

Mayor
Kathy Huner

City Council
Shane Chamberlin
Patrick Griggs
Steve Schneider
Harold Stickley
Jeff Stiriz
Scott Stiriz



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Rick Sluder

April 16, 2021

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

Re: Council Meeting of April 19, 2021

Dear Council Members:

At the outset of the meeting, Vic Cales wishes to address Council to update Council on work being performed in the City by the Downtown Beautification Team.

The Tree Commission will present a report.

There is no legislation for first reading.

There will be a second reading on Resolution 2021-6, which joins the Toledo Chamber of Commerce in urging the United States Postal Service to consider returning mail processing to our region.

There will be a third reading on Ordinance 2021-4, which revises the zoning code to rezone property located at 604-606 S. Shoop Avenue from R-4 to B-4 in order to allow for the construction of an addition to the existing structure.

In new business, a motion will be necessary to appoint Brooke Baumgartner as Clerk of Council for the unexpired term ending January 31, 2022.

Council will hold an Executive Session to discuss a pending or imminent court action.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mavor

Jamie Giguere, Finance Director
The Blade

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WAUSEON CITY COUNCIL AGENDA

April 19, 2021

5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Council President Chamberlin
 - b) Councilor Griggs
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Councilor Jeff Stiriz
 - f) Councilor Scott Stiriz
5. Approval of prior meetings' minutes:
 - a) Council Meeting: April 5, 2021
 - b) Committee of the Whole: April 15, 2021
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Names of Individuals Wishing to Address Council and Topic
 - a) Vic Cales – WBT Update
7. Committee Reports
 - a) Tree Commission: Wednesday, April 14, 2021, Patrick Griggs, Council Rep
8. Department Head Reports
9. First Reading of Legislation or Emergency
10. Second Reading of Legislation or Emergency
 - a) Resolution 2021-6: A Resolution Joining the Toledo Regional Chamber of Commerce in strongly urging the U.S. Postal Service to consider returning mail processing operations to its sorting facility in Toledo, Ohio
 - Motion to put Resolution 2021-6 on second reading and the second reading be passed moved by _____ and seconded by _____.

VOTE: _____ Yeas _____ Nays

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11. Third Reading of Legislation or Emergency

- a) Ordinance 2021-4: An Ordinance Amending Codified Ordinance Chapter 1117 – Establishment of Districts and Maps, and Amending the Official Zoning Map.

- Motion to put Ordinance 2021-4 on third reading and third reading be passed moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

12. New Business

- a) Motion to appoint Brooke Baumgartner as Clerk of Council for the unexpired term ending 01/31/2022 moved by _____ and seconded by _____.

13. Old Business

14. Approval of the Bills

- a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

15. Executive Session

- a) Motion to enter into Executive Session to discuss pending or imminent court action moved by _____ and seconded by _____.

All in favor:

16. Adjournment

- a) Motion to adjourn moved by _____ and seconded by _____.

All in favor:

Trudi L. Mahnke
Ass't Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
MONDAY, APRIL 5, 2021**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence. Roll was taken by the Assistant Clerk of Council. Present were Council President Chamberlin, Councilors Scott Stiriz, Griggs, Schneider, Jeff Stiriz and Stickley to constitute a quorum.

MINUTES

Councilor Stickley moved and seconded by Councilor Jeff Stiriz to approve the minutes as printed.
All in Favor: Motion Carries

INDIVIDUALS WISHING TO ADDRESS COUNCIL

There was no one present to address council.

COMMITTEE REPORTS

There were no committee reports.

DEPARTMENT HEAD REPORTS

There were no department head reports.

FIRST READING OF LEGISLATION OR MEERGENCY

Resolution 2021-6: A Resolution Joining the Toledo Regional Chamber of Commerce in strongly urging the U.S. Postal Service to consider returning mail processing operations to its sorting facility in Toledo, Ohio.

Motion to place Resolution 2021-6 on first reading moved by Councilor Stickley and seconded by Councilor Schneider.
Vote: 5 Yeas 0 Nays *Motion Carries*

Resolution 2021-7: A Resolution to Amend the 2021 Budget to provide for \$15,000.00 in connection with the Snack Shack Expansion

Motion to place Resolution 2021-7 on first reading moved by Councilor Stickley and seconded by Councilor Jeff Stiriz.
Vote: 5 Yeas 0 Nays *Motion Carries*

Resolution 2021-8: A Resolution Authorizing the Mayor to enter into an Electrical Supply Agreement for Consumer Electricity; Declaring an Emergency

Motion to place Resolution 2021-8 on an emergency reading moved by Council President Chamberlin and seconded by Councilor Griggs.

