

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz
Brandon Tijerina



Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Richard Sluder

July 15, 2022

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of July 18, 2022

Dear Council Members:

We are not aware of anyone wishing to address Council.

The Tree Commission and Utility Committee will present reports.

There will be a first reading on Ordinance 2022-4, which modifies the Codified Ordinances to increase the sewer rates for the years 2022 (effective September 1, 2022), 2023, and 2024. There will also be a first reading of Ordinance 2022-5, which modifies the Codified Ordinances to increase the water rates for the years 2022 (effective September 1, 2022), 2023, and 2024.

There will be a first reading on Resolution 2022-15 (emergency), which directs the Director of Finance to set up a new fund for depositing the administration of funds from the OneOhio opioid settlements.

There is no legislation for second or third reading.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'TAM', with a long horizontal stroke extending to the left.

Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

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WAUSEON CITY COUNCIL AGENDA
July 18, 2022
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Council President Stiriz
 - f) Councilor Tijerina
5. Approval of prior meeting minutes:
 - a) Council Meeting: July 5, 2022
 - b) Committee of the Whole: July 14, 2022
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Department Head Reports
 - a) Rick Sluder, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
7. Committee Reports
 - a) Tree Commission Meeting July 11, 2022, Council Rep Scott Stiriz
 - b) Utility Committee Meeting July 13, 2022, Council Rep Brandon Tijerina
8. First Reading of Legislation or Emergency
 - a) **Ordinance 2022-4**: An Ordinance Modifying the Rate Schedule for Sewer Rates for the City of Wauseon
 - Motion to place Ordinance 2022-4 on emergency reading moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays

- Motion to place Ordinance 2022-4 on final reading moved by _____ and seconded by _____
- Vote: ____ Yeas ____ Nays
- b) **Ordinance 2022-5:** An Ordinance Modifying the Rate Schedule for Water Rates for the City of Wauseon
 - Motion to place Ordinance 2022-5 on emergency reading moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
 - Motion to place Ordinance 2022-5 on final reading and the final reading be passed moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
- c) **Resolution 2022-15:** a Resolution Authorizing the Director of Finance to Establish a New Fund for the Depositing and Administration of Funds From Certain Oneohio Opioid Settlements; and Declaring an Emergency
 - Motion to place Resolution 2022-15 on emergency reading moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2022-15 on final reading and the final reading be passed moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
- 9. Second Reading of Legislation or Emergency
- 10. Third Reading of Legislation or Emergency
- 11. New Business
- 12. Approval of the Bills
 - a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.
 - Vote: ____ Yeas ____ Nays
- 13. Adjournment
 - a) Motion to adjourn moved by _____ and seconded by _____.
 - All in favor:

Korin Baumgartner
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Tuesday, July 5, 2022**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stiriz, Councilors Chamberlin, Schneider, Stickley and Tijerina to constitute a quorum for the transaction of city business. Councilor Heising had an excused absence.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Tijerina to approve the minutes as printed.

All in favor: *Motion Passed Unanimously*

DEPARTMENT HEAD REPORTS

Kevin Chittenden, Chief of Police said the July 1, 2022 fireworks went well.

Keith Torbet, Director of Public Service said the Brunell Street Reconstruction was ahead of schedule with an estimated end date being August 1, 2022. The water and sanitary sewer lines are in, the water lines have passed inspection. He also said the City Pool Snack Shack Heath Department inspection went well, and that the pool was used by almost 10,000 people in the month of June.

Jamie Giguere, Director of Finance said the Wauseon City Pool has brought in sixty-four thousand dollars for the month of June, that includes commission and concessions. The income tax revenue is up 13% compared to where we were at last year.

COMMITTEE REPORTS

Councilor Tijerina gave a report of the June 20, 2022 Utility Meeting. He explained that Jamie Giguere provided charts and graphs pertaining to increasing water and sewage rates. The proposal is to make these rates effective September 1, 2022. Councilor Tijerina explained the provided information and the affect it would have on the water and sewage accounts. He explained the water rate increases. The rates are as follows: 5% raise for 2022, 5% raise for 2023, and a 4% raise for 2024. There was also general discussion regarding the sewage increase. Councilor Tijerina said the recommendation given at the meeting was to remove the debt service fee before the sewage rate increase is implemented. This would help alleviate service customers from paying both fees, therefore customers would not see an increase in their bill for 2022. The rates are as follows: 9% increase for 2023 and a 7.5% increase for 2024. The recommendation was presented at the council meeting.

Recommendation to approve a multiyear water rate increase, for 2022, 2023 and 2024 beginning September 1, 2022 and a multiyear sewage increase for 2022, 2023 and 2024 moved by Councilor Chamberlin and seconded by Councilor Stickley

Vote: 4 Yeas 1 Nays *Motion Carries*

FIRST, SECOND, AND THIRD READING OF LEGISLATION OR EMERGENCY

There was no Legislation for this Council Meeting.

NEW BUSINESS

Motion to accept the Mayor's appointments to the various boards and commissions moved by Councilor Stickley and seconded by Councilor Tijerina.

