

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz
Brandon Tijerina



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Phil Kessler

November 4, 2022

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

RE: Council Meeting of November 7, 2022

Dear Council Members:

Jim Kerr plans to attend and would like to address the sponsorship of the annual Holiday parade with Council.

The Personnel Committee will present a report (from two meetings) and recommend that the City enter into an agreement with Paylocity for human resource and payroll services.

There will be a first reading on Resolution 2022-27, which amends the 2021 Annual Appropriation Ordinance (2021-14) to increase and decrease certain line account appropriations within the various funds listed within the year of 2022. There will also be a first reading on Resolution 2022-28, which authorizes the Mayor to enter into an agreement for indigent defense services in the County Court with the Fulton County Commissioners. Finally, there will be a first reading (emergency) on Resolution 2022-29, which authorizes the Mayor to enter into an agreement with Paylocity for human resource and payroll services.

There will be a second reading on Resolution 2022-26, which authorizes the Mayor or her designee to enter into a contract with the lowest and best bidder for the City's residential refuse contract.

There is no legislation for third reading.

In new business, motions will be necessary to approve the 2023 schedule of Council meetings, and to approve the employee Christmas gifts.

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A motion will be necessary to enter into executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Thomas A. McWatters III
City Law Director

TAM:knnp

cc: Kathy Huner, Mayor
Korin Miller, Clerk of Council
Jamie Giguere, Finance Director
The Blade

Mayor
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WAUSEON CITY COUNCIL AGENDA
November 7, 2022
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Councilor Chamberlin
 - b) Councilor Heising
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Council President Stiriz
 - f) Councilor Tijerina
5. Approval of prior meeting minutes:
 - a) Council Meeting: October 17, 2022
 - b) Committee of the Whole: November 3, 2022
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Names of Individuals Wishing to Address Council and Topic
 - Jim Kerr - November 7, 2022 – Wauseon Downtown Association's sponsorship of the parade
7. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
8. Committee Report
 - a) Personnel Committee Meeting - November 1, 2022 - Councilor Heising
 - b) Personnel Committee Meeting – November 4, 2022 – Councilor Heising
 - Recommendation that the City of Wauseon enters into an agreement with Paylocity for HR and Payroll Solutions
 - Vote: ____ Yeas ____ Nays
9. First Reading of Legislation or Emergency

- a) **Resolution 2022-27**: A Resolution to Amend Ordinance 2021-14 Annual Appropriation Ordinance by Authorizing the Director of Finance to Increase or Decrease Certain Line Account Appropriations Within the Various Funds Listed Within the Year of 2022
- Motion to place Resolution 2022-27 on final reading and the final reading be passed moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
- b) **Resolution 2022-28**: A Resolution Authorizing the Mayor to Enter into an Agreement for Indigent Defense Services in County Court With the Fulton County Commissioners
- Motion to place Resolution 2022-28 on first reading and the first reading be passed moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
- c) **Resolution 2022-29**: A Resolution Authorizing the Mayor to Enter into an Agreement with Paylocity for Human Resource and Payroll Solutions; and Declaring an Emergency
- Motion to place Resolution 2022-29 on emergency reading moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays
 - Motion to place Resolution 2022-29 on final reading and the final reading be passed moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays

10. Second Reading of Legislation or Emergency

- a) **Resolution 2022-26**: A Resolution Authorizing the Mayor or Her Designee to Accept the Lowest and Best Bid and to Enter into a Contract With the Lowest and Best Bidder for the Refuse Franchise
- Motion to place Resolution 2022-26 on second reading and the second reading be passed moved by _____ and seconded by _____
 - Vote: ____ Yeas ____ Nays

11. Third Reading of Legislation or Emergency

12. New Business

- a) Motion to Approve the 2023 schedule of Council Meetings
- Vote: ____ Yeas ____ Nays
- b) Motion to Approve the Employee Christmas Gifts
- Vote: ____ Yeas ____ Nays

13. Old Business

14. Approval of the Bills

- a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____
- Vote: ____ Yeas ____ Nays

15. Executive Session

- c) Motion to Enter into Executive Session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official moved by _____ and seconded by _____
- Vote: ____ Yeas ____ Nays

16. Adjournment

- d) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Brooke Baumgartner

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Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, October 17, 2022**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence. She asked everyone to keep the Torbet family in their thoughts and prayers, and Korin Miller, as she brings home her new baby.

