

Mayor
Kathy Huner

City Council
Shane Chamberlin
Patrick Griggs
Steve Schneider
Harold Stickley
Jeff Stiriz
Scott Stiriz



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Rick Sluder

July 2, 2021

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

Re: Council Meeting of July 6, 2021

Dear Council Members:

We are not aware of anyone wishing to address Council at the beginning of the meeting.

The Safety & Code Committee will present a report.

There is no legislation for first reading.

There will be a second reading on Resolution 2021-9, which accepts the recommendation of the Revolving Loan Fund Committee to make a loan to assist in the purchase of a local business.

There is no legislation for third reading.

In new business, a motion will be necessary to enter into executive session to discuss the purchase or sale of real property and to consider the appointment of a public official.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,



Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Clerk of Council
Jamie Giguere, Finance Director
The Blade

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WAUSEON CITY COUNCIL AGENDA

July 6, 2021

5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Council President Chamberlin
 - b) Councilor Griggs
 - c) Councilor Schneider
 - d) Councilor Stickley
 - e) Councilor Scott Stiriz
5. Approval of prior meetings' minutes:
 - a) Council Meeting: June 21, 2021
 - b) Committee of the Whole: July 1, 2021
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Names of Individuals Wishing to Address Council and Topic
7. Committee Reports
 - a) Safety & Code: June 21, 2021, Scott Stiriz, Chair
8. Department Head Reports
9. First Reading of Legislation or Emergency
10. Second Reading of Legislation or Emergency
 - a) Resolution 2021-9: A resolution accepting the recommendation of the revolving loan fund committee; authorizing the Mayor to enter into an agreement with Pam Seiler
 - Motion to put Resolution 2021-9 on second reading and the second reading be passed moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays
11. Third Reading of Legislation or Emergency
12. New Business
13. Old Business
14. Approval of the Bills
 - a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.

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Vote: ____ Yeas ____ Nays

15. Executive Session to discuss the purchase or sale of real property and to consider the appointment of a public official

- Motion to enter into executive session moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays

16. Adjournment

- a) Motion to adjourn moved by _____ and seconded by _____.

All in favor:

Brooke Baumgartner
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
MONDAY, June 21, 2021**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. She asked everyone to stand for the pledge of allegiance which was followed by a tribute and moment of silence for Jeff Stiriz. Roll was taken by the Clerk of Council. Present were Council President Chamberlin, Councilors Stiriz, Stickley, Griggs, and Schneider to constitute a quorum for the transaction of city business.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Griggs to approve the minutes as printed.

All in favor: *Motion Passed Unanimously*

INDIVIDUALS WISHING TO ADDRESS COUNCIL

Brent Shea was present to discuss an outdoor fence that was added to Red Rambler, located on 1493 North Shoop Avenue. By creating this outdoor fenced in area, he was hoping to gain approval from the City of Wauseon to serve alcohol outdoors. He shared pictures and discussed the benefits of this added space. There was general discussion on the matter.

COMMITTEE REPORTS

Councilor Schneider gave a brief summary on the Wednesday, June 9, 2021, Finance Committee Meeting. He shared the two recommendations made during the meeting. The first recommendation would allow the Bond to be refinanced for the Glenwood Project and the Napoleon Waterline Notes. Through this refinance the City will be locked into a 1.53% interest rate opposed to the current variable interest rate of 4%-4.5% for a total savings of \$140,000 over the next ten years.

The second recommendation made would allow a budget amendment. This will increase the Capital Street Light Account an additional \$29,500.00 for the Street Lights by Haas Door. It will also increase the Professional Service Account by \$6,000.00 to pay for the Zoning/Maintenance Code Inspector.

Motion to accept both recommendations made by the Finance Committee moved by Councilor Stickley and seconded by Council President Chamberlin.

Vote: 5 Yeas 0 Nays *Motion Carries*

Councilor Griggs gave a brief summary on the Wednesday, June 9, 2021, Tree Commission Meeting. He shared that Tree Commission has planted a Red Oak tree at the Primary school and an Elm Tree at the Middle School. They also planted 20 trees at Homecoming Park, 10 Pin Oak Trees, and 10 Chestnut Trees. They planted wildflower seeds and installed two new signs at Indian Hills. They discussed potentially removing an Oak Tree at Imagination Kingdom that has split and is hollow.

DEPARTMENT HEAD REPORTS

Jamie Giguere, Director of Finance, asked Mayor Huner to share with Council the Fiscal Officer's Certificate and the Supplemental Fiscal Officer's Certificate.

FIRST READING OF LEGISLATION OR EMERGENCY

Resolution 2021-9: A resolution accepting the recommendation of the revolving loan fund committee; authorizing the Mayor to enter into an agreement with Pam Seiler

Motion to put Resolution 2021-9 on first reading and the first reading be passed moved by Councilor Stickley and seconded by Councilor Schneider.

Vote: 5 Yeas 0 Nays *Motion Carries*

Resolution 2021-10: A resolution to amend ordinance 2020-11 annual appropriation ordinance by authorizing the director of finance to increase or decrease certain line account appropriations within the various funds listed within the year of 2021.

Motion to place Resolution 2021-10 on final reading moved by Council President Chamberlin and seconded by Councilor Stickley.

Vote: 5 Yeas 0 Nays *Motion Carries*

Ordinance 2021-5: An ordinance for the issuance and sale of bonds in the maximum principal amount of \$1,780,000 for the purpose of paying costs of refunding at a lower interest cost certain of the City's outstanding street improvement bonds, series 2011, dated May 26, 2011, and declaring an emergency.

