

Mayor
Kathy Huner

City Council
Shane Chamberlin
Sarah Heising
Steve Schneider
Jeremy Simon
Brandon Tijerina
Heather Galbraith



Director of Law
Thomas A. McWatters III

Director of Finance
Jamie L. Giguere

Director of Public Service
Keith C. Torbet

Police Chief
Kevin Chittenden

Fire Chief
Chief Kessler

Wauseon City Council Agenda

August 4, 2025

5:00 PM

Order of Business

1. Call Meeting to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Approval of Prior Meeting Minutes:
 - a) Council Meeting:
 - i. July 21, 2025
 - b) Committee of the Whole:
 - i. July 28, 2025
6. Committee Reports
 - a) Joint Meeting between the Charter Revision Commission and the Safety and Code Committee: July 28, 2025
 - i. Recommendation that the following sections of the Charter be amended to change the requirement that persons sitting on the specific boards and commissions be an elector of the Municipality to the requirement that they be residents of the Wauseon Exempted Village School District or an owner of a business located in the City:

Section 7.01: Civil Service Commission
Section 7.02: Planning Commission
Section 7.03: Board of Zoning Appeals
Section 7.05: Charter Revision Commission
Section 7.07: Various Boards and Commissions
7. Department Head Reports
 - a) Phil Kessler, Fire Chief
 - b) Kevin Chittenden, Police Chief
 - c) Keith Torbet, Director of Public Service
 - d) Jamie Giguere, Director of Finance
 - e) Thomas McWatters III, Law Director
8. First Reading of Legislation or Emergency
 - a) Ordinance 2025-7: An Ordinance Directing The City Clerk To File A Copy Of

Proposed Charter Amendment Revising The Qualifications Necessary To Serve On Boards And Commissions Under Section 7.07(A)(2) For Placement By The Board Of Elections On The Ballot At The Next Regularly Scheduled Election; And Declaring An Emergency

- b) Ordinance 2025-8: An Ordinance Directing The City Clerk To File A Copy Of Proposed Charter Amendment Revising The Qualifications Necessary To Serve On The Civil Service Commission Under Section 7.01(B) For Placement By The Board Of Elections On The Ballot At The Next Regularly Scheduled Election; And Declaring An Emergency
- c) Ordinance 2025-9: An Ordinance Directing The City Clerk To File A Copy Of Proposed Charter Amendment Revising The Qualifications Necessary To Serve On The Planning Commission Under Section 7.02(A) For Placement By The Board Of Elections On The Ballot At The Next Regularly Scheduled Election; And Declaring An Emergency
- d) Ordinance 2025-10: An Ordinance Directing The City Clerk To File A Copy Of Proposed Charter Amendment Revising The Qualifications Necessary To Serve On The Board Of Zoning Appeals Under Section 7.03(A) For Placement By The Board Of Elections On The Ballot At The Next Regularly Scheduled Election; And Declaring An Emergency
- e) Ordinance 2025-11: An Ordinance Directing The City Clerk To File A Copy Of Proposed Charter Amendment Revising The Qualifications Necessary To Serve On The Charter Revision Commission Under Section 7.05(A) For Placement By The Board Of Elections On The Ballot At The Next Regularly Scheduled Election; And Declaring An Emergency

9. Second Reading of Legislation or Emergency

10. Third Reading of Legislation or Emergency

11. New Business

12. Old Business

13. Approval of the Bills

14. Adjournment

Korin Miller
Clerk of Council

Council reserves the right to adjourn into Executive Session at any time it deems appropriate. The distribution of this Agenda does not obligate Council to take action on the items set forth herein, nor does it limit Council from taking action on other items not on the Agenda. The items listed on the Agenda are subject to change. If additional items are added, Council will use its best effort to notify all interested parties of changes prior to the meeting.