ROLL CALL

Roll was taken by the Clerk of Council. Present were Council President Stiriz, and Councilors Chamberlin, Stickley, Tijerina and Heising to constitute a quorum for the transaction of city business. Councilor Schneider had an excused absence.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Heising to approve the minutes as printed.

All in favor: *Motion Passed Unanimously*

COMMITTEE REPORTS

Councilor Heising gave a report from the previous Finance Committee Meeting. She shared that the Committee previously decided to step away from the Merit Pay based increase for employees. The Committee met to decide what they were going to replace it with. She shared that there were two different options discussed: a percentage increase or a bonus. Using Department Head input, the Committee decided a percentage increase would be the best option. The percentage rate increase would be determined based off the City's finances each year.

Recommendation that full time and part time employees receive a percentage increase excluding seasonal workers moved by Councilor Chamberlin and seconded by Council President Stiriz.

Councilor Stickley asked if they had a set percentage for this year. Councilor Heising said they are still waiting on more figures from the Finance Department. Councilor Stickley wanted to confirm that this was for non-union employees. Council Chamberlin said yes, we can only effect non-union employees.

Vote: 5 Yeas 0 Nays *Motion Carries*

Council President Stiriz gave a report from the previous Tree Commission Meeting. He shared that John Alexander gave the committee a list of mostly diseased trees that will need to be removed for the year. He also shared that Tree City USA will be hosted in Wauseon on Tuesday, May 10, 2023.

FIRST READING OF LEGISLATION OR EMERGENCY

Resolution 2022-26: A Resolution Authorizing the Mayor or Her Designee to Accept the Lowest and Best Bid and to Enter Into a Contract With the Lowest and Best Bidder for the Refuse Franchise

Motion to place Resolution 2022-26 on first reading moved by Councilor Stickley and seconded by Councilor Tijerina

Vote: 5 Yeas 0 Nays *Motion Carries*

SECOND READING OF LEGISLATION OR EMERGENCY

Resolution 2022-23: A Resolution Declaring The Official Intent And Reasonable Expectation Of The City Of Wauseon On Behalf Of The State Of Ohio (The Borrower) To Reimburse Its Capital Fund For The CE22y / CE23y, Brunell Street Rebuild With The Proceeds Of Tax Exempt Debt Of The State Of Ohio

Motion to place Resolution 2022-23 on emergency reading moved by Councilor Stickley and seconded by Councilor Tijerina

Vote: 5 Yeas 0 Nays *Motion Carries*

Motion to place Resolution 2022-23 on final reading and the final reading be passed moved by Councilor Stickley and seconded by Councilor Chamberlin

Vote: 5 Yeas 0 Nays *Motion Carries*

THERE WAS NO LEGISLATION FOR THIRD READING

NEW BUSINESS

Motion to allow the Mayor to Enter into a Salt Bid Contract with the Lowest and Best Bidder moved by Councilor Stickley and seconded by Councilor Heising

Vote: 5 Yeas 0 Nays *Motion Carries*

Motion to advertise for Chemical Bids and Allow the Mayor to Accept the Lowest and Best Bids moved by Councilor Chamberlin and seconded by Councilor Heising

Vote: 5 Yeas 0 Nays *Motion Carries*

Mayor Huner reminded everyone that Trick or Treat is scheduled for October 31, 2022 at 6-7:30 pm.

APPROVAL OF THE BILLS

Motion to approve and pay the bills as presented moved by Councilor Heising and seconded by Councilor Tijerina

Vote: 5 Yeas 0 Nays *Motion Carries*

ADJOURNMENT

There being no further business, Councilor Stickley moved and seconded by Councilor Chamberlin to adjourn this meeting at 5:16 p.m.