Vote: 5 Yeas 0 Nays *Motion Carries*

Planning Commission: Brody Weber July 5, 2022- December 31, 2022

APPROVAL OF THE BILLS

Motion to approve and pay the bills as presented moved by Councilor Schneider and seconded by Councilor Stickley

Vote: 5 Yeas 0 Nays *Motion Carries*

ADJOURNMENT

There being no further business, Councilor Tijerina moved and seconded by Councilor Chamberlin to adjourn this meeting at 5:20 p.m.

All in favor: *Motion Passed Unanimously*

Adrienne Miller, Clerk of Council

Scott Stiriz, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, July 13, 2022**

Councilor President Stiriz called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors, Schneider, Stickley, Tijerina and Heising. Councilor Chamberlin had an excused absence. Also present was Police Chief Chittenden and Director of Public Service Keith Torbet.

Councilor Heising gave a report from the previous utility meeting on July 13, 2022. She explained how an ARS Representative came to the meeting to discuss different options regarding the city's garbage. There was discussion on sticking with the tag system, utilizing different container sizes, or a combination of both. Councilor Heising also said there is an option for recycling pick up. The members of the Utility Committee have about 6 weeks to make a discission on how they want to move forward with ARS.

Chief police Keven Chittenden gave a report. He shared that the police department received their second Durango, it is just needing a couple more parts.

Keith Torbet gave an update on what is happening in his department. He said the Brunell Street construction is about a third of the way done and is on track to be completed by August 1st. The water and sanitary sewer lines are in. The poles for Toledo Edison have been moved. McDonald's will be closed July 31st for their rebuild. The city steps are being redone and should be completed Thursday July 14th.

There is three pieces of legislation under first reading.

Resolution 2022-15: a Resolution Authorizing the Director of Finance to Establish a New Fund for the Depositing and Administration of Funds From Certain Oneohio Opioid Settlements; and Declaring an Emergency

Ordinance 2022-4: An Ordinance Modifying the Rate Schedule for Sewer Rates for the City of Wauseon; and Declaring an Emergency

Ordinance 2022-4: An Ordinance Modifying the Rate Schedule for Water Rates for the City of Wauseon; and Declaring an Emergency

There are no pieces of legislation under second and third reading.

There being no further business, this meeting adjourned at 8:38 a.m.

Korin Baumgartner, Clerk of Council

Scott Stiriz, Council President



**TREE COMMISSION
COUNCIL CHAMBERS
Monday, July 11, 2022
7:30 AM**

Present: Scott Stiriz, Kurt Stuckey, Tom Collins, Laura Kamp, Rick Frey

Absent: John Alexander and Dan Nelson

Staff: Korin Miller

The Tree Commission Committee discussed the Annual Tree City USA event that Wauseon will be hosting next year. They discussed utilizing local businesses for the event. The location options they discussed were two different church options in Wauseon or possibly Archbold Sauder's Museum. Stephanie Miller, Regional Urban Forester will be attending the next Tree Commission Meeting on August 15th to further help plan the event.

Respectfully submitted,
Korin Miller
Clerk of Council

Utility Committee

Monday, July 13, 2022

This Utility Committee meeting was called to order at 1:00 p.m. in Council Chambers.

Members present: Councilor Sarah Heising (Chairman), Councilor Tijerina and Councilor Schneider

Staff present: Keith Torbet, Tom McWatters, and Korin Miller

ARS Contract Renewal Discussion

ARS Representative Michele Ryder was at the meeting to thoroughly discuss different options regarding the City of Wauseon's garbage and recycling collection options. She provided an informative hand out for everyone who was at the meeting that included a Pro's and Con's list for different collection options. The city's 5 year contract with ARS being completely customizable, the Utility Committee Members looked at multiple options ranging from residents being able to use different size trash cans for pick up, to sticking with the sticker system we have been using. Michele Ryder also said a combination of trash tags and trash canisters could be an option. There was also discussion about the possibility of recycling pick up. The Utility Committee has about 6 weeks to make a decision on how they want to move forward with ARS.

With no further business to come before the Utility Committee, the meeting was adjourned at 2:20 p.m.

Respectfully Submitted,

Korin Miller

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

ORDINANCE 2022-4

AN ORDINANCE MODIFYING THE RATE SCHEDULE FOR SEWER RATES FOR THE CITY OF WAUSEON; AND DECLARING AN EMERGENCY

WHEREAS, the City of Wauseon has undertaken a rate study and analysis to determine the appropriate water and sewer fees necessary to ensure that the water and sewer fund remains solvent; and

WHEREAS, Council has determined that it is necessary to raise the base water and sewer rates 6% to ensure that the water and sewer fund remains solvent; and

WHEREAS, Council has determined that it is appropriate for the water and sewer rate increase to take effect April 1, 2021; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City because it is necessary for the City's financial well-being that the increases take effect on April 1, 2021, as required by this legislation;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1.

That Section 929, Exhibit B, be amended to provide as follows for sewer service and commodity charges:

EXHIBIT B

	Beginning 04/01/2021
Service Charge (\$/mo./customer)	\$19.02
Commodity Charge (\$/10 c.f.)	1.31

The table pertaining to Debt Charge shall remain unchanged.