Vote: 5 Yeas 0 Nays *Motion Carries*

Motion to please Resolution 2021-8 on final reading moved by Councilor Jeff Stiriz and seconded by Councilor Schneider.
Vote: 5 Yeas 0 Nays *Motion Carries*

Councilor Scott Stiriz arrived at 5:06 p.m.

SECOND READING OF LEGISLATION OR EMERGENCY

Ordinance 2021-4: An Ordinance Amending Codified Ordinance Chapter 1117- Establishment of Districts and Maps, and Amending the Official Zoning Map.

Motion to place Ordinance 2021-4 on second reading moved by Council President Chamberlin and seconded by Councilor Griggs.

Vote: 6 Yeas 0 Nays *Motion Carries*

THIRD READING OF LEGISLATION OR EMERGENCY

Resolution 2021-5: A Resolution Approving the Solid Waste Management Plan Update for the Joint Solid Waste Management District of Defiance, Fulton, Paulding and Williams counties, Ohio

Motion to place Resolution 2021-5 on final reading moved by Councilor Stickley and seconded by Councilor Griggs.

Vote: 6 Yeas 0 Nays *Motion Carries*

NEW BUSINESS

There was no new business discussed.

OLD BUSINESS

Councilor Stickley asked where we are at with the Hojnacki property. Mr. McWatters filed for a motion of judgement to order an appraisal with a sale date.

Mayor Huner asked for a completion date on the ADA project. Keith said should be completed by the end of the week weather permitting.

APPROVAL OF THE BILLS

Councilor Schneider moved and seconded by Councilor Stickley to approve and pay the bills as presented.

VOTE: 6 Yeas 0 Nays *Motion carries*

ENTER INTO EXECUTIVE SESSION

Council President Chamberlin moved and seconded by Councilor Jeff Stiriz to enter into Executive Session to discuss personnel matters involve the hiring of public employees or officials.

Vote: 6 Yeas 0 Nays *Motion Carries*

Mayor Huner exited Executive Session at 5:35 p.m.

Council exited Executive Session at 5:48 p.m.

ADJOURNMENT

Councilor Jeff Stiriz moved and seconded by Councilor Griggs to adjourn this meeting at 5:49 p.m.

All in favor: *Motion Carries*

Trudi L. Mahnke, Ass't Clerk of Council

Shane Chamberlin, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, APRIL 15, 2021**

Council President Chamberlin called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors Scott Stiriz, Griggs, Schneider, Jeff Stiriz and Stickley. Also present were Chief Chittenden and Keith Torbet.

President Chamberlin gave a summary of topics discussed at the Staff meeting. Vic Cales will be present to give an update on WBT. He asked if the department heads had anything to add. Keith Torbet wanted to let City Council know that Noah Ganger from the Water Plant turned in his two (2) week notice.

President Chamberlin said we received the background check back for the hiring of the new Clerk of Council. Council will be acting on this Monday night.

President Chamberlin said there is one piece of legislation for second reading:

Resolution 2021-6: A Resolution Joining the Toledo Regional Chamber of Commerce in strongly urging the U.S. Postal Service to consider returning mail processing operations to its sorting facility in Toledo, Ohio.

He said there is one piece of legislation for third reading:

Ordinance 2021-4: An Ordinance Amending Codified Ordinance Chapter 1117- Establishment of Districts and Maps, and Amending the Official Zoning Map.

Council President Chamberlin asked for a Buildings & Grounds Committee meeting to be scheduled to discuss the Clerk of Council's office and hiring a Part-time Zoning/Maintenance Inspector. The committee will meet Tuesday, April 20th at noon. He said Mayor Huner will be requesting a Finance Committee meeting to be scheduled regarding Department Head increases at a later date.

There being no further business, this meeting adjourned at 8:00 a.m.

Trudi L. Mahnke, Ass't Clerk of Council

Shane Chamberlin, President of Council



**TREE COMMISSION
FD TRAINING ROOM
WEDNESDAY, APRIL 14, 2021
8:00 AM**

Present: Rick Frey, Larry Frey, Dan Nelson, Tom Collins, Pete Car and Patrick Griggs

Absent: Laura Kamp

Staff: Trudi Mahnke

Rick Frey has been trying to contact the schools to confirm the times on Arbor Day, April 30th. We will be at the Middle School at 1:45 pm and 2:15 pm. Rick will let the committee know what time we need to be at Leggett Street School when he finds out.

Tree Commission will also plant 20 trees at Homecoming Park on Friday, April 30th at 9:30 a.m. They will be planting 10 chestnut trees and 10 pindo trees. Larry Frey will get the mulch to put around the 20 trees.

Dan Nelson asked if there was a fine when someone vandalizes trees. Rick said yes, a minimal fine, but this should be reviewed and possibly revised.