All in favor: *Motion Passed Unanimously*

Brooke Baumgartner, Assistant Clerk of Council

Scott Stiriz, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, NOVEMBER 3, 2022**

Council President Stiriz called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors, Chamberlin, Schneider, and Heising. Also present was Keith Torbet, Chief Kessler, Chief Chittenden, Jamie Giguere, and Mayor Huner. Councilor Tijerina had an excused absence and Councilor Stickley had an unexcused absence

Council President Stiriz asked the Department Heads if they had anything to share.

Director of Public Service, Keith Torbet shared that he is currently working with a leak detection company to resolve a water loss issue. He is also looking into receiving a quote to paint the City's pool. He said that leaf pickup is going well.

Chief Chittenden shared that there were fifty pounds of unused prescription drugs turned in for drug takeback. He said that Trick or Treat went well with no major issues. He also shared that there is a Patrolman test on November 12, 2022, and so far, there are two applications.

Chief Kessler shared that Fire Prevention month was a success, and they spent a lot of time in the schools. He said there was great participation in Halloween. He shared that he is working on the Fire Contracts, and the Collective Bargaining Agreements. He discussed the leaky pipe and pumps at S&G and said the issue has been resolved.

Finance Director, Jamie Giguere shared that she is bringing forward a budget amendment to be voted on at Council. She also shared that the CPI Index is up 2.8% and the minimum wage increased from \$9.30 to \$10.10 so we may need to adjust accordingly. She also said we will need to have a Personnel Committee Meeting to discuss vacation policy and a Finance Committee Meeting to discuss the 2023 budget.

Councilor Heising shared an update from the November 1, 2022, Personnel Meeting. She shared that the City is looking to switch payroll vendors from the current CMI software to the Paylocity software. She shared they needed additional information, so there will be another Personnel Committee Meeting to finalize the Payroll Vendor discussion and recommendation.

Councilor Stiriz went over the proposed agenda for Monday night.

He shared that Jim Kerr would like to address Council regarding the Wauseon Downtown Association's sponsorship of the parade.

He shared that there will be two committee reports:

Personnel Committee Meeting - November 1, 2022 - Councilor Heising
Personnel Committee Meeting – November 4, 2022 – Councilor Heising

There will also be three pieces of legislation under first reading:

Resolution 2022-27: A Resolution to Amend Ordinance 2021-14 Annual Appropriation Ordinance by Authorizing the Director of Finance to Increase or Decrease Certain Line Account Appropriations Within the Various Funds Listed Within the Year of 2022

Resolution 2022-28: A Resolution Authorizing the Mayor to Enter into an Agreement for Indigent Defense Services in County Court With the Fulton County Commissioners

Resolution 2022-29: A Resolution Authorizing the Mayor to Enter into an Agreement with Paylocity for HR and Payroll Solutions; and Declaring an Emergency

There will be one piece of legislation under second reading:

Resolution 2022-26: A Resolution Authorizing the Mayor or Her Designee to Accept the Lowest and Best Bid and to Enter into a Contract With the Lowest and Best Bidder for the Refuse Franchise

There are no pieces of legislation under third reading.

The following items will be voted on under new business:

Motion to Approve the 2023 schedule of Council Meetings

Motion to Approve the Employee Christmas Gifts

Lastly, there will be a motion to enter into Executive Session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

There being no further business, this meeting adjourned at 8:34 a.m.