Section 2.

That sections 933.02(a) of the Codified Ordinances of the City of Wauseon shall be amended to read as follows.

933.02 RATE SCHEDULE.

(a) The following shall be the water rates charged by the Municipality for water services per billing period as recorded by each water meter in use on the premises. In the event of one or more meters on the premises, each meter shall be billed separately:

- (1) Beginning on April 1, 2021, the effective water rates shall be :

<u>Residential Accounts</u>	<u>Rate per 100 cubic feet</u>
First 7.00 hundred cubic feet	\$6.54
Over 7.00 hundred cubic feet	\$4.35
Minimum charge per billing	\$7.54
<u>Commercial Accounts</u>	<u>Rate per 100 cubic feet</u>
First 20 hundred cubic feet	\$6.54
Over 20 hundred cubic feet	\$4.35
Minimum charge per billing	\$20.89

- (2) Beginning April 1, 2021, residential and commercial accounts inside the City limits whose usage exceeds 100,000 cubic feet per billing period shall pay at the rate of \$23.19 per 1000 cubic feet of water.
- (3) Beginning April 1, 2021, residential and commercial accounts outside the City limits whose usage exceeds 120,000 cubic feet per billing period shall pay at the rate of \$23.19 per 1000 cubic feet of water.

Section 2.

That all other ordinances in conflict herewith are hereby repealed.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Scott Stiriz, President of Council

Attest: _____
Adrienne Miller
Clerk of Council

Approved as to form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

ORDINANCE 2022-5

AN ORDINANCE MODIFYING THE RATE SCHEDULE FOR WATER RATES FOR THE CITY OF WAUSEON; AND DECLARING AN EMERGENCY

WHEREAS, the City of Wauseon has undertaken a rate study and analysis to determine the appropriate water and sewer fees necessary to ensure that the water and sewer fund remains solvent; and

WHEREAS, Council has determined that it is necessary to raise the base water and sewer rates 6% to ensure that the water and sewer fund remains solvent; and

WHEREAS, Council has determined that it is appropriate for the water and sewer rate increase to take effect April 1, 2021; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City because it is necessary for the City's financial well-being that the increases take effect on April 1, 2021, as required by this legislation;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1.

That Section 929, Exhibit B, be amended to provide as follows for sewer service and commodity charges:

EXHIBIT B

	Beginning 04/01/2021
Service Charge (\$/mo./customer)	\$19.02
Commodity Charge (\$/10 c.f.)	1.31

The table pertaining to Debt Charge shall remain unchanged.

Section 2.

That sections 933.02(a) of the Codified Ordinances of the City of Wauseon shall be amended to read as follows.

933.02 RATE SCHEDULE.

(a) The following shall be the water rates charged by the Municipality for water services per billing period as recorded by each water meter in use on the premises. In the event of one or more meters on the premises, each meter shall be billed separately:

- (1) Beginning on April 1, 2021, the effective water rates shall be :

<u>Residential Accounts</u>	<u>Rate per 100 cubic feet</u>
First 7.00 hundred cubic feet	\$6.54
Over 7.00 hundred cubic feet	\$4.35
Minimum charge per billing	\$7.54
<u>Commercial Accounts</u>	<u>Rate per 100 cubic feet</u>
First 20 hundred cubic feet	\$6.54
Over 20 hundred cubic feet	\$4.35
Minimum charge per billing	\$20.89

- (2) Beginning April 1, 2021, residential and commercial accounts inside the City limits whose usage exceeds 100,000 cubic feet per billing period shall pay at the rate of \$23.19 per 1000 cubic feet of water.
- (3) Beginning April 1, 2021, residential and commercial accounts outside the City limits whose usage exceeds 120,000 cubic feet per billing period shall pay at the rate of \$23.19 per 1000 cubic feet of water.

Section 2.

That all other ordinances in conflict herewith are hereby repealed.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Scott Stiriz, President of Council

Attest: _____
Adrienne Miller
Clerk of Council

Approved as to form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2022-15

A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO ESTABLISH A NEW FUND FOR THE DEPOSITING AND ADMINISTRATION OF FUNDS FROM CERTAIN ONEOHIO OPIOID SETTLEMENTS; AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Ohio Revised Code Section 5705.09 a special fund may automatically be created for levies put forth for Fire and EMS services

WHEREAS, the City of Wauseon desires to establish a new fund, to be known as the “OneOhio Opioid Fund” for the purposes of receipts and disbursements of funds generated by opioid settlements.

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City because it is necessary that the opioid settlements received in 2022 be deposited into separately identified funds for proper tracking and administration by the City.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1.

That the Director of Finance is hereby authorized to create the following new fund known as “OneOhio Opioid Fund” (Fund #215).

Section 2.

That all funds received from the OneOhio Opioid Settlement shall be deposited and all expenses related to the OneOhio Opioid Settlement shall be withdrawn from this fund commencing July 18, 2022.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Scott Stiriz, President of Council

Attested:

Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director