

Mayor
Kathy Huner

City Council
Shane Chamberlin
Patrick Griggs
Steve Schneider
Harold Stickley
Jeff Stiriz
Scott Stiriz



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Rick Sluder

June 4, 2021

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

Re: Council Meeting of June 7, 2021

Dear Council Members:

We are not currently aware of anyone wishing to address Council.

The Utility Committee will present a report and recommend that the City streetlights be replaced with LED lights when they break or burn out. The replacement cost will be paid by Toledo Edison. The Utility Committee will also recommend that the Haas Door lighting project on Krieger Street and Dickman Road be approved.

There is no legislation for first, second, or third reading.

In new business, a motion will be necessary to approve the appointment of Lisa Smith to the Charter Revision Commission for the three-year term from July 1, 2012, through June 30, 2024.

Also in new business, Council will have the opportunity to comment on an application by Wauseon Rollercade for a D3 liquor license at 340 West Leggett Street.

Finally, a motion will be necessary to enter into executive session for the purpose of discussing the compensation of a public employee(s) or official(s).

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Thomas A. McWatters III", is written over a horizontal line.

Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Clerk of Council
Jamie Giguere, Finance Director
The Blade

Phone 419-335-9022 • Office Fax 419-335-3866
www.cityofwauseon.com

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WAUSEON CITY COUNCIL AGENDA

June 7, 2021

5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Council President Chamberlin
 - b) Councilor Griggs
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Councilor Jeff Stiriz
 - f) Councilor Scott Stiriz
5. Approval of prior meetings' minutes:
 - a) Council Meeting: May 17, 2021
 - b) Committee of the Whole: June 3, 2021
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Names of Individuals Wishing to Address Council and Topic
7. Committee Reports
 - a. Utility Committee: June 4, 2021, Jeff Stiriz, Chair
8. Department Head Reports
9. First Reading of Legislation or Emergency
10. Second Reading of Legislation or Emergency
11. Third Reading of Legislation or Emergency
12. New Business
 - a) Motion to reappoint Lisa Smith to the Charter Revision Commission for a 3 year term – July 1, 2021 – June 30, 2024 moved by _____ and seconded by _____.
Vote: _____ Yeas _____ Nays
 - b) Wauseon Rollercade, located on 340 West Leggett Street, applied for a D3 liquor license
 - c) Removal of the state of emergency for the City of Wauseon
 - d) The Firecracker 5K was a success with great community turnout
13. Old Business
14. Approval of the Bills
 - a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.

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Vote: ____ Yeas ____ Nays

15. Executive Session for certain personnel matters involving public employees or official's compensation

Motion to adjourn into executive session moved by _____ and seconded by _____.

16. Adjournment

a) Motion to adjourn moved by _____ and seconded by _____.

All in favor:

Brooke Baumgartner
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
MONDAY, May 17, 2021**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. She asked everyone to stand for the pledge of allegiance which was followed by a moment of silence. Roll was taken by the Clerk of Council. Present were Councilors Jeff Stiriz, Scott Stiriz, Stickley, Griggs, and Schneider to constitute a quorum for the transaction of city business. Council President Chamberlin had an excused absence.

Clinton Township Trustees Larry Neuenschwander and Ivan Hite were present for a joint meeting to reappoint a member to the Wauseon Union Cemetery Board.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Jeff Stiriz to approve the minutes as printed.

All in favor: *Motion Passed Unanimously*

JOINT MEETING WITH CLINTON TOWNSHIP TRUSTEES

This was the annual joint meeting to reappoint a member to the Wauseon Union Cemetery Board.

Roll was called by the Clerk of Council. Present were Councilors Stickley, Schneider, Jeff Stiriz, Scott Stiriz, Griggs, and Clinton Township Trustees Hite and Neuenschwander.

Councilor Stickley moved and seconded by Clinton Township Trustee Hite to reappoint Bob Krum to the Wauseon Union Cemetery Board for the three-year term of January 2, 2022 to January 1, 2025.

Vote: 7 Yeas 0 Nays

Motion to adjourn this joint meeting at 5:14 p.m. moved by Councilor Schneider and seconded by Councilor Griggs.

Vote: 7 Yeas 0 Nays *Motion Carries*

The Trustees exited the meeting upon adjournment.

PROCLAMATION

Mayor Huner read the Emergency Medical Services (EMS) Proclamation declaring that the week of May 16-22nd is officially known as EMS week. EMS Week is a time to thank paramedics, EMTs and the entire EMS workforce for their service and sacrifices. It is also an opportunity for EMS to continue to raise public awareness about the critical role of EMS in the community.

COMMITTEE REPORTS

Councilor Stickley gave a brief summary on the Tuesday, May 11, 2021 park board meeting. He informed everyone that the catch and release signs for Rotary Park have been ordered. The walking trail and the parking lot at Homecoming Park will be resealed this summer. Wauseon will be hosting the Swim Team Championships this year at Reighard Park, July 16th-18th. The Park Board is also looking into cleaning up the weeds and debris at Biddle Park.

FIRST READING OF LEGISLATION OR EMERGENCY

There was no legislation for first reading.

SECOND READING OF LEGISLATION OR EMERGENCY

There was no legislation for second reading.

THIRD READING OF LEGISLATION OR EMERGENCY

There was no legislation for third reading.

NEW BUSINESS

Motion to accept the contract hiring a part time Zoning/Maintenance Code Inspector moved by Councilor Schneider and seconded by Councilor Griggs.

Vote: 5 Yeas 0 Nays *Motion Carries*

Mayor Huner informed everyone that all permits to sell alcoholic beverages will expire on July 1, 2021. This means that every permit holder must file a renewal application. She also informed everyone that Skye Cinema, located at 455 Airport Highway, applied for a D5 liquor license. There were no objections.