Brooke Baumgartner, Assistant Clerk of Council

Scott Stiriz, Council President

**PERSONNEL COMMITTEE MEETING
COUNCIL CHAMBERS
TUESDAY, NOVEMBER 1, 2022
6 PM**

Present: Harold Stickley and Sarah Heising

Absent: Shane Chamberlin

Also Present: Sarah Wheeler and Keith Torbet

Payroll Vendor

Personnel Committee Members called this meeting to order at 6 pm. Sarah Wheeler started the meeting by sharing she would like to discuss payroll vendors. We currently use CMI, which is a basic payroll system. The last few months she has evaluated the top payroll systems to see if there is a better fit for the City of Wauseon and our employees. She went on to explain how CMI works. CMI houses employee information, withholding, deductions, and payroll is processed off that. It is a manual system. She shared that moving to a new system would benefit employees because it would be a cloud-based system where employees could login and see their information, supervisors could see who was underneath them, and department heads could see their whole department. Using the CMI system, we do not have this capability. She proposed moving to the payroll vendor Paylocity. Paylocity has all the same capability as the current CMI system, as well as a digital onboarding module and a learning management system. She looked into other systems and shared that she believes Paylocity is the best option because it's housed in one payroll system.

The learning management system ensures that required continued training is being done. This includes but is not limited to, sexual harassment, bullying, and discrimination training. This is also customizable. For example, The City can create and upload a training of their choosing.

She shared that some departments are using their own digital platforms. If we switched payroll vendors, it would not affect the process, it would just simplify things on her end. She would slowly work on implementation for the smoothest transition.

Overall, the Paylocity system would cut down on a lot of the manual work, simplify the process, and improve capabilities.

Sarah Wheeler shared that they purchased the CMI Software in 2019 for \$15,500 with an annual recurring fee of \$5,500 for licensing. They have been with this software for a long time and don't believe it keeps up with new technology.

The new system, Paylocity, will cost \$1,750 monthly and will be allocated between departments. This amount is based on the number of employees (105 currently), so during the summer this rate will increase due to the number of seasonal employees. Per employee/per month costs: \$173.78 base fee and \$14.95 rate fee. This comes out to roughly \$21,000 per year. Councilor Stickley and Heising asked which budget this would come out of. Sarah Wheeler shared that the cost will be spread across multiple accounts because everyone will use the payroll system.

Council Stickley asked about the security of the system. Sarah Wheeler shared that there will be certain roles defined so employees can't access information they don't need. Certain information would be hidden.

Keith Torbet asked about if in the future, we decided to no longer use Paylocity, how would this work with it being a cloud system? Do they hold your information hostage and you must pay to get it back? Sarah Wheeler said this is a good question and might be an IT question. She said she can find this out. He also asked if Paylocity would take over for Homebase. She said that this a possibility.

Councilor Stickley asked what other communities/company's use Paylocity. Sarah Wheeler said she is not sure who uses what, but she can contact them to see. Councilor Heising said her employer uses Paylocity and shared some pros and cons.

Sarah Wheeler shared a couple other benefits of Paylocity. She said that we currently use EASE for our insurance platform, and EASE is integrated with Paylocity. This is beneficial to employees because if they would like to make any changes to their insurance, it will also update on the Paylocity System i.e., adding a dependent, filing as single, etc. She also said you can add on a module for a digital evaluation system.

Everyone agreed that we will need to make a change eventually, but more information is needed to make a recommendation.

They will try to schedule another Personnel Committee Meeting as soon as possible.

With no further business to discuss, Councilor Stickley made a motion with Councilor Heising seconding to adjourn this meeting at 6:45 pm.

All in favor: Motion passed unanimously

Respectfully submitted,
Brooke Baumgartner, Assistant Clerk of Council

**PERSONNEL COMMITTEE MEETING
COUNCIL CHAMBERS
TUESDAY, NOVEMBER 4, 2022
8:30 AM**

Present: Harold Stickley and Sarah Heising

Absent: Shane Chamberlin

Also Present: Jamie Giguere, Keith Torbet, Scott Stiriz, Brooke Baumgartner

Payroll Vendor

Personnel Committee Members called this meeting to order at 8:30 am. Councilor Stickley asked if the concerns from the last meeting would be addressed, including budget questions and other local locations that use the software. Sarah Wheeler sent an email that addressed these concerns, and Councilor Heising read the email out loud. The email said that other local locations that currently use Paylocity include F&M Bank and the Fulton County Hospital. The email also said that the cost for the new system would be split 50% from the general fund, 50% from streets, water, and the water reclamation fund. The email also addressed that if we were to switch from CMI to Paylocity, CMI agreed that the fee can be prorated if we don't get switched over immediately. Jamie Giguere shared that we will have until April 1, 2023. Councilor Stickley asked if the price increase would be worth it and if the City could afford it. Jamie Giguere shared that the new system's benefits outweigh the cost and that the City will be able to afford the cost.

