

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, July 6, 2026**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:01 p.m. in Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence.

ROLL CALL

The Clerk of Council took roll, present were Council President Chamberlin, Councilor Tijerina, Councilor Heising, Councilor Simon, and Councilor Hite. With five members present constituting a quorum. Councilor Galbraith was excused.

Staff present were Fire Chief Phil Kessler, Assistant Police Chief Hartsock, Director of Finance Jamie Giguere, Director of Public Service Austin Abbott, and Director of Law Tom McWatters.

PERSONS WISHING TO ADDRESS COUNCIL

There was no one wishing to address council.

APPROVAL OF MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Heising moved and was seconded by Councilor Hite to approve the minutes as printed.

All in favor: *Motion Passed Unanimously*

COMMITTEE REPORTS

Councilor Chamberlin gave a report from the Finance Committee meeting on June 15, 2026. The Finance Committee has brought forward the following recommendations:

Recommendation - Approve budget amendment for Civic Plus and Auditor's costs

Recommendation - Approve quote for the Wauseon Water Treatment Plant from American Pump Repair

Recommendation - Approve quote from Aqua Lawn for the Biddle Park Wire Irrigation Repair

Recommendation - Approve CivicPlus contract to make the city's website ADA compliant

Motion to accept recommendations from the Finance Committee as presented moved by Councilor Chamberlin and seconded by Councilor Tijerina.

No Discussion

Vote: 5 Yeas 0 Nays

Motion carried

DEPARTMENT HEAD REPORTS

Fire Chief Phil Kessler reported that the Wauseon Fireworks went well. The delay before the fireworks was due to making sure everything was safe and to making sure everything went correctly. The fireballs at the end were coordinated into the show. DJ Nune always does an awesome job choreographing the music with the fireworks with Shaw.

Mayor Huner thanked the Fire Department for their hard work and for taking their time to set everything up. It takes a lot to get citizens in and out safely.

Director of Finance, Jamie Gigure reports that Income tax is down 12.24% and June reports are finished for the month.

Director of Public Service, Austin Abbott reports that public works is finishing up the DeWight Waterline project. The public works also has multiple grants that are going out for paving, waterlines and sewers of Leggett Street and Elm Street. Austin thanked everyone involved in the fireworks. It was his first time participating and it was awesome.

Councilor Heising asked why the fireworks were on Thursday and Austin replied that that is where it fell on the holiday schedule.

Mayor Huner stated that planning had to be done a year ahead of time, because it was the 250th, most vendors were booked.

Law Director, Tom McWatters reports that there are two pieces of legislation that are important on tonight's agenda which are Ordinance 2026-8 the charter amendment, Resolution 2026-20 Pool levy for parks and recreational, and a brief executive session to discuss imminent for pending litigation.

Mayor Huner stated that with the pool levy it is huge to keep the pool, but it is less than what the levy is prior to. It is the maintenance of the pool and the parks. The money goes to the city for recreation and the parks not the WRA. This is not levy from the WRA. If not passed, we will not have income for the pool.

FIRST READING OF LEGISLATION OR EMERGENCY

Ordinance 2026-8: AN ORDINANCE DIRECTING THE CITY CLERK TO FILE A COPY OF PROPOSED CHARTER AMENDMENT ADDING A NEW SECTION 6.10 TO CREATE A DEPARTMENT OF BUILDING AND ZONING FOR PLACEMENT BY THE BOARD OF ELECTIONS ON THE BALLOT AT THE NEXT REGULARLY SCHEDULED ELECTION; AND DECLARING AN EMERGENCY

Motion to place Ordinance 2026-8 on emergency Reading moved by Councilor Heising and seconded by Councilor Simon.

No Discussion
5 Yeas 0 Nays
Motion Carried

Motion to place Ordinance 2026-8 on final Reading moved by Councilor Tijerina and seconded by Councilor Chamberlin.

No Discussion
5 Yeas 0 Nays
Motion Carried

Resolution 2026-18: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A STATEMENT OF WORK DATED JUNE 6, 2026 WITH CIVICPLUS FOR CERTAIN WEBSITE SERVICES; AND DECLARING AN EMERGENCY

Motion to place Resolution 2026-18 on emergency reading moved by Councilor Chamberlin and seconded by Councilor Hite.

No Discussion
5 Yeas 0 Nays
Motion Carried

Motion to place Resolution 2026-18 on final reading moved by Councilor Heising and seconded by Councilor Simon.

