

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Richard Sluder

September 16, 2022

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of September 19, 2022

Dear Council Members:

At the outset of the meeting, Phil Kessler will be sworn in as the City's new Fire Chief.

We are not aware of anyone wishing to address Council.

The Tree Commission will present a report.

Park Board will present a report and recommend that the City approve six sculptures chosen by the donor to be placed along the bike trail at specified locations.

The Utility Committee will also present a report.

There will be first reading on Resolution 2022-20 (suspension), which authorizes the Mayor to issue a request for engineering specifications. There will also be a first reading on Resolution 2022-21 (emergency), which authorizes the Mayor to accept certain Bridge Inspection Services from the Ohio Department of Transportation. Finally, there will be a first reading (emergency) on Resolution 2022-2, which authorizes the Mayor to enter into a Temporary Storage Yard Agreement with American Transmission Systems, Inc.

There is no legislation for second reading.

There will be a third reading on Resolution 2022-18, which adopts the conversion of the City's handbook into the Lexipol format and authorizes periodic updates to the handbook by Lexipol.

In new business, a motion will be necessary to appoint Lisa Vajen to the Park Board. Additionally, Counsel will have the opportunity to comment on the application for a D5I liquor permit by Reighard 8090 LLC, dba El Jarro Mexican Grill, 445 Airport Highway, Wauseon.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

Mayor
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WAUSEON CITY COUNCIL AGENDA
September 19, 2022
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Council President Stiriz
 - f) Councilor Tijerina
5. Approval of prior meeting minutes:
 - a) Council Meeting: August 15, 2022
 - b) Committee of the Whole: September 15, 2022
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Oath of Office
7. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
8. Committee Reports
 - a) Tree Commission: September 12, 2022
 - b) Park Board: September 13, 2022
 - Recommendation to approve the six sculptures chosen by the donor to be placed along the bike trail at the specified locations moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
 - c) Utility Committee: September 14, 2022
9. First Reading of Legislation or Emergency
 - a) **Resolution 2022-20:** A Resolution Authorizing The Mayor To Issue A Request For Qualifications For An Engineer

- Motion to suspend the rules on Resolution 2022-20 moved by _____ and seconded by _____

- Vote: ____ Yeas ____ Nays

b) **Resolution 2022-21:** Bridge Inspection Agreement; and Declaring an Emergency

- Motion to place Resolution 2022-21 on emergency reading moved by _____ and seconded by _____

- Vote: ____ Yeas ____ Nays

- Motion to place Resolution 2022-21 on final reading and the final reading be passed moved by _____ and seconded by _____

- Vote: ____ Yeas ____ Nays

c) **Resolution 2022-22:** A Resolution Authorizing The Mayor To Enter Into A Temporary Storage Yard Agreement With American Transmission Systems, Inc.; And Declaring An Emergency

- Motion to place Resolution 2022-22 on emergency reading moved by _____ and seconded by _____

- Vote: ____ Yeas ____ Nays

- Motion to place Resolution 2022-22 on final reading and the final reading be passed moved by _____ and seconded by _____

- Vote: ____ Yeas ____ Nays

10. Second Reading of Legislation or Emergency

11. Third Reading of Legislation or Emergency

a) **Resolution 2022-18:** A Resolution Adopting The City Of Wauseon Local Government Manual

- Motion to place Resolution 2022-18 on final reading and the final reading be passed moved by _____ and seconded by _____

- Vote: ____ Yeas ____ Nays

12. New Business

a) D5I Liquor Permit or Reighard 8090 LLC: DBA El Jarro Mexican Grill 445 Airport Highway Wauseon, Ohio

- Motion to accept the Mayor's appointments to the various boards and commissions moved by _____ and seconded by _____.

- Vote: ____ Yeas ____ Nays

Park Board: Lisa Vajen – 9/19/22 to 12/21/24

13. Approval of the Bills

- a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.

- Vote: ____ Yeas ____ Nays

14. Adjournment

- a) Motion to adjourn moved by _____ and seconded by _____.

All in favor:

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, August 15, 2022**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stiriz, Councilors Chamberlin, Schneider, Stickley, Heising and Tijerina to constitute a quorum for the transaction of city business.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Heising to approve the minutes as printed.

All in favor: *Motion Passed Unanimously*

DEPARTMENT HEAD REPORTS

Keith Torbet gave a brief report. He said the pool is at reduced hours for the rest of the season. He said the pool staff is limited due to back-to-school time. August 27, 2022 is the last day the pool will be open. Council President Stiriz asked for an update on the three houses that needed torn down. Keith Torbet said they are still working through the process with the state. Keith said Brunell Street is coming along well. Ohio gas should have their infrastructure done this week. They are still waiting on century link to move some things. Other than that, they are looking at completion being in about three to four weeks other than landscaping.