After being given the information they requested, Personnel Committee Members felt comfortable moving forward with the Paylocity Software.

Recommendation that the City of Wauseon enters into an agreement with Paylocity for HR and Payroll solutions moved by Councilor Stickley and seconded by Sarah Heising
Vote: 2 Yeas 0 Nays *Motion Carries*

With no further business to discuss, Councilor Stickley made a motion with Councilor Heising seconding to adjourn this meeting at 8:46 am.
All in favor: Motion passed unanimously

Respectfully submitted,
Brooke Baumgartner, Assistant Clerk of Council

RESOLUTION 2022-27

A RESOLUTION TO AMEND ORDINANCE 2021-14 ANNUAL APPROPRIATION ORDINANCE BY AUTHORIZING THE DIRECTOR OF FINANCE TO INCREASE OR DECREASE CERTAIN LINE ACCOUNT APPROPRIATIONS WITHIN THE VARIOUS FUNDS LISTED WITHIN THE YEAR OF 2022.

SECTION 1. BE IT RESOLVED by the Council of the City of Wauseon, Ohio that to provide for the current expenses and other expenditures of said City of Wauseon during the fiscal year ending December 31, 2022, the following line item accounts are authorized to be increased and/or decreased as indicated and set aside and appropriated as follows:

SECTION 2. That Section 4 be amended to read as increased and/or decreased as follows:

<u>LOCAL FISCAL RECOVERY FUND</u>		<u>INCREASED</u>	<u>DECREASED</u>
Capital (LFRF)	206.705.52500	105,000.00	
Unappropriated Local Fiscal Recovery Fund			105,000.00
Total Local Fiscal Recovery Fund		105,000.00	105,000.00

SECTION 3. That Section 4 be amended to read as increased and/or decreased as follows:

<u>PERMISSIVE LICENSE TAX FUND</u>		<u>INCREASED</u>	<u>DECREASED</u>
Unappropriated Permissive License Tax Fund		35,000.00	
Capital Paving	208.601.52500		35,000.00
Total Permissive License Tax Fund		35,000.00	35,000.00

SECTION 4. That Section 5 be amended to read as increased and/or decreased as follows:

<u>DEBT REDUCTION FUND</u>		<u>INCREASED</u>	<u>DECREASED</u>
Bond Reduction - Capital	301.803.52500	49,544.37	
Bond Reduction - Costs	301.803.52630	16,500.00	
Unappropriated Debt Reduction Fund			66,044.37
Total Debt Reduction Fund		66,044.37	66,044.37

SECTION 5. That Section 6 be amended to read as increased and/or decreased as follows:

<u>CAPITAL FUND</u>		<u>INCREASED</u>	<u>DECREASED</u>
Street Lights	403.103.52500	41,250.00	
City Sidewalk Project	403.607.52500	40,000.00	
Resurfacing Streets	403.612.52500	105,000.00	
Unappropriated Capital Fund			186,250.00
Total Capital Fund		186,250.00	186,250.00

SECTION 6. That Section 8 be amended to read as increased and/or decreased as follows:

<u>WATER RECLAMATION REVENUE FUND</u>		<u>INCREASED</u>	<u>DECREASED</u>
Unappropriated Water Reclamation Fund		100,000.00	
Replacements	604.504.52560		100,000.00
Total Water Reclamation Fund		100,000.00	100,000.00

SECTION 7. AND the City Finance Director is hereby authorized to draw his warrants on the City Treasurer for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefor, approved by officers authorized by law to approve the same or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except the persons employed by authority of and in accordance with law or ordinance.