Mayor Huner wanted to remind everyone that the Taco Tuesday Fundraiser is tomorrow, May 18, 2021, at the Church of Wauseon and the Firecracker 5K is at 5:00 p.m. next Thursday, May 27, 2021.

Mayor Huner sent pictures to the Council of the Wauseon Beautification Team (WBT). The kids put in six hours of work over the weekend doing various acts of service. She would like to give a special thank you to the kids who were involved.

APPROVAL OF THE BILLS

Councilor Schneider moved and seconded by Councilor Stickley to approve and pay the bills as presented.

Vote: 5 Yeas 0 Nays *Motion Carries*

EXECUTIVE SESSION

Mayor Huner asked for a motion to enter into executive session to discuss the purchase or sale of property and certain personnel matters involving public employees or official's compensation.

Councilor Stickley moved and seconded by Councilor Jeff Stiriz to enter into executive session at 5:28 p.m.

Vote: 5 Yeas 0 Nays *Motion Carries*

No action was taken while in executive session.

Council exited out of executive session at 6:12 p.m.

ADJOURNMENT

There being no further business, Mayor Huner asked for a motion to adjourn. Councilor Schneider made a motion with Councilor Jeff Stiriz seconding to adjourn this meeting at 6:12 p.m.

All in favor: *Motion Passed Unanimously*

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, June 3, 2021**

Council President Chamberlin called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors Scott Stiriz, Griggs, Jeff Stiriz and Stickley. Also present were Chief Chittenden, Jamie Giguere, and Chief Sluder. Councilor Schneider had an excused absence.

President Chamberlin gave a summary of topics discussed at the Staff meeting. He asked if the department heads had anything to add. Jamie Giguere shared the income tax figures for this year. The income tax is up 38% from 2020, 17% from 2019, 10% from 2018, and 7% from 2017. She plans on refinancing the Glenwood Bond using the money left over in the water fund, which would save the City \$12,000-\$15,000 a year.

There being no further business, this meeting adjourned at 7:49 a.m.

Brooke Baumgartner, Clerk of Council

Shane Chamberlin, President of Council

Utility Committee

Friday, June 4, 2021

This Utility Committee meeting was called to order at 12:00 p.m. in Council Chambers.

Members present: Councilor Jeff Stiriz, Chair, Council President Chamberlin and Councilor Stickley

Staff present: Keith Torbet and Brooke Baumgartner

LED Lights

Keith Torbet was present to discuss the Toledo Edison grant program, which would replace all the streetlights in the City of Wauseon with LED light bulbs. Keith Torbet shared three reasonable options. The first option consisted of having all streetlights replaced with LED lights at the same time at a cost to the city of \$200 a light. The second option was to replace certain streetlights with LED lights at a cost to the city for \$200 a light. The third option was to replace streetlights with LED lights as they break or burnout, and Toledo Edison would cover the costs. There was general discussion about each option. The Utility Committee decided it would be best to choose option three.

Motion to replace the streetlights in the City of Wauseon as they break or burnout moved by Councilor Jeff Stiriz and seconded by Council President Chamberlin.

Vote: 3 Yeas 0 Nays *Motion Carries*

Kreiger/Dickman Lighting Project

Keith Torbet discussed that Haas Door approached the city approximately a month ago about the possibility of street lighting on Kreiger Street and Dickman Road due to their latest expansion project which will result in an employee parking area located on the Northeast corner of Krieger and Dickman. Since employees will have to cross Dickman Road to get to the plant on all three shifts, for safety reasons, we all agree that lighting this stretch of road is required.

Keith Torbet shared that he met with Tim Suter and representatives from Haas Door to discuss the project. The representatives from Haas Door requested three additional lights placed on three light poles which would help illuminate the sidewalks from the parking area to Dickman Road. The Haas door representatives understood that this expense would be completely on Haas Door.

Keith Torbet shared a proposed cost breakdown for Haas Door and the City of Wauseon. Haas Door's portion of the project would be \$12,231.14, and the City of Wauseon's portion would be \$29,017.18.

Motion to approve the Kreiger/Dickman lighting project moved by Councilor Stickley and seconded by Council President Chamberlin.

Vote: 3 Yeas 0 Nays *Motion Carries*

With no further business to come before the Utility Committee, the meeting was adjourned at 12:21 p.m.

Respectfully Submitted,

Brooke Baumgartner

NOTICE TO LEGISLATIVE
AUTHORITY

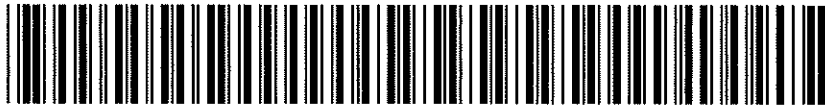
OHIO DIVISION OF LIQUOR CONTROL
6806 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

9440992		N		WAUSEON ROLLERCADE AND EVENT CENTER LLC 340 W LEGGETT ST WAUSEON OH 43567
PERMIT NUMBER		TYPE		
ISSUE DATE				
03 12 2020				
FILING DATE				
D3		PERMIT CLASSES		
26	077	A	C66791	
TAX DISTRICT		RECEIPT NO.		

FROM 05/26/2021

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT		RECEIPT NO.		



MAILED 05/26/2021

RESPONSES MUST BE POSTMARKED NO LATER THAN. 06/28/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A N 9440992**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF WAUSEON CITY COUNCIL
ANDREA GERKEN
230 CLINTON ST
WAUSEON OHIO 43567