COMMITTEE REPORTS

Council President Stiriz gave a report from the Park Board meeting on August 9, 2022. The tiling of Biddle Park fields starts this week. Keith Torbet shared at the meeting that Tom Manges raised approximately \$4,000 for the tee pads at the disc golf course at Reighard Park. They are almost completed. The pickle ball courts are getting utilized consistently. President Scott Stiriz explained that Richard Allen Studios and Paul Zumfelde would like to donate art sculptures to the City of Wauseon to be placed along the bike trail. The City would like to move forward with the idea, so Paul Zumfelde and Richard Allen Studios can begin working on the details regarding which sculptures and type of designs. Park Board Members do not want any sharp edges on the sculptures due to the potential dangers. Park Board members would like to see the sculpture ideas before they are placed at the park.

Recommendation that the City accept donated art sculptures to be placed along the bike trail pending design approval by the Board moved by Councilor Heising and seconded by Councilor Heising.

Vote: 6 Yeas 0 Nays *Motion Carries*

FIRST READING OF LEGISLATION OR EMERGENCY

There was no legislation under first reading.

SECOND READING OF LEGISLATION OR EMERGENCY

Resolution 2022-18: A Resolution Adopting The City Of Wauseon Local Government Manual

Motion to place Resolution 2022-18 on first reading moved by Councilor Chamberlin and seconded by Councilor Schneider.

Vote: 6 Yeas 0 Nays *Motion Carries*

THIRD READING OF LEGISLATION OR EMERGENCY

Ordinance 2022-4: An Ordinance Modifying the Rate Schedule for Sewer Rates for the City of Wauseon

Motion to place Ordinance 2022-4 on Emergency reading moved by Councilor Stickley and seconded by Councilor Schneider.

Vote: 5 Yeas 1 Nays *Motion Carries*

Motion to place Ordinance 2022-4 on final reading and the final reading be passed moved by Councilor Chamberlin and seconded by Councilor Tijerina.

Vote: 6 Yeas 0 Nays *Motion Carries*

Ordinance 2022-5: An Ordinance Modifying the Rate Schedule for Water Rates for the City of Wauseon

Motion to place Ordinance 2022-5 on emergency reading moved by Councilor Stickley and seconded by Councilor Heising.

Vote: 5 Yeas 1 Nays *Motion Carries*

Motion to place Ordinance 2022-5 on final reading and the final reading be passed moved by Councilor Chamberlin and seconded by Councilor Tijerina.

Vote: 6 Yeas 0 Nays *Motion Carries*

NEW BUSINESS

Motion to schedule Trick or Treat for Monday, October 31, 2022, from 6 p.m. to 7:30 p.m. moved by Councilor Tijerina and seconded by Council President Stiriz.

Vote: 6 Yeas 0 Nays *Motion Carries*

Mayor Huner wanted to remind council members that the only Council Meeting in September is September 19, 2022.

Councilor Chamberlin asked Keith Torbet about the City's part time code enforcer. Keith Torbet explained how the process of city complaints works and what the part time code enforcer does.

APPROVAL OF THE BILLS

Motion to approve and pay the bills as presented moved by Councilor Schneider and seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays *Motion Carries*

ADJOURNMENT

There being no further business, Councilor Tijerina moved and seconded by Councilor Heising to adjourn this meeting at 5:26 p.m.

All in favor: *Motion Passed Unanimously*

Korin Miller, Clerk of Council

Scott Stiriz, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, September 15, 2022**

Councilor President Stiriz called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors, Schneider, Stickley, Tijerina, and Heising. Also present was Director of Public Service Keith Torbet and Chief of Police Kevin Chittenden.

Council President Stiriz gave a report from the previous Tree Commission Meeting on September 12, 2022. He explained the Committee members are working on planning the event they will be hosting in Spring of 2023, Tree City USA. They are looking into food vendors, a location, and a date for the event. The Tree Commission has no recommendations currently.

Councilor Stickley gave a report from the previous Park Board Meeting on September 13, 2022. He showed council members pictures of the chosen art sculptures from the donor. Council members discussed the chosen art sculptures and gave their opinions. The Park Board Committee will present one recommendation at the next council meeting.

Recommendation to approve the six sculptures chosen by the donor to be placed along the bike trail at the specified locations.