SECTION 8. THIS Resolution shall be in full force immediately upon passage of Council and approved by the Mayor.

Passed: November 7, 2022

ATTEST:

Kathy Huner, Mayor

Brooke Baumgartner
Clerk of Council

Scott Stiriz
President of Council

Approved as to Form:

City Law Director

I, Brooke Baumgartner, Clerk of Council for the City of Wauseon, do hereby certify that this is a true and accurate copy of Resolution 2022-27 passed on November 7, 2022

Brooke Baumgartner
Clerk of Council

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2022-28

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR INDIGENT DEFENSE SERVICES IN COUNTY COURT WITH THE FULTON COUNTY COMMISSIONERS

WHEREAS, since 2011 the City of Wauseon has contracted with the Fulton County Commissioners for the City’s reimbursement to Fulton County for the County’s costs incurred in providing legal services to indigents charged with violation of ordinances of the City of Wauseon; and

WHEREAS, the County has indicated that it desires to enter into a new Agreement for Indigent Defense Services In County Court for 2023 (“2023 Agreement”) which is substantively identical to the previous year’s contract; and

WHEREAS, the City desires to enter into the 2023 Agreement; and

WHEREAS, a copy of the 2023 Agreement is on file in the office of the Clerk of Council;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1.

That the Mayor or her designee is authorized to execute the 2023 Agreement on file with the Clerk of Council.

Section 2.

The Mayor or her designee is further authorized to execute any and all documents necessary to effectuate the intention of Council pursuant to this Resolution.

Passed:

Kathy Huner, Mayor

Scott Stiriz, President of Council

Attested:

Brooke Baumgartner
Assistant Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency	_____	_____
First Reading	_____	_____
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2022-29

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PAYLOCITY FOR HUMAN RESOURCE AND PAYROLL SERVICES; AND DECLARING AN EMERGENCY

WHEREAS, it is necessary for the City to have computer software for purposes of conducting its human resource applications and payroll; and

WHEREAS, City council desires to enter into an agreement (“Agreement”) with Paylocity for human resource and payroll services; and

WHEREAS, a copy of the proposed Agreement with Paylocity is on file in the office of the Clerk of Council; and

WHEREAS, this Resolution should be declared an emergency measure necessary for the immediate preservation of the health, safety, and public welfare of the City because of the immediate need for a transition from the City’s current human resource and payroll software to Paylocity before the end of the year;

NOW THEREFORE, BE IT ORDAINED by the Council, City of Wauseon, Fulton County, Ohio as follows:

Section 1

That the Mayor is hereby authorized to execute the Agreement with Paylocity, a copy of which is on file in the office of the Clerk of Council.

Section 2

That the Mayor is authorized to execute any and all documents necessary to carry out the intent of this resolution.

Section 3.

That this Resolution be, and hereby is, declared to be an emergency measure, necessary for the immediate preservation of health, safety, and public welfare of the citizens of the City of Wauseon, and shall be in full force and effect from and immediately after its passage.

Passed:

Kathy Huner, Mayor

Scott Stiriz
President of Council

Attest: _____
Brooke Baumgartner
Assistant Clerk of Council

Approved as to Form:

Thomas A. McWatters III
Law Director

	Yes	No
Emergency		
First Reading	5	0
Second Reading		
Third Reading		
Suspension		

RESOLUTION 2022-26

A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ACCEPT THE LOWEST AND BEST BID AND TO ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE REFUSE FRANCHISE

WHEREAS, Section 713.03 of the Codified Ordinances of the City of Wauseon provides that the Director of Public Service shall at the direction of Council advertise for bids for a refuse franchise; and

WHEREAS, pursuant to Resolution 2022-16, an advertisement for such bids was made; and

WHEREAS, the current refuse franchise will expire on November 30, 2022; and

WHEREAS, the collection of refuse is necessary in order to promote the health, safety, and welfare of the citizens of the City of Wauseon, and

NOW THEREFORE, BE IT ORDAINED by the Council, City of Wauseon, Fulton County, Ohio as follows:

Section 1.