Motion to place Ordinance 2021-5 on emergency reading moved by Councilor Schneider and seconded by Councilor Stickley.

Vote: 5 Yeas 0 Nays *Motion Carries*

Motion to place Ordinance 2021-5 on final reading moved by Councilor Stickley and seconded by Councilor Griggs.

Vote: 5 Yeas 0 Nays *Motion Carries*

Ordinance 2021-6: An ordinance providing for the issuance and sale of bonds in the maximum principal amount of \$225,000 for the purpose of improving the Municipal Water Treatment Plant by constructing an additional treatment building and lagoon, acquiring additional treatment tanks, a high service pump and additional piping and making other necessary improvements, together with all equipment and appurtenances thereto, and declaring an emergency.

Motion to place Ordinance 2021-6 on emergency reading moved by Councilor Stickley and seconded by Councilor Griggs.

Vote: 5 Yeas 0 Nays *Motion Carries*

Motion to place Ordinance 2021-6 on final reading moved by Councilor Schneider and seconded by Councilor Stickley.

Vote: 5 Yeas 0 Nays *Motion Carries*

SECOND READING OF LEGISLATION OR EMERGENCY

There was no legislation for second reading.

THIRD READING OF LEGISLATION OR EMERGENCY

There was no legislation for third reading.

NEW BUSINESS

A motion to authorize the mayor to send a letter to the Ohio Department of Commerce Division of Liquor Control indicating that the City does not object to the sale of liquor on an outdoor expanded patio area at the Red Rambler located on 1493 N. Shoop Avenue moved by Councilor Stickley and seconded by Councilor Stiriz.

Vote: 5 Yeas 0 Nays *Motion Carries*

APPROVAL OF THE BILLS

Council President Chamberlin moved and seconded by Councilor Schneider to approve and pay the bills as presented.
Vote: 5 Yeas 0 Nays *Motion Carries*

EXECUTIVE SESSION

Mayor Huner asked for a motion to enter into executive session to discuss the purchase or sale of property.

Councilor Stickley moved and seconded by Councilor Griggs to enter into executive session at 5:29 p.m.
Vote: 5 Yeas 0 Nays *Motion Carries*

No action was taken while in executive session.

Council exited out of executive session at 5:45 p.m.

ADJOURNMENT

There being no further business, Mayor Huner asked for a motion to adjourn. Councilor Stickley made a motion with Council President Chamberlin seconding to adjourn this meeting at 5:45 p.m.
All in favor: *Motion Passed Unanimously*

Brooke Baumgartner, Clerk of Council

Shane Chamberlin, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, July 1, 2021**

Councilor Stiriz called this meeting to order at 7:30 a.m. in Council Chambers. Present were Councilors Griggs, Schneider and Stickley. Also present were Chief Chittenden, Chief Sluder, and Jamie Giguere.

Councilor Stiriz gave a summary of topics discussed at the Staff meeting. He asked if the department heads had anything to add. Chief Chittenden shared nineteen kids are taking place and graduating from Safety City. He also shared that a County Use of Force review board was created. Jamie added that they received over \$90,000 from the DEA for prior drug busts. There was general discussion.

There being no further business, this meeting adjourned at 7:52 a.m.

Brooke Baumgartner, Clerk of Council

Councilor Scott Stiriz

**SAFETY & CODE COMMITTEE
COUNCIL CHAMBERS
Monday, June 22, 2021
4:00 PM**

COMMITTEE MEMBERS: Scott Stiriz, Harold Stickley, Patrick Griggs

STAFF: Brooke Baumgartner

MATTER: Youth Advisory Council (YAC) regarding E-Cigarettes

Karen Pennington with the Fulton County Health Department and Isabella Ruiz with the Youth Advisory Council were present to discuss the progress of creating legislation regarding limiting exposure/usage of E-cigarettes to teenagers. There was general discussion on the matter.

Karen and Isabella will keep the City of Wauseon up to date on all progress moving forward.

No action was taken.

There being no further business, this Safety & Code Committee meeting adjourned at 4:22 p.m.

	Yes	No
Emergency	_____	_____
First Reading	5	0
Second Reading	_____	_____
Third Reading	_____	_____
Suspension	_____	_____

RESOLUTION 2021-9

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE REVOLVING LOAN FUND COMMITTEE; AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PAM SEILER

WHEREAS, the City of Wauseon Revolving Loan Fund Committee has recommended that the City extend certain funds to Pam Seiler for the purchase of J & B Feed Company and to make certain improvements thereto; and

WHEREAS, Pam Seiler projects that purchase of the business and improvements thereto will lead to the retention of 4 jobs and the creation of 5 new jobs over a three-year period; and

WHEREAS, the Mayor should be authorized to execute documents necessary to effectuate the intentions of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Wauseon as follows:

Section 1.

That the recommendations of the Revolving Loan Fund Committee regarding the loan to Pam Seiler is hereby ratified and confirmed.

Section 2.

The Mayor is hereby authorized to enter into an agreement with Pam Seiler pursuant to the agreement on file in the office of the Clerk of Council.

Section 3.

That the Mayor is further authorized to execute any and all documents necessary to effectuate the terms and conditions of the agreement and the recommendations of the Revolving Loan Fund Committee.

Passed:

Kathy Huner, Mayor

Shane Chamberlin, President of Council

Attest: _____
Brooke Baumgartner
Clerk of Council

Approved as to Form:

Thomas A. McWatters III
City Law Director