No Discussion
5 Yeas 0 Nays
Motion Carried

Resolution 2026-19: A RESOLUTION TO AMEND ORDINANCE 2025-12 ANNUAL APPROPRIATION ORDINANCE BY AUTHORIZING THE DIRECTOR OF FINANCE TO INCREASE OR DECREASE CERTAIN LINE ACCOUNT APPROPRIATIONS WITHIN THE VARIOUS FUNDS LISTED WITHIN THE YEAR OF 2026.

Motion to place Resolution 2026-19 on first reading moved by Councilor Tijerina and second by Councilor Simon.

Discussion: Councilor Hite asked for clarification on what Resolution 2026-19 was asking of council. Jamie stated that Resolution 2026-19 was for funds that need additional money to pay the bills and to move money from one budget to another.

5 Yeas 0 Nays
Motion Carried

Resolution 2026-20: A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL 1.6-MILL TAX LEVY FOR PARKS AND RECREATIONAL PURPOSES AND REQUESTING THE FULTON COUNTY AUDITOR TO MAKE CERTAIN CERTIFICATIONS, PURSUANT TO SECTION 5705.03 OF THE REVISED CODE, AND DECLARING AN EMERGENCY.

Motion to place Resolution 2026-20 on emergency reading moved by Councilor Heising and seconded by Councilor Chamberlin.

Discussion: The mayor stated that the word “additional” is not additional to, it is an addition to the battle that was dropped off.

Vote: 5 Yeas 0 Nays
Motion Carried

Motion to place Resolution 2026-20 on final reading moved by Councilor Tijerina and seconded by Councilor Simon.

No Discussion:
Vote: 5 Yeas 0 Nays
Motion Carried

Resolution 2026-21: A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED; AND DECLARING AN EMERGENCY

Motion to place Resolution 2026-21 on emergency reading moved by Councilor Tijerina and seconded by Councilor Heising.

No Discussion
5 Yeas 0 Nays
Motion Carried

Motion to place Resolution 2026-21 on final reading moved by Councilor Simon and seconded by Councilor Tijerina.

No Discussion
5 Yeas 0 Nays
Motion Carried

Resolution 2026-22: A RESOLUTION AUTHORIZING DESIGNATED OFFICIAL(S) TO PROVIDE WRITTEN APPROVAL TO THE REGIONAL PLANNING COMMISSION FOR LAND SPLIT REQUESTS; AND DECLARING AN EMERGENCY

Motion to place Resolution 2026-22 on emergency reading moved by Councilor Chamberlin and seconded by Councilor Simon.

Discussion: Councilor Tijerina asked where the land split was. Law Director Tom McWatters stated that it is to authorize the Planning Commission to do split work and help the city.

5 Yeas 0 Nays
Motion Carried

Motion to place Resolution 2026-22 on final reading moved by Councilor Tijerina and seconded by Councilor Hite.

No Discussion
5 Yeas 0 Nay
Motion Carried

THERE WAS NO SECOND OR THIRD READING OF LEGISLATION OR EMERGENCY

NEW BUSINESS

The mayor stated that there will need to be a Utility Committee meeting to discuss utility matters and a Safety and Code Committee meeting.

OLD BUSINESS

There was no Old Business.

APPROVAL OF THE BILLS

Motion for Approval of the Bills moved by Councilor Tijerina and seconded by Councilor Heising.

No Discussion

5 Yeas 0 Nays

Motion Carried

EXECUTIVE SESSION

Motion to enter executive session to discuss imminent or pending litigation moved by Councilor Hite and seconded by Councilor Chamberlin.

Councilor Chamberlin and Councilor Simon were excused from the meeting.

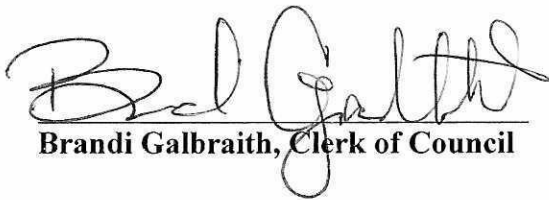
Council went into Executive Session at 5:35 pm.

Council exited Executive Session at 6:20 pm.

ADJOURNMENT

With there being no further business, Councilor Tijerina motion to adjourn and Councilor Hite seconded adjourning the meeting at 6:20 pm.

All in favor: *Motion Passed Unanimously*



Brandi Galbraith, Clerk of Council



Shane Chamberlin, President of Council