

Mayor
Kathy Huner

City Council
Shane Chamberlin
Patrick Griggs
Sarah Heising
Steve Schneider
Harold Stickley
Scott Stiriz



230 Clinton Street • Wauseon, Ohio 43567

Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Richard Sluder

August 13, 2021

Wauseon City Council
230 Clinton Street
Wauseon, Ohio 43567

Re: Council Meeting of August 16, 2021

Dear Council Members:

We are not aware of anyone wishing to address Council at the beginning of the meeting.

The Tree Commission will present a report.

There is no legislation for first, second or third reading.

In new business, a motion will be necessary to schedule a date for Trick or Treat for Halloween.

These are the only issues I am aware of to come before Council. Should any member of Council have any questions or comments, you are strongly encouraged to contact the appropriate Department Head prior to the meeting.

Respectfully submitted,

Thomas A. McWatters III
City Law Director

TAM:knp

cc: Kathy Huner, Mayor
Clerk of Council
Jamie Giguere, Finance Director
The Blade

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WAUSEON CITY COUNCIL AGENDA
August 16, 2021
5:00 pm

Order of Business

1. Call meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
 - a) Council President Chamberlin
 - b) Councilor Griggs
 - c) Councilor Heising
 - d) Councilor Schneider
 - e) Councilor Stickley
 - f) Councilor Stiriz
5. Approval of prior meetings' minutes:
 - a) Council Meeting: August 2, 2021
 - b) Committee of the Whole: August 12, 2021
 - c) Special Council Meeting: August 12, 2021
 - Motion to approve the prior meeting minutes moved by _____ and seconded by _____.

All in favor:
6. Names of Individuals Wishing to Address Council and Topic
7. Committee Reports
 - a) Tree Commission: August 11, 2021, Patrick Griggs, Council Rep
8. First Reading of Legislation or Emergency
9. Second Reading of Legislation or Emergency
10. Third Reading of Legislation or Emergency
11. New Business
 - a) Motion to schedule Trick or Treat for Saturday, October 30, 2021, or Sunday, October 31, 2021, from 6-7:30 p.m. moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays
12. Old Business
13. Approval of the Bills
 - a) Motion to approve and pay the bills as presented moved by _____ and seconded by _____.

Vote: ____ Yeas ____ Nays
14. Adjournment

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a) Motion to adjourn moved by _____ and seconded by _____.
All in favor:

Brooke Baumgartner
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.

**WAUSEON CITY COUNCIL
COUNCIL MEETING
Monday, August 2, 2021**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence. Roll was taken by the Clerk of Council. Present were Council President Chamberlin, Councilors Stiriz, Stickley, Griggs, Heising, and Schneider to constitute a quorum for the transaction of city business.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Griggs to approve the minutes as printed.

All in favor: *Motion Passed Unanimously*

COMMITTEE REPORTS

Councilor Stickley provided a summary of the July 19, 2021, Buildings and Grounds Committee Meeting. Councilor Stickley shared that Keith Torbet is working on annexing thirteen different areas within the City of Wauseon. He is currently focusing on the bike trail, Parcel Number 05-007965-00.000. Buildings and Grounds recommended to allow Kayla Baker to submit a petition on behalf of the City of Wauseon to annex the Parcel, 05-007965-00.000, to the City of Wauseon.

Motion to approve the recommendation to annex property to the City of Wauseon moved by Council President Chamberlin and seconded by Councilor Stickley.

Vote: 6 Yeas 0 Nays *Motion Carries*

FIRST READING OF LEGISLATION OR EMERGENCY

There was no legislation for first reading.

SECOND READING OF LEGISLATION OR EMERGENCY

There was no legislation for second reading.

THIRD READING OF LEGISLATION OR EMERGENCY

There was no legislation for first reading.

NEW BUSINESS

Mayor Huner shared that the Wauseon Beautification Team is painting murals throughout the City of Wauseon. The Wauseon Beautification Team is currently painting one on the corner of East Elm Street and North Fulton Street. WBT painted Wauseon on the wall, and will be adding a star to it.

APPROVAL OF THE BILLS

Councilor Schneider moved and seconded by Councilor Stickley to approve and pay the bills as presented.

Vote: 6 Yeas 0 Nays *Motion Carries*

ADJOURNMENT

There being no further business, Mayor Huner asked for a motion to adjourn. Councilor Stickle moved and seconded by Councilor Heising to adjourn this meeting at 5:17 p.m.

All in favor: *Motion Passed Unanimously*

Brooke Baumgartner, Clerk of Council

Shane Chamberlin, President of Council

**WAUSEON CITY COUNCIL
COMMITTEE OF THE WHOLE
THURSDAY, August 12, 2021**

Council President Chamberlin called this meeting to order at 7:30 a.m. in Council Chambers.

