Within The Year Of 2023.

Motion to place Resolution 2023-13 on First reading moved by Councilor Tijerina and Seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays Motion Carries

THERE WAS NO LEGISLATION FOR SECOND OR THIRD READING

NEW BUSINESS

Motion to authorize the Director of Finance to pay all bills through September 18, 2023, moved by Councilor Schneider and seconded by Council President Stiriz.

Vote: 6 Yeas 0 Nays Motion Carries

Motion to authorize the Fire Department to accept a bid for the purchase of a Magna Grip System moved by Councilor Stickley and seconded by Councilor Heising.

Vote: 6 Yeas 0 Nays Motion Carries

Motion to authorize the Fire Department to accept the Safety Intervention grant from the Ohio BWC Moved by Councilor Chamberlin and seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays Motion Carries

Councilor Heising shared a thought about having a platform for residents to submit concerns or compliments about the City's parks. Council liked that idea and Mayor Huner said she will talk to HR about moving forward with the idea.

The committee discussed that they would like to move forward today with a recommendation for the North Park Monument repair. Mayor Huner mentioned that this recommendation is a refraction of the Park Board Minutes.

Motion to authorize the city to not exceed \$10,000 to repair the monument at North Park, moved by Councilor Chamberlin and seconded by Councilor Tijerina.

Vote: 6 Yeas 0 Nays Motion Carries

Councilor Stickley mentioned that the lights at South Park are always on. Keith Torbet said that there was an electrical issue with the timer and until it is fixed, he will see if the Police Department can manually turn the lights off.

APPROVAL OF BILLS

Motion to approve and pay the bills as presented moved by Councilor Schneider and seconded by Councilor Tijerina.

Vote: 6 Yeas 0 Nays Motion Carries

ADJOURNMENT

There being no further business, Councilor Chamberlin moved and seconded by Councilor Tijerina to adjourn this meeting at 5:31 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Scott Stiriz, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, September 14, 2023**

Council President Stiriz called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors, Stickley, Schneider, Tijerina, Chamberlin and Tijerina. Councilor Heising participated via phone.

DEPARTMENT HEAD REPORTS

Chief Kessler gave a report for his department. The fair went well. A structure fire was being investigated. He is working with Tom McWatters on contracts. They are starting conversations county wide on the levy that will need to be decided on in a couple of years.

Chief Chittenden gave a report for his department. He has posted a job for a Lateral Transfer, he has gotten five applications in. They will be looking into those applicants.

Councilor Tijerina asked if that left a gap in coverage.

Chief Chittenden said they have a built-in swing shift that helps with the coverage.

Tuesday his department will be doing a stop stick training. Due to county pursuits possibly coming into town he wanted his department to be properly trained with the equipment. The Durango is officially completed and on the road. He is working with Tom McWatters on possible golf cart restrictions, they will be presenting that to the Safety and Code Committee at the next meeting.

There is not a meeting scheduled at this time.

Council continued discussion on the legalization of golf carts on city streets. They talked about different opinions they have received from residents.

Keith Torbet gave a report for his department. The Drop Matrix is due for the EPA. He explained that it is a snapshot of everything that has to do with the water plant. The TTHM levels in the water are supposed to be at under .8 and the water is at .82. Letters will be going out to residents with their next water bill. He is working with an engineering firm to get an aeration in the Wabash water tower, they are hoping that that will bring down the TTHM levels.

Councilor Chamberlin asked if there was anything going on that affects our water.

Keith Torbet said temperature changes could affect the taste and odor.

He explained he's met with Feller and Finch for the preliminary water line project on Burr Road. He said there have been five water line breaks in the last year. The line was built in the 50's and the road needs a new one. He estimates it will be a 1.5-million-dollar project.

Councilor Heising asked if that project cost was included in the projections when the water rate was raised.

Keith Torbet said it was included.

There was discussion on other water line projects that will need to be done in the future.

He told council he has two proposals in for OPWC grants. One is the Enterprise sanitary sewer extension. The other is a Chestnut Street and Vine Street proposal. He stated he's not sure what the response will be, but he will keep council

**PARK BOARD
HOMECOMING PARK
TUESDAY, SEPTEMBER 12, 2023
7:02 AM**

MEMBERS PRESENT: Russ Pauley, Larry Zimmerman, and David Carroll

STAFF: Mayor Kathy Huner, Scott Stiriz, Keith Torbet (via phone), Harold Stickley, John Arps and Jan Trops

ABSENT: Brook Conrad (excused)

No Agenda

Matter: Biddle Park

Larry Zimmerman brought pictures of areas of Biddle Park and the weeds, and infield are marred with clumps of grass and weeds. The Mayor stated we need to hire more people to ensure this is kept up. Scott Stiriz asked about the Park Levy that was passed and it was explained by Keith Torbet that it was mostly for the pool.

After numerous back and forth discussions on how to deal with and tackle the problem, it was decided that more people needed to be hired and possibly a professional turf management company.

Dave Carroll asked about Matt and Hugo's job descriptions, which will be reviewed.

Update: New Playground

After daylight broke, several walked out to look at the new playground set.

Update: Pickleball Paving

The pickleball lot is paved and level. The challenge will be not to have people parking and driving on it until fencing can be installed.

Respectfully submitted,
Jan E. Trops
Administrative Assistant

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

ORDINANCE 2023-3

AN ORDINANCE AMENDING CODIFIED ORDINANCE CHAPTER 1117 – ESTABLISHMENT OF DISTRICTS AND MAPS, AND AMENDING THE OFFICIAL ZONING MAP; AND DECLARING AN EMERGENCY

WHEREAS, the Planning Commission of the City of Wauseon has recommended the amendment of the Official Zoning Map and Zoning Ordinance (Chapter 1117); and

WHEREAS, a public hearing has been held pursuant to the procedure for amendment to zoning ordinances as set forth in the Charter of the City of Wauseon; and

WHEREAS, Council now wishes to accept the recommendations of the Planning Commission as being in the best interest of the community's development, and statutorily authorize the rezoning; and

WHEREAS, this Ordinance should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City because the parties desire to close immediately on the purchase/sale of the subject property which is subject to the zoning change;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1

That the Official Zoning Map of the City of Wauseon as established in Chapter 1117 of the Codified Ordinances of the City of Wauseon be amended to reflect that Fulton County Parcel Nos. 06-017016-00.000, 06-016852-00.000, 06-016853-00.000 and 06-016856-00.000, located on East Elm and Marshall Streets, be rezoned from their present zoning of R-3 to B-4. The legal description of the land to be rezoned is marked as Exhibit A, attached hereto, and incorporated herein by reference.