The Committee of the whole members discussed that there will be a Utility Committee Meeting later that day at 5:15 regarding Refuse Services. The committee will have a report to give at the next council meeting.

Director of Public Service, Keith Torbet gave an update on the Brunell Street reconstruction. He explained that they are waiting for Consumer Energy to move a pole before things can progress. He also shared that they are on the home stretch of the construction.

Police Chief, Kevin Chittenden gave an update. He said that one of their Durango's is getting a camera installed. He then discussed staffing issues with the council members. He explained that there is a Police staffing shortage, and it seems to be affecting not only the City of Wauseon, but also surrounding cities.

There is one piece of legislation under first reading.

Resolution 2022-20: A Resolution Authorizing The Mayor To Issue A Request For Qualifications For An Engineer

Resolution 2022-21: Bridge Inspection Agreement; and Declaring an Emergency

Resolution 2022-22: A Resolution Authorizing The Mayor To Enter Into A Temporary Storage Yard Agreement With American Transmission Systems, Inc.; And Declaring An Emergency

There are no pieces of legislation under second reading.

There is one piece of legislation under third reading.

Resolution 2022-18: A Resolution Adopting The City Of Wauseon Local Government Manual

Under New Business, there will be a motion to appoint Lisa Vajen as a new Park Board member, her term being 9/19/22 to 12/21/24.

Council will also get the chance to comment on the following liquor application.

D5I Liquor Permit or Reighard 8090 LLC: DBA El Jarro Mexican Grill 445 Airport Highway Wauseon, Ohio

There being no further business, this meeting adjourned at 8:26 a.m.

Korin Miller, Clerk of Council

Scott Stiriz, Council President



**TREE COMMISSION
COUNCIL CHAMBERS
Monday, September 12, 2022
7:30 AM**

Present: Kurt Stuckey, Laura Kamp, Rick Frey, John Alexander, Scott Stiriz

Absent: Dan Nelson, Tom Collins

Staff: Korin Miller

The Tree Commission met at 7:30 a.m. They discussed a memorial tree application. The tree commission is looking at possibly putting the tree in Reighard park.

There was discussion on the Tree City USA event that Wauseon will be hosting in the spring. The original date decided on was Wednesday, May 11th, 2023. After further looking into venue options, it is looking like the date will possibly need to be changed to Tuesday, May 10th, 2023. They are still looking for a local caterer for the event. The next meeting will be October 11th, 2023 at 8:00 a.m. Stephanie Miller will be in attendance at that meeting to help further plan the event.

Meeting Adjourned at: 8:25 a.m.

Respectfully submitted,
Korin Miller
Clerk of Council

**PARK BOARD COMMITTEE
COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 13, 2022
7:00 AM**

MEMBERS PRESENT: Larry Zimmerman, Dave Carroll, Russ Pauley, and Brooke Conrad

STAFF: Scott Stiriz, Keith Torbet, Brooke Baumgartner, and John Arps

GUEST: Lisa Vajen

Lisa Vajen was present to observe. Council will vote to appoint Lisa Vajen to the Park Board Committee for the term 9/19/22 to 12/21/24 on September 19, 2022.

MATTER: Updates

Keith Torbet shared that the tiling in the Biddle Park fields is complete and seems to be working as planned. There was discussion regarding the Biddle Park ball fields.

Keith Torbet said they would not mow Homecoming Creek during the Monarch Butterfly breeding season.

MATTER: Art Sculptures in Park

The Park Board members were given pictures of the chosen art sculptures from the donor. Park Board members discussed each sculpture and shared their opinions. Following are the six chosen sculptures:



Location: Fulton Street



Location: County Road 13



Location: Rotary Park



Location: Ottokee Street



Location: Glenwood Ave.



Location: Indian Way

Recommendation to approve the six sculptures chosen by the donor to be placed along the bike trail at the specified locations moved by Larry Zimmerman and seconded by Dave Carroll.

Vote: 4 Yeas 0 Nays *Motion Carries*

Motion to adjourn this meeting at 7:12 AM moved by Larry Zimmerman and seconded by Brook Conrad.

Motion passed unanimously

Respectfully submitted,
Brooke Baumgartner
Administrative Assistant

Utility Committee

Wednesday September 15, 2022

This Utility Committee meeting was called to order at 5:15 p.m. in Council Chambers.

Members present: Councilor Sarah Heising (Chairman), Councilor Tijerina and Councilor Schneider

Staff present: Keith Torbet, and Korin Miller

Refuse Service Contract Renewal Discussion

Archbold Refuse Service Representative Michele Ryder was at the meeting to answer any of the utility Committee's questions regarding their Bid Proposal. Upon review the Committee quickly narrowed it down to two options.

