

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz
Brandon Tijerina



Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

WAUSEON CITY COUNCIL AGENDA
December 4, 2023
5:00 pm

Order of Business

- Call meeting to order
- Pledge of Allegiance
- Moment of Silence
- Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Council President Stiriz
 - f) Councilor Tijerina
- Approval of prior meeting minutes:
 - a) Council Meeting: November 20, 2023
 - b) Committee of the Whole: November 30, 2023
- Motion to approve the prior meeting minutes moved by _____ and seconded by _____.
All in favor:
- Committee Reports
 - a) Finance Committee: November 20, 2023
Recommendation to approve the 2024 budget moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - b) Personnel Committee: November 21, 2023
Recommendation that all non-seasonal part-time employees receive holiday pay (time-and-a-half) when working a holiday recognized by the City moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
Recommendation that the City hire a consultant to assist with human resource matters moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
Recommendation that the City's Tax Commissioner be hired on a full-time basis moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
Recommendation that a new position be created to manage Biddle Park moved by _____ and Seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Department Head Reports
 - a) Chief Kessler, Fire Chief

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- b) Kevin Chittenden, Police Chief
- c) Keith Torbet, Director of Public Service
- d) Jamie Giguere, Director of Finance
- e) Thomas McWatters III, Law Director
- First Reading of Legislation or Emergency
 - a) Resolution 2023-16: A Resolution Authorizing The Mayor To Enter Into An Agreement For A Countywide Emergency Management Agency Pursuant To Ohio Revised Code Section 5502
 - Motion to place Resolution 2023-16 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - b) Resolution 2023-17: A Resolution Authorizing Holiday Pay For Part-time, Non-seasonal Employees
 - Motion to place Resolution 2023-17 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - c) Resolution 2023-18: A Resolution Authorizing The Mayor To Enter Into An Agreement For Indigent Defense Services In County Court With The Fulton County Commissioners; and Declaring an Emergency
 - Motion to place Resolution 2023-18 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - d) Resolution 2023-19: A Resolution Authorizing The Mayor To Enter Into An Agreement With Ohio Plan Risk Management, Inc. For Casualty, Liability, Fire And Property Damage Insurance
 - Motion to place Resolution 2023-19 on emergency reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2023-19 on final reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - e) Resolution 2023-20: A Resolution Authorizing The Mayor To Enter Into Agreements For Health Insurance Coverage With Pareto Captive Services, Lucent Health Services, And Tokio Marine HCC;
 - Motion to place Resolution 2023-20 on First reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - f) Resolution 2023-21: A Resolution Authorizing The Mayor To Enter Into An Agreement With The Standard To Provide Life Insurance And Voluntary Dental And Vision Insurance For Full-time Employees
 - Motion to place Resolution 2023-21 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - g) Resolution 2023-22: A Resolution Authorizing The Mayor To Advertise For Bids For The Purchase And Installation Of A Hybrid Beacon On North Shoop Avenue; Authorizing The Mayor To Accept The Lowest And Best Bid; Authorizing The Mayor To Enter Into A Contract With The Lowest And Best Bidder
 - Motion to place Resolution 2023-22 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - h) Ordinance 2023-6: An Ordinance Amending Section 191 Of The Codified Ordinances Of The City Of Wauseon

- Motion to place Ordinance 2023-6 on first reading moved by _____ and seconded by _____.
- Vote: ____ Yeas ____ Nays
- i) Ordinance 2023-7: An Ordinance Amending Section 1114 Of The Codified Ordinances Of The City Of Wauseon To Add A New Section 1114.12 Titled "Adult Use Cannabis Operators"
 - Motion to place Ordinance 2023-7 on first reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Second Reading of Legislation or Emergency
- Third Reading of Legislation or Emergency
 - a) Ordinance 2023-5: An Ordinance Amending Section 933.06(B) Of The Codified Ordinances Of The City Of Wauseon
 - Motion to place Ordinance 2023-5 on third reading moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- New Business
 - a) Motion to appoint Councilor Chamberlin, and Councilor Stickley to the Volunteer Fire Fighter Dependent Board moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
 - b) Motion to appoint Kevin Nelson to the Planning Commission to fill the unexpired term of Kurt Hoffman moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Old Business
- Approval of the Bills
 - a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- Executive Session
 - a) Motion to Enter into Executive Session to consider the compensation of a public employee or official moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
- Adjournment
 - a) Motion to adjourn moved by _____ and seconded by _____.

All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.