

Mayor  
Kathy Huner

City Council  
Shane Chamberlin  
Patrick Griggs  
Steve Schneider  
Harold Stickley  
Jeff Stiriz  
Scott Stiriz



230 Clinton Street • Wauseon, Ohio 43567

Director of Law  
Thomas A. McWatters III

Director of Finance  
Jamie L. Giguere

Director of Public Service  
Keith C. Torbet

Police Chief  
Kevin Chittenden

Fire Chief  
Rick Sluder

May 14, 2021

Wauseon City Council  
230 Clinton Street  
Wauseon, Ohio 43567

Re: Council Meeting of April 17, 2021

Dear Council Members:

At the outset of the meeting, the annual joint meeting will be held with the Clinton Township Trustees.

We are not currently aware of anyone wishing to address Council.

A Proclamation will be read in honor of EMS Week.

The Park Board will present a report.

There is no legislation for first, second, or third reading.

In new business, a motion will be necessary to authorize the Mayor to enter into a contract for zoning and maintenance code inspection service.

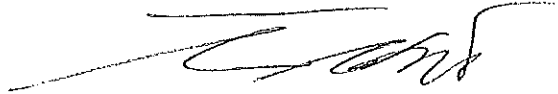
Also in new business, notice will be provided that all permits to sell alcoholic beverages in the City of Wauseon will expire on July 1, 2021, and must be renewed prior to that time. Council has the ability to object to the renewal of any permit no later than thirty days prior to the expiration of the current permits (June 1, 2021).

Council will have the opportunity to comment on an application by Skye Cinema for a D5 liquor application.

Finally, a motion will be necessary to enter into executive session for the purposes of discussing the purchase or sale of real property and the compensation of a public employee(s) or official(s).

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tom Watters', with a long horizontal line extending to the left.

Thomas A. McWatters III  
City Law Director

TAM:knp

cc: Kathy Huner, Mayor  
Clerk of Council  
Jamie Giguere, Finance Director  
The Blade

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## **WAUSEON CITY COUNCIL AGENDA**

**May 17, 2021**

**5:00 pm**

### **Order of Business**

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
  - a) Council President Chamberlin
  - b) Councilor Griggs
  - c) Councilor Schneider
  - d) Councilor Stickley
  - e) Councilor Jeff Stiriz
  - f) Councilor Scott Stiriz
5. Approval of prior meetings' minutes:
  - a) Council Meeting: May 3, 2021
  - b) Committee of the Whole: May 13, 2021
    - Motion to approve the prior meeting minutes moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

All in favor:
6. Annual Joint Meeting between City Council and Clinton Township Trustees
  - Roll Call
  - Motion to adjourn this annual joint meeting moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays
7. Names of Individuals Wishing to Address Council and Topic
8. Reading of EMS Week Proclamation
9. Committee Reports
  - a) Park Board: May 11, 2021, Harold Stickley, Chair
10. Department Head Reports
11. First Reading of Legislation or Emergency
12. Second Reading of Legislation or Emergency
13. Third Reading of Legislation or Emergency
14. New Business
  - a) Motion to accept the contract hiring a part time Zoning/Maintenance Code Inspector moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

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b) Notice that all permits to sell alcoholic beverages will expire on July 1, 2021. Every permit holder must file a renewal application

c) Skye Cinema, 455 Airport Hwy, has applied for a D5 liquor license.

15. Old Business

16. Approval of the Bills

a) Motion to approve and pay the bills as presented moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Vote: \_\_\_\_ Yeas \_\_\_\_ Nays

17. Executive Session for purchase or sale of property and certain personnel matters involving public employees or official's compensation

Motion to adjourn into executive session moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

18. Adjournment

a) Motion to adjourn moved by \_\_\_\_\_ and seconded by \_\_\_\_\_.

All in favor:

Brooke Baumgartner  
Clerk of Council

*Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.*

**WAUSEON CITY COUNCIL  
COUNCIL MEETING  
MONDAY, MAY 3, 2021**

Mayor Huner called this meeting to order at 5:00 p.m. in Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence. Roll was taken by the Clerk of Council. Present were Council President Chamberlin, Councilors Scott Stiriz, Jeff Stiriz, Stickley, Griggs and Schneider to constitute a quorum. After attendance was taken, Mayor Huner administered the Oath of Office for Brooke Baumgartner.

**MINUTES**

Councilor Stickley moved and seconded by Councilor Jeff Stiriz to approve the minutes as printed.

*All in favor: Motion Carries*

**INDIVIDUALS WISHING TO ADDRESS COUNCIL**

Vic Cales was present to discuss the Wauseon Beautification Team. He gave a summary of what the program was and how it benefited the City. He shared that the program was founded two years ago and now has one hundred and twenty high school students involved. He is excited to continue growing this program to impact more students and the City of Wauseon.

**COMMITTEE REPORTS**

**Buildings and Grounds:** Councilor Stickley gave a brief summary on the April 20, 2021 Buildings and Grounds meeting. He discussed the current project they are working on at Hass Door. They are constructing a building addition and a new employee parking lot. Hass Door would like to add sidewalks and a crosswalk for their employees, this will require a curb cut. They are also looking to add streetlights. In addition, Councilor Stickley discussed hiring Daniel Dunlap as a contract employee as a Zoning/Maintenance Code inspector.