Option 1 Keeping the trash tags

- They will stay at \$1.30 per tag
- Noting that any local businesses that sell the trash tags can add an additional handling fee

Option 2 Container System

- This option eliminates the trash tag system, implementing a selection of trash containers at various sizes.
- Residents would have the option of 3 different container sizes (listed below)
- Any size bag can be put into the containers. T
- his option also includes biweekly recycling pickup.
- Residents would not have to purchase a container
- The Monthly Refuse bill would be incorporated into the resident's water bill
- Residents can not opt out of recycling

- 95-gallon container \$15/month
- 65-gallon container \$15/month
- 35-gallon container \$14.50/month
- Recycling for an addition \$1.85

The Utility Discussed the pros and cons of both options. They are wanting more feedback from the community before committing to a 5-year contract with ARS. The committee decided to inform the public on both options through social media. They also provided a survey for individuals to vote on what they would prefer. Results will be collected and used to help the committee make the best decision.

Lacey Peterson and Meter Issue

Lacey Peterson, a small business owner of Freedom Bound Quilt Shop, located at 1050 N Shoop Avenue came to address the Utility Committee over her water bill. She believes the building is being charged improperly, and the problem has to do with the Water Meters. She is thinking it is a situation for the City of Wauseon to handle and not a building structure issue. The building owner has been informed of the situation. She is interested in purchasing the building but would like this problem resolved before she does that. The committee will need more information before moving forward.

With no further business to come before the Utility Committee, the meeting was adjourned at 7:02 p.m.

Respectfully Submitted,

Korin Miller

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2022-20

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A REQUEST FOR QUALIFICATIONS FOR AN ENGINEER

WHEREAS, the City of Wauseon is in need of engineering, design and surveying services for general purposes including, but not limited to, the installation of sidewalks, sanitary and storm sewer lines, streets, storm drainage, retention ponds and other services; and

WHEREAS, the Ohio Revised Code provides that the City must advertise for requests for qualifications prior to the hiring of an engineer pursuant to O.R.C. § 153.65 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Wauseon, Fulton County, Ohio, as follows:

Section 1.

That the Mayor is hereby authorized to advertise for a Statement of Qualifications for Engineering, for general purposes including, but not limited to, the installation of sidewalks, sanitary and storm sewer lines, streets, storm drainage, retention ponds and other services.

Passed:

Kathy Huner, Mayor

Scott Stiriz, President
of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

LEGISLATION CONSENT

Rev. 8/5/2022

Ordinance/Resolution #: _____

ODOT Project Title: Municipal Bridge Inspection Program

The following is a/an _____ enacted by the _____ of _____
(Ordinance/Resolution) (Local Public Agency)
County, Ohio, hereinafter referred to as the Local Public Agency (LPA).

SECTION I – Project Description

WHEREAS the (LPA) has determined the need for the described project:

Bridge Inspection Program Services, including, but not limited to routine inspections, element level inspections, critical findings report, fracture critical member inspections, load rating calculations and reports, weight limits posting sign recommendations, scour assessments, scour plan of actions, development of fracture critical plans, and underwater dive inspection reports if needed.

NOW THEREFORE, be it ordained by the _____ of _____ County, Ohio.
(LPA)

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above-described project as follows:

The State shall assume and bear 100% of all the cost for Bridge Inspection Program Services requested by the City and agreed to by the State. Eligible Bridge Inspection Services are described in the Consultant's Scope of Services Task Order Contract (Exhibit A).

The LPA agrees to pay 100% of the cost of those features which are not included in Exhibit A. Those features may include but not limited to the purchasing and erecting the recommended weight limits postings signs, the implementation of critical findings reports such as partial or total bridge closures, the implementation of the scour plan of actions. When recommendations affect public safety, ODOT expects full implementation by the municipality. As of October 2019, FHWA requires installing weight limits posting signs within 30 days from the official date of the approved recommendations. Timely implementation is essential to the success of this program.

SECTION IV – Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be made available in accordance with current State and Federal regulations.

SECTION V – Project Duration and Consent Applicability

The Project is based on the available funds provided by ODOT aimed at assisting the LPA in reaching compliance with State and Federal laws and policies for bridge inspection. The Project specifics (program duration, PID number, and consultant scope of services (Exhibit A)) shall be provided to the designated LPA Contractual Agent via email sent by ODOT Office of Structural Engineering (OSE).