There being no further business, this Tree Commission meeting adjourned at 8:20 a.m.

The next Tree Commission meeting will be held Wednesday, May 12, 2021 at 8:00 a.m.

Respectfully submitted,
Trudi L. Mahnke
Administrative Assistant

	Yes	No
Emergency		
First Reading	5	0
Second Reading		
Third Reading		
Suspension		

RESOLUTION 2021-6

A RESOLUTION JOINING THE TOLEDO REGIONAL CHAMBER OF COMMERCE IN URGING THE UNITED STATES POSTAL SERVICE TO RETURN MAIL PROCESSING OPERATIONS TO ITS SORTING FACILITY IN TOLEDO, OHIO

WHEREAS, the residents and businesses of Wauseon rely on prompt mail for important everyday transactions like sending invoices, paying bills, receiving medications, and shipping of critical supplies; and

WHEREAS, complaints of untimely mail delivery have persisted in Northwest Ohio since USPS transferred sorting operations from the Toledo processing facility to the Michigan Metroplex Facility in 2012; and

WHEREAS, in a survey of its member businesses conducted in 2020 by the Toledo Regional Chamber of Commerce, more than 70 percent of respondents indicated that delays in USPS mail delivery were negatively impacting them and their customers; and

WHEREAS, in a follow-up survey of its members conducted in March of 2021, that number increased to 100 percent, with respondents indicating the specific consequences of USPS mail delivery delays to their businesses; and

WHEREAS, in that most recent survey 94 percent of respondents cited late payment of bills or invoices, 12 percent experienced disruptions to supply chains, and 36 percent received unfavorable customer reviews; and

WHEREAS, businesses being negatively impacted are among our region's smallest employers, with nearly two-thirds of the survey respondents employing fewer than 50 employees, and 34 percent employing fewer than 10 employees; and

WHEREAS, the City's residents and businesses deserve confidence that their mail will be delivered reliably and consistently as our region continues on its path to economic recovery;

NOW THEREFORE, BE IT ORDAINED by the Council, City of Wauseon, Fulton County, Ohio as follows:

Section 1

That the City of Wauseon strongly urges USPS to consider restoring mail sorting services to the Toledo processing facility as USPS evaluates operational changes to improve mail service for the City's residents and businesses.

Section 2

That the Clerk of Council is hereby directed to forward a certified copy of this resolution to the Postmaster General, USPS Board of Governors, U.S. Senators for Ohio, and our community's U.S. Representatives.

Passed:

Kathy Huner, Mayor

Shane Chamberlin
President of Council

Attest: _____
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director

	Yes	No
Emergency		
First Reading	5	0
Second Reading	6	0
Third Reading		
Suspension		

ORDINANCE 2021-4

AN ORDINANCE AMENDING COFIFIED ORDINANCE CHAPTER 1117 – ESTABLISHMENT OF DISTRICTS AND MAPS, AND AMENDING THE OFFICIAL ZONING MAP

WHEREAS, the Planning Commission of the City of Wauseon has recommended the amendment of the Official Zoning Map and Zoning Ordinance (Chapter 1117); and

WHEREAS, a public hearing has been held pursuant to the procedure for amendment to zoning ordinances as set forth in the Charter of the City of Wauseon; and

WHEREAS, Council now wishes to accept the recommendations of the Planning Commission as being in the best interest of the community's development, and statutorily authorize the rezoning;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wauseon, Fulton County, Ohio as follows:

Section 1

That the Official Zoning Map of the City of Wauseon as established in Chapter 1117 of the Codified Ordinances of the City of Wauseon be amended to reflect that Fulton County Parcel No. 06-017072-00.000, consisting of approximately 8.48 acres and located on South Shoop Avenue, be rezoned from its present zoning of R-4 to B-4 in its entirety. The legal description of the land to be rezoned is marked as Exhibit A, attached hereto, and incorporated herein by reference.

Passed:

Kathy Huner, Mayor

Shane Chamberlin, President of Council

Attest: _____

Clerk of Council

Approved as to form:

Thomas A. McWatters III
City Law Director

EXHIBIT A

Commencing at the point where the south line of Superior Street intersects the west line of Shoop Avenue in said village; thence south on the west line of Shoop Avenue eight hundred forty-six and one-half feet to the south line of said village; thence west on the south line of said village five hundred and three-tenths feet; thence north parallel with the west line of Shoop Avenue six hundred forty-six and one-half feet; thence east parallel with the south line of Superior Street one hundred thirty feet; thence north parallel with the west line of Shoop Avenue two hundred feet to the south line of Superior Street; thence east on the south line of Superior Street three hundred seventy and three-tenths feet to the place of beginning containing 8.48 acres more or less.