Motion to accept the Buildings and Grounds recommendation to allow Haas Door to add sidewalks, crosswalks, and lights on city property moved by Council Stickley and seconded by Councilor Griggs.

Vote: 6 Yeas 0 Nays *Motion Carries*

Motion to accept hiring Daniel Dunlap as a contract employee as a Zoning/Maintenance Code inspector moved by Councilor Griggs and seconded by Councilor Scott Stiriz.

Vote: 6 Yeas 0 Nays *Motion Carries*

**DEPARTMENT HEAD REPORTS**

There were no department head reports.

**FIRST READING OF LEGISLATION OR EMERGENCY**

There was no legislation for first reading.

**SECOND READING OF LEGISLATION OR EMERGENCY**

There was no legislation for second reading.

### **THIRD READING OF LEGISLATION OR EMERGENCY**

Resolution 2021-6: A Resolution Joining the Toledo Regional Chamber of Commerce in strongly urging the U.S Postal Service to consider returning mail processing operations to its sorting facility in Toledo, Ohio.

Motion to place Resolution 2021-6 on final reading moved by Councilor Schneider and seconded by Council Schneider  
Vote: 6 Yeas 0 Nays *Motion Carries*

### **NEW BUSINESS**

Council President Chamberlin asked the Director of Public Service, Keith Torbet, to look into the damaged backstops at the T-Ball fields at Biddle Park.

### **OLD BUSINESS**

There was no old business discussed.

### **APPROVAL OF THE BILLS**

Councilor Schneider moved and seconded by Councilor Jeff Stiriz to approve and pay the bills as presented.  
Vote: 6 Yeas 0 Nays *Motion Carries*

### **ADJOURNMENT**

There being no further business, Mayor Huner asked for a motion to adjourn. Councilor Stickley moved and seconded by Councilor Scott Stiriz to adjourn this meeting at 5:25 p.m.  
All in favor: *Motion Passed Unanimously*

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Brooke Baumgartner, Clerk of Council

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Shane Chamberlin, President of Council

**WAUSEON CITY COUNCIL  
COMMITTEE OF THE WHOLE  
THURSDAY, May 13, 2021**

Council President Chamberlin called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors Scott Stiriz, Griggs, Schneider, Jeff Stiriz and Stickley. Also present were Chief Chittenden, Keith Torbet, and Jamie Giguere. Chief Chittenden introduced the new officer, Lee Kusz.

President Chamberlin gave a summary of topics discussed at the Staff meeting. He asked if the department heads had anything to add. Chief Chittenden hired officer Ed Weideman, who will start on June 7, 2021. Keith Torbet discussed the current issue of a chlorine shortage, which may affect the pricing and delivery for the City pool. Jamie Giguere and others reviewed the EMS contract and decided to draft a counter contract to send back to Vond Hall.

Councilor Stickley reported on the park board held May 11, 2021. He was informed that the catch and release signs for Rotary Park have been ordered. The walking trail and the parking lot at Homecoming Park will be sealed this summer. Wauseon will be hosting the Swim Team Championships this year at Reighard Park. Also, the Park Board is looking into cleaning up the weeds and debris at Biddle Park.

There being no further business, this meeting adjourned at 7:57 a.m.

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**Brooke Baumgartner, Clerk of Council**

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**Shane Chamberlin, President of Council**

**PARK BOARD  
ROTARY PARK  
TUESDAY, MAY 11, 2021  
7:00 AM**

**PRESENT:** Russ Pauley, Paul Harmon, Karyn Rupp, David Carroll and Larry Zimmerman

**STAFF:** John Arps, Trudi Mahnke, Patrick Griggs and Harold Stickley

**MATTER:** Rotary Park – Catch and Release Signs

Patrick Griggs asked about the catch and release signs that City Council approved a while back that haven't been put up at Rotary Park. John will check with Keith Torbet.

**MATTER:** Homecoming Park

John said they will be sealing the walking trail and the parking lot at Homecoming Park this summer. They will also be replacing the bridge between the parking lot and the shelter house at Homecoming Park.

John said the Eagle Scout; Matthew Schroeder completed one bike rack at Homecoming Park. After seeing how much work it was, he decided to let the other Eagle Scouts do one bike rack a year.

**MATTER:** Swimming Pool Snack Shack

John said Public Works has almost finished the new snack shack at the swimming pool. They will be getting their final inspection from Wood County and the Fulton County Health Department will be doing their final walk through inspection soon. The snack shack will be up and running by the time the swimming pools opens on May 28<sup>th</sup>.

**MATTER:** Swim Team Championships at Reighard Park

Wauseon will be hosting the Swim Team Championships this year at Reighard Park. The swimming pool, park and shelter houses will be closed to the public July 16, 17 & 18<sup>th</sup>. Kristen Rhodes is overseeing the Championships. Harold asked who will be providing the bleachers. Trudi will check with Keith Torbet.

**MATTER:** Biddle Park

Karyn asked about the chain nets on the basketball hoops at Biddle Park. She took her son there and within a half hour the chain nets chewed up her son's basketball. Is it possible to change all of the nets? John will check with Matt Mennetti.

David said Biddle Park is looking bad with all of the weeds and debris blowing from the cornfield along the fence. The weeds need sprayed and they need to take a leaf blower along the fence.

There being no further business, this Park Board meeting adjourned at 7:25 a.m.

Respectfully submitted,  
Trudi L. Mahnke  
Administrative Assistant