ODOT will seek additional funds to renew the project in future years. If such funds are allocated, ODOT will send an email with the Project specifics to the designated LPA Contractual Agent seeking approval for the new Project. ODOT will not proceed with any Project that does not have written authorization via email from the designated LPA Contractual Agent.

SECTION VI – Authorization of Project

_____ of _____ is hereby empowered on behalf of the
(Contractual Agent – Designated Position) (LPA)
_____ to provide written authorization via email to the Director of Transportation to
(LPA)
complete the above-described project and any renewals.

Passed: _____, 2 _____.
(Date)

Attested: _____
(Clerk)

(Contractual Agent of LPA – title)

Attested: _____
(Title)

(President of Council)

The _____ is hereby declared to be an emergency measure to expedite the highway project and
(Ordinance/Resolution)
to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

**CERTIFICATE OF COPY
STATE OF OHIO**

_____ of _____ County, Ohio
(LPA)

I, _____, as Clerk of the _____
(LPA)
of _____ County, Ohio, do hereby certify that the foregoing is a true and correct copy of
_____ adopted by the legislative Authority of the said
(Ordinance/Resolution)

_____ on the _____ day of _____, 2_____.
(LPA)

That the publication of such _____ has been made and certified of record according to
(Ordinance/Resolution)

Law; that no proceedings looking to a referendum upon such _____ have been taken;
(Ordinance/Resolution)

and that such _____ and certificate of publication thereof are of record in _____,
Page _____.
(Record No.) (Ordinance/Resolution)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable,
this _____ day of _____ 2_____.

(Clerk)

(CITY SEAL)

_____ of _____ County, Ohio
(LPA)

(If the LPA is designated as a City then the "City Seal" is required. If no Seal, then a letter stating "No Seal is required to accompany the executed legislation.")

The foregoing is accepted as a basis for proceeding with the project herein described.

For the _____ of _____ County, Ohio.
(LPA)

Attested: _____ Date _____
(Contractual Agent)

For the State of Ohio

Attested: _____ Date _____
(Director, Ohio Department of Transportation)

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2022-22

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A TEMPORARY STORAGE YARD AGREEMENT WITH AMERICAN TRANSMISSION SYSTEMS, INC.; AND DECLARING AN EMERGENCY

WHEREAS, American Transmission Systems, Inc. (“ATS”) desires to enter into a Temporary Storage Yard Agreement (“Agreement”) with the City of Wauseon for a five acre parcel located on Fulton County Parcel No. 05-007180-00.000 owned by the City; and

WHEREAS, the City desires to enter into the Agreement with ATS; and

WHEREAS, a copy of the Agreement is on file in the office of the Clerk of Council; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City, and because of ATS’s immediate need of the leased area for the purposes set forth in the Agreement;

NOW THEREFORE, BE IT ORDAINED by the Council, City of Wauseon, Fulton County, Ohio as follows:

Section 1.

That the Mayor is hereby authorized to enter into the Agreement on behalf of the City of Wauseon.

Section 2.

That the Mayor is authorized to execute any and all documents necessary to carry out the intent of this resolution.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Scott Stiriz
President of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2022-18

A RESOLUTION ADOPTING THE CITY OF WAUSEON LOCAL GOVERNMENT MANUAL

WHEREAS, in December 2019 City Council approved certain updates to the City of Wauseon’s Employee Handbook; and

WHEREAS, the revised Handbook was titled “The City of Wauseon, Ohio Personnel Policy and Procedure Manual” (“Procedural Manual”); and

WHEREAS, the Procedural Manual has been reformatted to the standards of Lexipol, LLC, which, through a subscription service, will provide updates based on changes to federal and state law; and

WHEREAS, the reformatted Procedural Manual is now titled “City of Wauseon Local Government Manual”; and

WHEREAS, the City desires to adopt the City of Wauseon Local Government Manual; and

WHEREAS, the City desires that the City of Wauseon Local Government Manual be updated by Lexipol, LLC from time to time without Council approval; and

WHEREAS, a copy of the City of Wauseon Local Government Manual is on file in the office of the Clerk of Council;

NOW THEREFORE, BE IT ORDAINED by the Council, City of Wauseon, Fulton County, Ohio as follows:

Section 1

The Wauseon City Council hereby adopts the City of Wauseon Local Government Manual.

Section 2

The City of Wauseon Local Government Manual shall be revised from time to time based on recommended revisions by Lexipol, LLC without the need for further action by Council.

Passed:

Kathy Huner, Mayor

Scott Stiriz
President of Council

Attest: _____
Korin Miller
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director