The Mayor or her designee is hereby authorized to accept the lowest and best bid for the refuse franchise.

Passed:

Kathy Huner, Mayor

Scott Stiriz
President of Council

Attest: _____
Brooke Baumgartner
Assistant Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

2023 COUNCIL MEETINGS

Wauseon City Council meetings will be held the first and third Monday of each month at 5:00 PM in Council Chambers, 230 Clinton Street, Wauseon, OH. The only exceptions will be in January the first meeting will be held Tuesday, January 3, 2023, and in September there will be only one meeting on Monday, September 18, 2023.

January

Tuesday, January 3, 2023
Monday, January 16, 2023

February

Monday, February 6, 2023
Monday, February 20, 2023

March

Monday, March 6, 2023
Monday, March 20, 2023

April

Monday, April 3, 2023
Monday, April 17, 2023

May

Monday, May 1, 2023
Monday, May 15, 2023

June

Monday, June 5, 2023
Monday, June 19, 2023

July

Monday, July 3, 2023
Monday, July 17, 2023

August

Monday, August 7, 2023
Monday, August 21, 2023

September

Monday, September 18, 2023

October

Monday, October 2, 2023
Monday, October 16, 2023

November

Monday, November 6, 2023
Monday, November 20, 2023

December

Monday, December 4, 2023
Monday, December 18, 2023

Brooke Baumgartner
Assistant Clerk of Council

Memo to: Clerk of Council and Wauseon Chamber of Commerce
 From: Jamie L Giguere - Director of Finance

The following employees are to receive Chamber Gift Certificates, in the amount of \$ 75, per Council approval at the November 7, 2022 meeting. 67 Certificates @\$75 = \$ 5,025

<u>Dept.</u>	<u>Acct Code</u>	<u>Amt.</u>
Police	101.101.52120	\$ 1,350
Fire	101.102.52120	1,425
Recreation	101.301.52120	150
Parks	101.302.52120	75
BHZ	101.401.52120	75
PS Dir	101.698.52120	75
Pub Works	101.699.52120	75
Law Dir	101.709.52120	75
Streets	201.601.52120	375
Water Office	601.551.52120	150
Water Plant	601.554.52120	375
Water Dist	601.556.52120	300
Waste Plant	602.504.52120	300
Waste Maint	602.598.52120	225
Total		\$5,025

Chittenden, Kevin	Kessler, Phillip	Torbet, Keith
Bandeem, Dawn	Albright, Robert	Arps, John
Bandeem, Joseph	Blankenship, Hanna	Alexander, John
Croninger, Brad	Bowers, Jed	Bill, Augustus
Furko, Jordan	DeLong, Joel	Bostelman, Jay
Gonzales, Jose	Fisher, Jason	Dulaney, Drake
Hileman, Emily	Groves, Brian	Johnston, Ben
Huner, Mitchell	Kreitzer, Hannah	Mosiniak, John
Imber, Anthony	McCann, Jared	Myers, Bradley
Keil, Joseph	McCann, Kara	Newlove, Jeff
McDonough, Matt	Newsome, Timothy	Porter, Chad
Oehlers, Michael	Peebles, Danielle	Reckner, Josh
Porter, Emily	Przepiora, Kaitlin	Reckner, William
Rogers, William	Rice, Nicholas	Riegsecker, Michael
Roof, John	Rossmann, Sean	Robinson, Tim
Tropf, Jan	Ruby, Michael	Bedsole, Vincent
Underwood, Casey	Sauder, Andrew	Crawford, James
Weideman, Edward	Schaffner, Brady	Kutzli, Clem
	Shirkey, Jeremy	Schantz, Kim
Giguere, Jamie		Abbott, Austin
Vasvery, Trudy	Barajas, Hugo	Binkley, Rob
	Mennetti, Matthew	Reigard, Anthony
McWatters, Tom		Thourot, Lewis
Baumgartner, Brooke		Zimmerman, Ryan