Present were Councilors Stiriz, Griggs, Stickley, and Schneider. Councilor Heising had an excused absence. Also present were Chief Chittenden, Keith Torbet, and Tom McWatters.

Council President Chamberlin gave a summary of topics discussed at the Staff meeting. He asked if the department heads had anything to add. Chief Chittenden shared that he hired a new school resource officer. Keith Torbet shared that the ideas on utilizing the infrastructure grants are due by Monday, August 16, 2021. Keith Torbet also mentioned that he scheduled unlimited drop-off for the last week in September.

Councilor Griggs reported on Tree Commission. He shared that there will be three tree removals in Reighard park, two Oak Trees, and one Hickory tree. They discussed if the cost of the Memorial Tree Program was too high. The members thought the cost seemed accurate. He shared that Laura Kamp plans to present a Memorial Tree Park idea to Park Board. Tree Commission also discussed planting three Beech trees using the money left in the Indian Hills grant.

There being no further business, this meeting adjourned at 8:03 a.m.

Brooke Baumgartner Clerk of Council

Shane Chamberlin, President of Council

**WAUSEON CITY COUNCIL
SPECIAL COUNCIL MEETING
Thursday, August 12, 2021**

Mayor Huner called this meeting of the Wauseon City Council to order at 8:04 a.m. in Council Chambers. Roll was taken by the Clerk of Council. Present were Council President Chamberlin, Councilors Stiriz, Stickley, Griggs, and Schneider to constitute a quorum for the transaction of city business. Councilor Heising had an excused absence.

FIRST READING OF LEGISLATION OR EMERGENCY

Ordinance 2021-8: An ordinance authorizing the Mayor to accept the material terms of the one Ohio subdivision settlement pursuant to the one Ohio memorandum of understanding and consistent with the terms of the July 21, 2021 national opioid settlement and to sign the one Ohio subdivision participation form; and declaring an emergency

Motion to place Ordinance 2021-8 on emergency reading moved by Councilor Stickley and seconded by Councilor Griggs.

Vote: 5 Yeas 0 Nays *Motion Carries*

Motion to place Ordinance 2021-8 on final reading moved by Councilor Stickley and seconded by Councilor Schneider.

Vote: 5 Yeas 0 Nays *Motion Carries*

ADJOURNMENT

There being no further business, Mayor Huner asked for a motion to adjourn. Councilor Stickley moved and seconded by Council President Chamberlin to adjourn this meeting at 8:10 a.m.

All in favor: *Motion Passed Unanimously*

Brooke Baumgartner, Clerk of Council

Shane Chamberlin, President of Council



**TREE COMMISSION
COUNCIL CHAMBERS
WED., August 11, 2021
8:00 AM**

Present: Rick Frey, Tom Collins, Dan Nelson, Pete Carr, Laura Kamp and Patrick Griggs

Absent: Larry Frey

Staff: Brooke Baumgartner

Rick Frey shared that he saw the city was removing a Sweetgum tree on the 400 Block of Marshall Street. He said that Tree Commission wasn't notified of this tree removal. Moving forward, he would like the Tree Commission to be advised of all tree removals before they occur.

Rick Frey shared that there are three trees at Reighard Park that need to be removed, two Oak trees, and one Hickory tree. One of the trees that need to be removed is around two hundred years old and is located by the Potawatomi Lodge. The second tree is split and hollow and hanging over the Imagination Kingdom Park. The third tree is located by the pavilion.

There was general discussion of the Memorial Tree Program. Currently, the cost to plant a memorial tree is \$235.00, and the plaque that accompanies the tree is \$40.00. Rick Frey asked if the cost was too high and could lead to people not participating in this program. Patrick Griggs thought the price was accurate due to the cost of the trees and maintenance of the trees. Pete Carr agreed that the price seems accurate because if a tree were to die, the excess money goes towards purchasing and planting a new tree.

Laura Kamp brought up a new idea that could enhance the Memorial Tree Program. She shared that she would like the center of the Homecoming Park to become a Memorial Tree Park. Everyone agreed that this would be a good idea. Pete Carr will draw up a plan and gather costs. Laura Kamp will present this idea at the next Park Board Meeting.

Pete Carr shared that there is still money left in the Indian Hills grant. With this grant money, Tree Commission will be planting three Beech trees.

Dan Nelson and Tom Collins discussed the need to protect the Chestnut trees in Indian Hill Trails. Tree Commission will do this by installing t-posts and pipes after the next meeting.



Patrick Griggs shared that Mayor Huner asked about the Bradford pear trees. Rick Frey shared that although these trees are pretty, they are an invasive species. These trees displace native plant and animal species by overtaking landscapes and crowding the other trees. They will no longer be planted in the city.

Starting in September, Tree Commission will meet on the second Monday of each month at 7:30 a.m.

There being no further business, this Tree Commission meeting adjourned at 9:20 a.m.

Respectfully submitted,
Brooke Baumgartner
Clerk of Council